



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, May 4, 2020

9:00 AM

Commissioners' Chambers

Work Session

“Public Charge”

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

9:00 am Work Session Agenda

1. Citizen Comments (30 min)

20-0182 Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Toomer, Clerk to the Board

County Manager’s Recommendation: The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

2. Consent Agenda (15 min)

20-0151 Budget Ordinance Amendment No. 20BCC000056 Appropriating

\$100,000 in General Fund Fund Balance in Support of a Contract Amendment of up to a \$100,000 Increase for Urban Ministries of Durham Related to Additional Covid-19 Operational Support

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 20BCC000056 increasing the Emergency Services departmental budget by \$100,000 with General Fund fund balance to support unplanned Urban Ministries of Durham expenditures associated with COVID-19. The Board is also requested to approve the attached contract amendment with Urban Ministries of Durham and authorize the County Manager to execute it.

Durham County has always been a strong support of Urban Ministries of Durham. Annual operating support has increased over time, and the County has also supported numerous capital upgrades at the shelter, including a sprinkler system, front lobby enhancements, and café upgrades.

The COVID19 pandemic has required Durham's homeless continuum of care to increase and enhance services on many fronts. On April 9th, Commissioners approved significant funding to enable Urban Ministries of Durham (UMD) to essentially move all shelter operations to a local hotel to enable appropriate social distancing of shelter residents. Recreating shelter operations at the hotel and providing sufficient security has required additional resources, and County staff are carrying forward a request from UMD to help cover those costs over the next several months.

The largest category of new cost is security. Some savings have been realized through a reduced security presence at the downtown site, though some is still necessary, especially as community feeding is continuing out of UMD's kitchen. Transportation and extra labor are also needed to get food from the shelter kitchen down to the hotel. Shelter residents, who can normally do their laundry at UMD, are now being shuttled to and from a laundromat at extra cost to wash their clothes. Additional staff hours are also needed to ensure there is sufficient staffing to perform resident wellness checks, operate the front desk (checking in and out), conducting hotel rounds, documenting and resolving resident issues, and preparing shift reports.

Staff believe the best way to cover these costs is to add \$100,000 to the \$352,000 already in UMD's annual contract, but for UMD to invoice against that added amount as necessary to cover additional costs incurred in the noted categories through June 30th.

Alignment with Strategic Plan: Appropriate support for Durham's homeless populations aligns most strongly with Goal 2 of the Durham County Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff (and head of the Human Services Branch in the Emergency Operations Center)

County Manager's Recommendation: The County Manager recommends that

the Board approve Budget Ordinance Amendment No. 20BCC000056 increasing the Emergency Services departmental budget by \$100,000 with General Fund fund balance to support unplanned Urban Ministries of Durham expenditures associated with COVID-19. The Board is also requested to approve the attached contract amendment with Urban Ministries of Durham and authorize the County Manager to execute it.

Attachments:

[URBAN MINISTRIES FY20 CONTRACT](#)

[UMD Shelter Major Additional Relocation Costs](#)

[AAF-56 Legal Form Additional Funding Support for UMD Related to COVID 19 F](#)

[AAF-56 Additional Funding Support for UMD Related to COVID 19 Response \(\\$](#)

20-0160

Execution of the Design-Builder “Guaranteed Maximum Price #1” Contract for the Snow Hill Road Pump Station and Force Main Project

Agenda Text:

The Board is requested to authorize the County Manager to execute a design-build contract amendment with Wharton-Smith/Hazen and Sawyer for GMP#1 in the amount of \$2,850,335 and approve the construction contingency at (4%) in the amount of \$115,000 to execute any other related contracts including change orders if necessary not to exceed the available budget of \$2,965,335 for the design-build Guaranteed Maximum Price #1 for the Snow Hill Road Pump Station and Force Main Project.

