

MINUTES

Durham Soil and Water Conservation District 201 E Main St/floor 5, Durham, NC 27701

Meeting Number: 6 (District Meeting)

Date: June 3, 2019

Meeting Number: 10 (for State reporting purposes)

Supervisors Present:

Talmage Layton, Chairman
Curtis Richardson, Secretary/Treasurer
David Harris, Supervisor
Natalie Murdock, Supervisor
Laura Marie Davis, Associate Supervisor
Sheena Mathews, Associate Supervisor

Others Present:

Eddie Culberson, Director
Lisa Marochak, Senior Administrative officer
Mike Dupree, Agribusiness & Environmental Services
Mngr. Jessica Perrin, Watershed Conservationist
Kyle Gentry, Natural Resources Conservationist
Chris Cameron, Citizen
Ruth McDaniel- Citizen
Tammie Sawaya- Citizen
Lisa Song- NC Policy Watch

A regular meeting of the Durham Soil & Water Conservation District Board was held on Monday, June 3, 2019, and called to order at 5:34 pm by the Chair, Talmage Layton. The meeting was held at Soil and Water Conference Room, 201 E Main St, floor 5, Durham, NC 27701.

Minutes/Financial Report– A motion was made by David Harris to approve the minutes from the May meeting and to accept the financial report. Curtis Richardson seconded the motion. Motion carried.

Approval of Agenda

A motion was made by David Harris to approve the agenda as presented. Curtis Richardson seconded the motion. Motion carried.

Old Business

A. EAB Update- *Laura Marie Davis gave update on the EAB.*

- *There hasn't been an EAB meeting since the last Durham SWCD Board meeting*
- *The June 5 EAB meeting will be held at the Hayti Heritage Center at 6:00 pm.*

B. Director's Report – Eddie Culberson reported on the following:

- Monica Toomer is the new Clerk to the Board.
- Lauren Parker's last day with NRCS will be on June 7.
- **NACD grant-** Staff is looking into possibly applying for funds to hire a part-time person to help with technical assistance.

C. Administrative Report- Lisa Marochak reported on the following:

- a. State Budget-** A motion was made by David Harris to approve the 2018/2019 State Budget as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- b. Adobe Illustrator-** A motion was made by David Harris to approve the purchase of Adobe Illustrator so that staff can create logos and brochures in the department. Staff will add the Adobe Illustrator cost to the FY20-21 budget request. Natalie Murdock seconded the motion. Motion passed without dissent.

D. Community Conservation Assistance Program- Jessica Perrin reported on the following:

- **Contract Revision-** A motion was made by Curtis Richardson to approve the revision for contract #32-2019-521 (Hillandale PTA) to increase cost-share amount from \$5,000 to \$6,199 for a critical area planting and a cistern, Eno River, Neuse River Basin, FY16 319, ranking score 200. This increase to the original contract is to account for the costs of additional plants needed for the project and overall plant costs. David Harris seconded the motion. Motion carried.
- **Requests for Payment (RFP)- informational only:** An RFP for contract 32-2019-510 (Collins) for \$7,640 total for streambank stabilization, Eno River, Neuse, Impaired Stream Improvement Program, ranking score 195 was signed by David Harris prior to this meeting. This RFP completes this contract and \$0 will be returned to the County.
- **Funds paid since the last Durham SWCD Board meeting:** \$1,804 (319 funds) was paid out to approved RFPs.
- **Interlocal Agreement:**
 1. We received the check for \$40,000 of grant funds from the City of Durham per the agreement. Lisa Marochak reported that the funds have been deposited into the old City Stormwater fund acct.

E. Agriculture Cost Share Program - Kyle Gentry reported on the following:

- **Application Request:**

A motion was made by David Harris to batch and approve the three application for assistance for John Andrews (Benny), Grassed Waterway, Livestock Exclusion System, Rank Score: 70; Phillip Ellis (Coy Berry Farm), Grassed Waterways, Diversions, & Field Border, Rank Score:55; and Phillip Ellis (William Wall Farm), Grassed Waterways, Diversion, Rank Score:55. Curtis Richardson seconded the motion. Motion carried.
- **Contract Request:**
 - **32-2019-008, Phillip Ellis, Grassed Waterways, Diversions, & Field Border, \$7,782.** A motion was made by Curtis Richardson to approve the contract for 32-2019-008 as presented. David Harris seconded the motion. Motion carried.
 - **32-2019-009, Phillip Ellis, Grassed Waterways & Diversion, \$6,373**

