



MINUTES

DURHAM CONVENTION & VISITORS BUREAU
TOURISM DEVELOPMENT AUTHORITY MEETING
TUESDAY, NOVEMBER 27, 2018, 3:00 PM

BOARD PRESENT

Patrick Byker

Aubrey Zinaich-Howell

Ron Hunter

Monica Edwards

Craig Spitzer

Caesar Swift

Bill Ingram

Seth Jernigan

Javiera Caballero

Lois Deloatch

STAFF PRESENT

Shelly Green

Susan Amey

Cara Rousseau

E'Vonne Coleman

At 3:03 p.m. Chair Craig Spitzer called the meeting to order. The Board took the following actions:

- Voted to approve the minutes and Executive Session minutes of the October 23rd meeting. (attached).
- Voted to approve the Financial Status report as of October 31, 2018. (attached)
- Voted to approve the Financial Policies for Durham 150 (attached.)
- Received a presentation from John Talmadge, Go Triangle, about the Durham/Orange Light Rail Project. Discussed the implications for visitors and voted to direct the President to draft a letter from Discover Durham capturing the sentiment of the Board and to circulate the letter to the board in advance for comments.(attached)
- Reviewed, discussed and accepted the President's Progress Report.
- Voted to move to Executive Session as permitted by GS 143-318:11 (a) to consider the conditions of initial employment of an individual public officer.
- Voted to return to regular session at 5:25 p.m. Reported that the Board voted unanimously to empower the Executive Committee to finalize the details of Susan Amey's employment agreement with the assistance of legal counsel and to negotiate compensation arrangements with Susan.

The meeting was adjourned at 5:27 p.m.

Respectfully Submitted,

Patrick Byker, Secretary/Treasurer

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