The Snow Hill Road Pump Station (SHRPS) was identified as a limiting factor in growth in the Treyburn business district in 2013. Although the SHRPS was upgraded in 2015, the pump station is no longer capable of being upgraded to sufficiently convey wastewater from the Treyburn business district and must be replaced with a larger station and separate force main. Multiple industries within the Treyburn area are in design or construction for expansions of their current facilities; therefore, economic development and job creation will be halted until the SHRPS is complete. On August 26, 2019, the Board approved Capital Project Amendment No. 20CPA000002 in the amount of \$12,685,000 as well as the design-build contract execution with Wharton-Smith/Hazen and Sawyer.

GMP#1 Contract Package has been assembled for early site work to include erosion control, site clearing, blasting, and mass excavation. Each one of these site work areas has been advertised as separate bid packages to solicit the greatest feedback from the construction industry. Bids were received on April 15, 2020 and re-advertised due to low participation. The re-advertised bids were received on April 27, 2020. This package does not include MWBE participation due to the nature of the site work. Despite the lack of MWBE participation in this GMP Package, we expect to achieve the County goal on upcoming GMP Packages.

Alignment with Strategic Plan: This action is in accordance with Durham County

Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this project will ensure a quality delivery of the Snow Hill Road Pump Station to promote economic development.

Resource Persons: Jay Gibson, P.E. General Manager, Peri Manns, ASLA, LEED GA, Deputy Director Engineering & Environmental Services, Vincent Chirichella, P.E., Sr. Project Manager

County Manager’s Recommendation: The County Manager recommends that the Board authorize the County Manager to execute a design-build contract amendment with Wharton-Smith/Hazen and Sawyer for GMP#1 in the amount \$2,850,335 and approve the construction contingency at (4%) in the amount of \$115,000 to execute any other related contracts including change orders if necessary not to exceed the available budget of \$2,965,335 for the design-build Guaranteed Maximum Price #1 for the Snow Hill Road Pump Station and Force Main Project.

Attachments: [Supplemental Doc - Snow Hill Road Pump Station - GMP1](#)

MWBE Compliance Review Form-AAF for Snow Hill Rd Pump Station-GMP #1

[Durham SHRPS - GMP-1 Package - For Board Approval](#)

20-0161

New Fee Schedule Addition for SARS-CoV-2 Testing

Agenda Text:

The Board is requested to approve a new fee schedule addition for SARS-CoV-2 testing.

Public Health is preparing for in-house testing for Covid-19. The current plan is to begin testing in mid-May.

CPT 87635 \$100.00/Per Specimen

INFECTIOUS AGENT DETECTION BY NUCLEIC ACIDE (DNA OR RNA); SEVERE ACUTE RESPIRATORY SYNDROME CORONAVIRUS 2 (SARS-COV-2) (CORONAVIRUS DISEASE [COVID-19]), AMPLIFIED PROBE TECHNIQUE.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This aligns with Strategic Goal 2: Health and Well-being for All.

Resource Persons: Rodney Jenkins, Public Health Director

County Manager’s Recommendation: The County Manager recommends that the Board approve a new fee schedule addition for SARS-CoV-2 testing.

20-0162

Lease Agreement with 2445 S Alston LLC for warehouse space at 2445 S. Alston Ave. for the Board of Elections essential operations and storage needs

Agenda Text:

The Administration recommends approval of a lease to secure 12,744 square feet of

warehouse/flex space needed to support the operation of the Durham County Board of Elections. This is a five (5) year lease, with an option to terminate after three (3) years. The Base Lease Rate is \$8.48 per square foot, or \$108,069.12 per year for the first year. The Base Lease Rate increases by 3% per year thereafter. The Gross Lease Rate, which includes all taxes, insurance, common area maintenance (TICAM) and all utilities is \$11.48 per square foot, or \$146,301.12 annually for the first year, and adjusted annually thereafter. There is a caged section of the warehouse space that is currently under lease to another tenant, but expected to become available in July, 2020. This space is 1924 square feet, contiguous to the proposed lease space, and includes a second delivery dock. This is a crucial component of the Board of Elections space plan. The Landlord has agreed to give the County first right of offer on this additional space. Since the current tenant is expected to vacate in July 2020, additional Board approval is requested now to amend this contract to include this additional space when it is available. The additional cost for this area is \$22,087 for the first year, for a total gross annual lease payment of \$168,388.