A motion was made by Natalie Murdock to approve the contract for 32-2019-009 as presented. David Harris seconded the motion. Motion carried.
 - **32-2019-010, John Andrews, Grassed Waterway & Livestock Exclusion System, \$11,740.**

A motion was made by Curtis Richardson to approve the contract for 32-2019-010 as presented. David Harris seconded the motion. Motion carried.
- **Contract Extension Request:** A motion was made by David Harris to submit a letter of support asking the Soil and Water Commission for a six-month extension on the two contracts below. Natalie Murdock seconded the motion. Motion passed without dissent.
 - 1) 32-2017-004 – Brightstar Stables, completed everything but one drinker and stream crossing.

2) 32-2017-006- Jason Marbrey, Grassed Waterway, hasn't been able to complete due to weather.

• **Request for Payment:**

- A motion was made by David Harris to approve the RFP for contract # **32-2019-002**- Neil Frank, Non-field farm road repair, \$4,202. Curtis Richardson seconded the motion. Motion passed without dissent.
- A motion was made by David Harris to approve the RFP for contract # **32-2019-003**- Patricia Russell, Non-field farm road repair, \$5,988. Curtis Richardson seconded the motion. Motion passed without dissent.
- A motion was made by Natalie Murdock to approve the RFP for contract # **32-2019-004**- Patricia Russell, Non-field farm road repair, \$7,683. Curtis Richardson seconded the motion. Motion passed without dissent.

• **Ranking Form-update:**

A motion was made by David Harris to adopt the changes to the Ranking Form as presented. Natalie Murdock seconded the motion. Motion carried.

F. Stream Restoration and Stormwater Projects – Eddie Culberson reported on the following:

- a. **Grove Park Project**- Staff is planning soon to submit an Upper Neuse Clean Water initiative (UNCWI) application and Division of Water Resources applications.
- b. **Marbrey/Jackson**- Lining up a field tour with all three granting entities.
- c. **Dunbarton**- Receive the 401-buffer permit back today. Still need the 404 permits. Staff has started to work on the easement language with the HOA. Construction should begin late fall.

G. Ag Development/Farmland Protection Advisory Board- Mike Dupree reported on the following:

- a. **Ag Development** – Provided handout and gave update
 - Ag Grant Program- Committee is in the process of updating the application. There will be three grant training sessions offered in July for farmers that may wish to apply for funding for FY19/20.
 - BETC Summer Program- Schedule of events was shared with everyone in attendance. The Awards ceremony will be held on Thursday, July 25th.
- b. **Farmland Board**- The next regular meeting is scheduled for July 18th at 8:00 am. The FPAB Ordinance Committee is scheduled to meet Thursday, June 19th at 8:00 am.

H. Environmental Education Report- Lisa Marochak reported on the following:

- **NCF Envirothon**- Will be held July 28-August 2 in Raleigh at NCSU. The NAE is seeking volunteers. Please let Lisa know if you would like to volunteer.
- **Pond**- We had 54 attendees this year. Thanked David Harris and Natalie Murdock for attending the event.
- **Resource Conservation Workshop (RCW)**- The RCW student that Durham SWCD sponsored is from Riverside High School and will be coming to the next board meeting.

- I. **Dr. Robert's Environmental Education Park**- David Harris gave an update to the Durham SWCD Board on the advisory committee meeting that was held on May 29. David Harris, Laura Marie Davis (phone), Eddie Culberson and Lisa Marochak represented Durham Soil and Water at the meeting.

NEW BUSINESS

- A. **Ruth Daniels, Lisa Song and Tammie Sawaya**- came to the meeting to discuss several locations popping up in the community that they suspect have illegal dumping on them.
- B. **NC Soil and Water Commission**- David Harris gave an update on the last NC Soil and Water Commission meeting.

Adjourn: The Chairman adjourned at 7:37 pm.

Next Meeting: Durham SWCD Board Meeting – August 5, 2019 at 5:30 pm

The meeting will be held at the Admin II Building (201 E Main St, floor 5, Durham, NC 27701) in the Soil and Water Conference Room.

The Board will NOT meet in July.

Talmage Layton
Chairman

Lisa Marochak
Senior Administrative Officer

August 5, 2019
Approval date