



MINUTES

DISCOVER DURHAM BOARD MEETING
A TOURISM DEVELOPMENT AUTHORITY
TUESDAY, OCTOBER 23, 2018, 3:00 PM

BOARD PRESENT

Javiera Caballero
Aubrey Zinaich
Ron Hunter

Patrick Byker
Brenda Howerton
Caesar Swift

Bill Ingram
Craig Spitzer

BOARD ABSENT

Monica Edwards

Seth Jernigan

Lois Deloatch

At 3:03 p.m., Chair Craig Spitzer called the meeting to order. The Board took the following actions:

- Voted to approve the minutes of the September 25th meeting (attached.)
- Continued discussion of Tourism Improvement Districts and endorsed exploring this funding mechanism legislatively with the NC Travel & Tourism Coalition.
- Voted to accept the Financial Status Report as of September 30, 2018 (attached.)
- Voted to extend a 2-year contract (with an optional renewal of one additional year) to Rives & Associates to serve as auditor.
- Voted to approve a resolution to open a new bank account at the Latino Community Credit Union for the Durham 150 project with signers Shelly Green and Patrick Byker from Discover Durham and Patrick Mucklow and Vicky Garcia from the Museum of Durham History.
- Reviewed and discussed Ike Smart City Kiosks. Patrick Byker announced he had a conflict of interest since his firm was representing the company and left the room during the presentation and discussion. The Board saw no issues moving forward with the project.
- Discussed plans to close Blackwell Street at the Blackwell-Corcoran crossing for the light rail project. Agreed to invite John Tallmadge from Go Triangle to the next meeting for a presentation and discussion.
- Reviewed, discussed and accepted the Presidents Progress Report.
- Voted to move to Executive Session as permitted by GS 143-318:11 (a) to conduct the annual performance review of the President & CEO.
- Voted to return to regular session at 4:40 p.m. Reported that the board conducted its annual review of the CEO and voted to award a \$15,000 performance bonus for the past year plus a 2% COLA increase to compensation beginning January 1, 2019.
- Voted to pay back wages to staff who voluntarily reduced their salaries during the previous economic downturn.

The meeting was adjourned at 4:45 p.m.

Respectfully Submitted,

Patrick Byker, Secretary/Treasurer