Durham County Board of Elections currently occupies temporary space at the Leesville Fire Station. This location is approximately 3,100 square feet. As this space was never intended to be a permanent solution to address the needs of the Board of Elections, limited improvements were made to achieve the minimum security needs of this space. With only 3,100 square feet, it is inadequate to store over 700 voting booths and 140 voting machines while allowing the appropriate floor space to test, stage, and distribute materials preceding an election event. In addition to voting equipment, the lease space will hold thousands of voted ballots, authorization documents, registration forms, and other confidential records as required by a recent federal subpoena and a retention extension policy put in place by the State Board of Elections. With each election cycle, documents will continue to accumulate, further increasing the need for adequate storage space.

Alignment with Strategic Plan: This agenda item supports Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Derek Bowens, Director of Elections; Nancy Mitchell, Sr. Real Estate Officer; Claudia Hagar, General Manager.

County Manager's Recommendation: The County Manager recommends that the Board approve a 5-year Lease Agreement with 2445 S Alston LLC for warehouse space at 2445 S. Alston Ave. in the amount of \$146,301.12 for the first year, and to authorize the County Manager to execute the lease. The County Manager further recommends that the Board authorize the County Manager to execute an amendment to the lease to include an additional 1924 contiguous square feet when it becomes available for lease. The additional gross annual expense for this space is \$22,087 for a total gross annual lease payment of \$168,388.

Attachments: [AAF Supplemental Bd of Elections Lease at 2445 S Alston](#)
[Attach 1 4225 S Alston LEASE SUMMARY](#)
[Attach 2 - 2445 S Alston Ave Lease Final for 5-4-20 WS](#)
[Board of Elections PowerPoint](#)

20-0164 **Budget Ordinance Amendment No. 20BCC000049 to Recognize Funds in the Amount of \$1,000 From the Robert Wood Johnson Foundation**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 20BCC000049 to recognize funds in the amount of \$1,000 from the Robert Wood Johnson Foundation.

The Board of Health has approved this amendment.

Please note that this amendment requires no additional County funds.

Alignment with Strategic Plan: This amendment aligns with Strategic Goal 2: Health and Well-being for All.

Resource Persons: Rodney Jenkins, MHA, Health Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000049 to recognize funds in the amount of \$1,000 from the Robert Wood Johnson Foundation.

Attachments: [AAF-49 Supplemental Form PH to Recognize Funds in the Amount of \\$1,000 fr](#)

20-0165 **Budget Ordinance Amendment No. 20BCC000050 Public Health to Recognize \$6,500.00 from the NC DHHS Division of Public Health CDI/ Cancer Prevention and Control Branch**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 20BCC000050 Public Health to recognize funds in the amount of \$6,500.00 from the Department of Health and Human Services Division of Public Health for Breast and Cervical Cancer Control Program (BCCCP) services in Durham County.

These funds are to be used to pay for clinical services provided to women in the BCCCP.

Please note that this amendment requires no additional County funds.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources to the Breast and Cervical Cancer Control Program.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000050 Public Health to recognize funds in the amount of \$6,500.00 from the Department of Health and Human Services Division of Public Health for BCCCP services in Durham County.

Attachments: [AAF-50 Supplemental Form PH to Recognize \\$6,500 from the NC DHHS Divisic](#)

20-0166

Budget Ordinance Amendment No. 20BCC000051 Public Health to Recognize \$1,000 From Duke University for Sponsorship of The Partnership for A Healthy Durham Projects In Honor of Gayle Harris

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 20BCC000051 Public Health to recognize \$1,000 from Duke University for sponsorship of The Partnership for a Healthy Durham projects in honor of Gayle Harris.

This provides funding to the Durham County Department of Public Health to sponsor The Partnership for a Health Durham projects in Durham in honor of retired Public Health Director and General Manager Gayle B. Harris.

The Board of Health has approved this amendment.

Please note that this amendment requires no additional County funds.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All.

Resource Persons: Rodney Jenkins, MHA, Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000051 Public Health to recognize \$1,000 from Duke University for sponsorship of The Partnership for a Healthy Durham projects in honor of Gayle Harris.

Attachments: [AAF-51 Supplemental Documentation PH to Recognize \\$1,000 from Duke Univ](#)
[AAF-51 Supplemental Form PH to Recognize \\$1,000 from Duke University for S](#)

20-0167

Budget Ordinance Amendment No. 20BCC000052 Public Health to Recognize an Increase of \$62,702 From the Durham County Juvenile Crime Prevention Council (JCPC) Grant

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 20BCC000052 Public Health to recognize an increase of \$62,702 from the Durham County Juvenile Crime Prevention Council (JCPC) Grant.

These funds will support work of Project BUILD - a multi-disciplinary gang

intervention program that provides coordinated case management and services to youth and young adults between the ages of 14 and 21 who are at high risk of gang involvement.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All

Resource Persons: Rodney Jenkins, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000052 Public Health to recognize an increase of \$62,702 from the Durham County Juvenile Crime Prevention Council (JCPC) Grant.

Attachments: [AAF-52 Supplemental Form PH to Recognize an Increase of \\$62,702 from the I](#)

20-0168

Budget Ordinance Amendment No. 20BCC000053 To Recognize \$14,500 In UNC Jordan Institute For Family/4th Trimester Project Grant Award Funds From The North Carolina Maternal Health Innovation Program To Collaborate With Durham County Cooperative Extension - Welcome Baby Resource Program For The Purpose Of Utilizing Patient-Provider-Community Engagement Strategies To Begin Identifying, Designing And Testing Key Elements Of The American College Of Obstetricians And Gynecologists (ACOG) Postpartum Bundle (Recommendations)

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 20BCC000053 to recognize funds in the amount of \$14,500 made payable to Durham County Cooperative Extension- Welcome Baby

Welcome Baby Resource Center in collaboration with UNC Jordan Institute for Family/4th Trimester Project Team received \$14,500 from North Carolina Maternal Health Innovation Program for utilizing patient-provider-community engagement strategies to begin identifying, designing and testing key elements of the American College of Obstetricians and Gynecologist (ACOG) Postpartum Bundle (Recommendations).

Funds will be used for staff hours, supplies for groups including but not limited to food, participant incentives, childcare and transportation.

Please note that this amendment requires no additional County funds.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All.

Resource Persons: Donna Rewalt, Cooperative Extension Director and Patience

Mukelabai Welcome Baby Program Coordinator.

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 20BCC000053 to recognize \$14,500 from UNC Jordan Institute for Family to Support the Welcome Baby Resource Program for the purpose of identifying emerging best practices and improving the ACOG Postpartum toolkits.

Attachments: [AAF-53 Supplemental Form CSE to Recognize \\$14,500 in UNC Jordan Institute](#)

20-0169

Capital Project Amendment No. 20CPA000028 to Amend the Judicial Building Annex Renovations Project 4730DC141 to Appropriate Funding from the Duke Energy Smart Saver Custom Incentive Program

Agenda Text:

The Board is requested to authorize the County Manager to approve Capital Project Amendment No. 20BCC000028 appropriating \$12,157.00 of Duke Energy Smart Saver Custom Incentive Program funding to the Judicial Building Annex Renovations Project.

This incentive program is a no-cost Duke Energy sponsored program to provide financial incentives to design and build more energy efficient buildings. The County benefits by receiving a check from Duke energy at the end of construction in addition to a twenty-one percent reduction in annual energy costs in the improved Judicial Building Annex. The Duke Energy incentive program provides cash for the installation of qualifying high-performance roofing, and high-efficiency equipment for lighting and mechanical systems.

Alignment With Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services, Linda C. Salguero, AIA, CPD, Project Manager, Engineering Department; and Keith Lane, Director of Budget and Management Services.

County Manager's Recommendation: The County Manager recommends Board authorize the County Manager to approve Capital Project Amendment No. 20CPA000028 appropriating \$12,157.00 of Duke Energy Smart Saver Custom Incentive Program funding to the Judicial Building Annex Renovations Project 4730DC141.

20-0170

Approve the Amendments to the 300 Block and 500 Block Affordable Housing Memorandums of Understanding (MOUs) Moving \$1M of the Loan Amount for the 500 Block Affordable Housing Project to the 300

Block Affordable Housing Project and Authorize the County Manager to execute the Letter of Intent/Commitment for the Loan and Grant for the 300 E. Main St. Affordable Housing Development**Agenda Text:**

The Board is requested to approve the attached amendments to the 300 Block Affordable Housing MOU and the 500 Block Affordable Housing MOU moving \$1M of the Loan Amount from the 500 Block Affordable Housing Project to the 300 Block Affordable Housing Project and to authorize the County Manager to execute the Letter of Intent/Commitment for the 300 E. Main St. Affordable Housing Development. With the approval of the attached amendments to each MOU the County's commitment for the 300 E. Main Street Affordable Housing Development is: 1) Loan in the amount of \$3,640,000 and 2) Grant in the amount of \$1,730,000. (See Attachments.)

The more comprehensive application to the NCHFA must be submitted prior to the May 15, 2020 deadline and requires a Letter of Intent/Commitment (LOI) from the Lender for inclusion in the application package. Attached is the Letter acknowledging the County's intent to support the loan in the amount of \$3,640,000 and a Grant in the amount of \$1,730,000 thus totaling a not-to-exceed amount of \$5,370,000 for the project.

The LOI is required to demonstrate stakeholder commitment to the Project and provide appropriate documentation to satisfy the bond volume cap for the tax credit application.

Alignment with Strategic Plan: The Project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

Resource Persons: Susan Tezai, Chief Financial Officer, Jessica Brown-Linton, Deputy CFO, Lowell Siler, County Attorney; Ronn Stewart, Senior Vice President, Laurel Street Residential; Jay Gibson, P.E. General Manager - Goal 4; and Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board approve the amendments to the 300 Block and 500 Block Affordable Housing MOUs moving \$1M of the loan amount from the 500 Block Affordable Housing MOU to the 300 Block Affordable Housing MOU and authorize the County Manager to execute the Letter of Intent/Commitment for the Loan in the amount of \$3,640,000 and the Grant in the amount of \$1,730,000 thus totaling a not-to-exceed amount of \$5,370,000 for the 300 E. Main St. Affordable Housing Development Project.

Attachments: [500 BLOCK AMD. MOU](#)
[300 Block MOU amendment](#)
[300 E. Main St. - Affordable Housing MOU - Final](#)
[500 E. Main St. - Affordable Housing MOU - Final](#)
[LOI](#)

20-0171 **Capital Project Amendment No. 20CPA000029 - Reallocating \$31,861.42 from the Wastewater Treatment Land Purchase Capital Project (SE052) to the Utilities Administration Building Capital Project (SE057)**

Agenda Text:

The Board is requested to approve the Capital Project Amendment No. 20CPA000029 reallocating \$31,861.42 from the Wastewater Treatment Land Purchase Capital Project (SE052) to Utilities Admin Building Capital Project (SE0567).

The land acquisition was finalized in 2016 and the remaining funds are no longer needed for this purpose of project SE052. The reallocation of funds will be used to initiate preliminary project activities associated with the Utilities Admin Building Capital Project (SE0567), including wetlands delineation, surveys, etc.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity”.

Resource Persons: Peri Manns, Interim General Manager; Stephanie Brixey, Deputy Director; Brenda Hayes- Bright, Assoc. AIA, CDT, Project Manager, and Keith Lane, Budget Director.

County Manager’s Recommendation: The County Manager recommends the Board to approve the Capital Project Amendment No. 20CPA000029 reallocating \$31,861.42 from the Wastewater Treatment Land Purchase Capital Project (SE052) to Utilities Admin Building Capital Project (SE057).

Attachments: [CPA-29 Legal Form Reallocating \\$31,861.42 from the Wastewater Treatment L:](#)

20-0178 **Budget Ordinance Amendment No. 20BCC000057- Administrative Change to Durham County Fire and Rescue District Fund and General Fund allowing Radio Fees to be Paid Directly from the Fund and Not through the General Fund**

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 20BCC000057 amending the Durham County Fire and Rescue District Fund (DCFR) and the General Fund budgets to allow for charging of radio maintenance fees (\$16,621) directly from the DCFR fund (these fees are based off actual expenses encumbered, hence the delay in this final payment from FY 2018-19 expenses). This expense was originally budgeted to be paid in the General Fund by a transfer from DCFR, however Finance has requested it be paid directly from the

DCFR Fund for increased transparency. There is no net effect on either budget; this is an administrative transaction.

Alignment with Strategic Plan: Goal 5 Efficient Government

Resource Persons: Susan Tezai, Chief Financial Officer; David Ades, Assistant Director of Budget and Management Services.

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000057 amending the Durham County Fire and Rescue District Fund (DCFR) and the General Fund budgets to allow for charging of radio maintenance fees (\$16,621) directly from the DCFR fund (these fees are based off actual expenses encumbered, hence the delay in this final payment from FY 2018-19 expenses). This expense was originally budgeted to be paid in the General Fund by a transfer from DCFR, however Finance has requested it be paid directly from the DCFR Fund.

Attachments: [AAF-57 Legal Form Amending DCFR Budget for Radio fees to be paid directly i](#)

20-0188

Approval of FY20-21 Funding Plan Recommendation for the Juvenile Crime Prevention Council

Agenda Text:

The Board is requested to approve the Durham County Juvenile Crime Prevention Council's Funding Plan for Fiscal Year 2020-2021. The JCPC voted on the proposed funding plan for the state allocation of \$701,101 after an extensive review process and is submitting the plan to the Board for final approval.

The N.C. Department of Public Safety partners with Juvenile Crime Prevention Councils (JCPC) in each county to galvanize community leaders, locally and statewide, to reduce and prevent juvenile crime. JCPC board members are appointed by the county Board of Commissioners and meet monthly in each county. The meetings are open to the public, and all business is considered public information. The Division of Adult Correction and Juvenile Justice is expected to allocate approximately \$30 million to these councils in the next fiscal year. The funding is intended to support local programs and services.

In 2017, North Carolina's General Assembly passed the Juvenile Justice Reinvestment Act that allows most 16 and 17-year-olds charged with crimes after December 1, 2019 to remain in the juvenile justice system. The Durham County JCPC's previous annual state funding in the amount of \$536,666 is expected to increase to \$701,101 for FY20-21 to adjust for the first full year of serving 16 and 17-year-olds in the juvenile justice system.

Alignment with Strategic Plan: This agenda item aligns with Goal 3 of Durham County's Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff and JCPC Treasurer.

County Manager's Recommendation: The County Manager recommends that

the Board approve the Durham County Juvenile Crime Prevention Council's Funding Plan for Fiscal Year 2020-2021.

Attachments: [AAF Supplemental Document - JCPC Funding Plan, 4May20](#)
[AAF JCPC Funding Plan, 04May20, RFP.docx](#)
[AAF JCPC Funding Plan, 4May20, Funding Grid](#)

3. Discussion Items (120 min)

20-0159 **Material Changes to the Durham Transit Plan, Comment on the Draft FY21 Durham Transit Work Plan, and Update on Development of a new Durham Transit Plan (30min)**

Agenda Text: The Board is requested to adopt a resolution approving material changes to the current Durham County Transit Plan. The Board is also requested to provide input on the draft FY21 Durham Transit Work Plan.

Alignment with Strategic Plan: This resolution aligns with the Environmental Stewardship and Community Prosperity goal of the Strategic Plan by promoting better access to transit, and therefore jobs, education, and opportunity.

Resource Persons: Aaron Cain, Planning Manager, Durham-Chapel Hill-Carrboro MPO.

County Manager's Recommendation: The County Manager recommends that the Board adopt the resolution approving material changes to the current Durham County Transit Plan and provide input on the draft FY21 Durham Transit Work Plan.

Attachments: [Material Change Resolution - Durham BOCC 5-11-20](#)
[Material Change Memo - Durham BOCC 5-4-2020](#)
[Durham Work Plan FY21 4-20 DRAFT for Public Comment](#)
[Durham Transit Work Plan Presentation - BOCC](#)

20-0172 **Interlocal Cooperation Agreement for the Division of Sales Tax Between the County of Durham and the City of Durham July 1, 2020-June 30, 2021 (15min)**

Agenda Text: The Board is requested to approve a revised, one-year interlocal cooperation agreement with the City of Durham for the division of collected Article 39, 40, & 42 sales tax between the two jurisdictions. The City has requested to exit the current interlocal agreement between the County and City per established guidelines and has proposed a revised interlocal agreement. The new interlocal agreement would exist for one fiscal year, through June 30, 2021.

The current agreement, in effect since July 1st, 2013, splits all collected sales tax for both the City and County, with the County receiving 58% of the total amount and the City 42%. This agreement was reached to avoid the county changing the distribution method from the current per capita distribution to an ad valorem distribution method.

A new proposed interlocal agreement would continue to split all collected sales tax for both the City and County, with the County receiving 56% of the total amount and the City 44%.

After significant analysis by both the City and County, this revised interlocal split of sales tax presents a viable option for both entities for one fiscal year. The County considers the best available interlocal agreement option in perpetuity, after this one-year agreement, to be an Ad Valorem equivalent interlocal agreement where the City receives funding equal to an Ad Valorem distribution.

The Durham City Council is set to approve this new revised interlocal cooperation agreement at their June 1st meeting, reflecting a collected sales tax revenue split at 56% for the County and 44% for the City for the next fiscal year (FY 2020-21).

Alignment with Strategic Plan: Goal 5: Accountable, Efficient, and Visionary Government

Resource Persons: S. Keith Lane, Budget & Management Services Director

County Manager's Recommendation: The County Manager recommends that the Board approve the new interlocal cooperation agreement (see attachment) for the division of sales tax between the County of Durham and the City of Durham for the period July 1, 2020 through June 30, 2021 and authorize the County Manager to sign of this agreement.

Attachments: [City-County Sales Tax ILA \(FY 2020-21 One Year\)](#)
[FY 2020-21 Sales Tax ILA Review](#)
[Sales Tax ILA Summary for BOCC \(5-4-2020\)-Updated Version](#)

20-0176 **Review and Approval of the Coronavirus Aid, Relief, and Economic Security Act (CARES) Grant (10min)**

Agenda Text: The Board is requested to suspend the rules to vote and approve the funds received from the Coronavirus Aid, Relief, and Economic Security Act (CARES).

The Coronavirus Aid, Relief, and Economic Security Act (CARES) provides \$10 billion in new funds for all airports that are considered part of the national airport system. RDU will receive \$49,591,593 in CARES Act funds, which accounts for approximately 17% of our total annual budget. The funds will be used to help pay for debt service and a small fraction of Authority employee salaries. Under the CARES program, airports must maintain 90 percent of their workforce (after making adjustments for retirements or voluntary separations) through the end of 2020.

Alignment with Strategic Plan: This item aligns with the Strategic Goals of Durham County.

Resource Persons: Wendell Davis, County Manager; Ron Jewett, RDU Airport Authority Facilities Asset Management

County Manager's Recommendation: The County Manager recommends that the Board suspends the rules to vote and approve the funds received from the Coronavirus Aid, Relief, and Economic Security Act (CARES).

Attachments: [RDU CARES Act grant 53 agreement offer 2020-04-30](#)

20-0177

Updates on Homeless Support and Food Insecurity Task Force Work (30min)

Agenda Text: The Board is requested to receive this report and ask any questions they wish.

Unemployment and economic hardship have increased steeply across the nation, the state of North Carolina, and here in Durham since the onset of the COVID-19 pandemic. Both homelessness and food insecurity have seen significant increases in recent weeks and months. From late March on, the Durham County Emergency Operations Center (EOC) has included a Homeless Support Task Force and a Food Security Task Force working to help understand and address these growing needs in partnership with many other community organizations.

The Homeless Support Task Force is headed by Colin Davis, Homeless Program Manager in the City's Community Development Department. Donna Rewalt, also head of Durham County Cooperative Extension, is leading the Food Security Task Force. Both task forces are doing important work to protect vulnerable populations in Durham. At their April 27th meeting, Commissioners requested updates on the work and progress of both task forces.

The common challenges faced by these groups include:

- Understanding the nature and location of increasing needs in Durham County;
- Understanding what other resources, including federal, private/corporate, philanthropic, and City funding, may be available to help meet these new needs;
- Understanding as best we can, with input from our Emergency Management and Finance Departments, what the timing and level of FEMA and state reimbursement for different kinds of proposed or real expenditures is likely to be;
- Trying to appropriately calibrate levels of effort (including funding) to issues where both severity and the possible duration of the issue are difficult to assess with any exactitude.
- Employing high levels of flexibility, creativity, and innovation to develop solutions as typical approaches to emergency response for hunger and homelessness are often not applicable or safe.
- Accelerating the speed at which staff and government systems are able to align within and across government entities and respond with decisions and

resources.

Alignment with Strategic Plan: Appropriate homeless and food security supports for vulnerable populations within Durham County's align most strongly with Goal 2 of the Durham County Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff (and head of the Human Services Branch in the EOC) ; Donna Rewalt, Director of Durham County Cooperative Extension (and Director of the Food Security Task Force in the EOC) ; Colin Davis, Homeless Program Manager with City Community Development (and Homeless Support Task Force Director in the EOC).

County Manager's Recommendation: The County Manager recommends that the Board receive this report and ask any questions they wish.

20-0181

County Manager Review of FY 2020-21 Budget Development and Review of BOCC Budget Directives (20min)

Agenda Text:

The Board is requested to hear and discuss an overview of the developing FY 2020-21 County Manager's Recommended budget, including potential budget issues related to COVID-19 issues and Board of County Commissioner budget directives.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Wendell Davis, County Manager, Claudia Odom-Hager, General Manager, Keith Lane, Budget Director

County Manager's Recommendation: The County Manager recommends that the Board receive an update to the developing FY 2020-21 County Manager's Recommended budget.

Attachments:

[FY 2020-21 Budget Outlook May 4 BOCC Worksession PowerPoint](#)

[Durham County Operating Budget Guiding Principles](#)

[Durham County Budget Outlook April 7 2020](#)

20-0184

Discussion on Face Covering Options for High Risk Durham County Residents (15mins)

Agenda Text:

The Board is requested to receive an update on the Face Covering Project led by Commissioners Brenda Howerton and Ellen Reckhow.

Isaac Henrion, Coordinator of Covering the Triangle responded to questions asked by the Commissioners and provided additional documents to assist with the discussion. This information includes masks specification, safety data sheets and a spreadsheet which shows the communities served.

Alignment with Strategic Plan: This item aligns with Strategic Goal 2

Resource Persons: Commissioners Brenda Howerton and Ellen Reckhow

County Manager's Recommendation: The Manager recommends that the Board receive an update on the Face Covering Project led by Commissioners Brenda Howerton and Ellen Reckhow

Attachments: [omf - Mask Specification_revised \(1\)](#)
[omf - Model-MN Instructions \(1\)](#)
[omf - SDS Information_a](#)
[international - MENS MASKS SPEC SHEETS](#)
[CTT Distribution - Sheet1](#)
[Face Covering - Q&A](#)

4. Closed Session (To be held Virtually)

20-0183 Closed Session

Agenda Text: The Board is requested to adjourn into Closed Session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee, pursuant to G.S. 143-318.11(a)(6)

Alignment with Strategic Plan: This item aligns with the Strategic Goals of Durham County Government

Resource Persons: Monica W. Toomer, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

5. Adjournment