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Public Health

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West	East
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Improvement Permit and/or Authorization to Construct Application

Improvement Permit (new construction) Authorization to Construct (new) **Authorization to Construct (repair)**
(Fee required, see page 2) *(Fees Required, see page 2)* *(No Fee required)*

IF THE INFORMATION IN THE APPLICATION FOR AN IMPROVEMENTS PERMIT IS FALSIFIED, CHANGED, OR THE SITE IS ALTERED, THEN THE IMPROVEMENTS PERMIT AND AUTHORIZATION TO CONSTRUCT SHALL BECOME INVALID.

The permit is valid for either 60 months or without expiration depending upon documentation submitted.

(Complete site plan = 60months; complete plat = without expiration)

APPLICANT INFORMATION

Applicant Name _____ Address _____

City _____ State _____ Zip _____

Applicant Email _____ Phone (H) _____ (C) _____

Owner Name _____ Address _____

City _____ State _____ Zip _____

Owner Email _____ Phone (H) _____ (C) _____

PROPERTY INFORMATION

Street Address _____ Subdivision Name _____ Section/Phase/Lot# _____

Parcel ID# _____ PIN# _____ Parcel Size (acres) _____

DEVELOPMENT INFORMATION

- New Single-Family Residence
- Expansion of Existing System
- Repair to Existing Subsurface Sewage Disposal System

RESIDENTIAL SPECIFICATIONS

Max number of bedrooms: _____

Max number of occupants: _____

If expansion: Current number of bedrooms: _____

- Is a garbage disposal planned? yes no
 - Will there be any plumbing stubbed into unfinished areas of the house (such as an attic or basement)? yes no
- If yes, describe location _____

WATER SUPPLY

- New well
- Existing Well
- Community Well
- Public Water

Please Indicate Desired System Type(s): (systems can be ranked in order of your preference)

_____ Any Type _____ Accepted _____ Alternative _____ Conventional _____ Innovative (type _____)

The Applicant shall notify the local health department upon submittal of this application if any of the following apply to the property in question. If the answer to any question is “yes”, applicant must attach supporting documentation.

- yes no Does the site contain any existing wastewater systems?
- yes no Does the site contain any jurisdictional wetlands?
- yes no Is any wastewater going to be generated on the site other than domestic sewage?
- yes no Is the site subject to approval by any other public agency?
- yes no Are there any easements or right of ways on this property?

INSTRUCTIONS FOR APPLICATION FOR IMPROVEMENT PERMIT

For New Construction

- 1) Property lines and corner irons shall be marked on the lot prior to the evaluation.
- 2) Stake the proposed house site on the lot prior to the site evaluation.
- 3) Stake the proposed septic area on the lot prior to the site evaluation (maximum of 2.0 Acres)
- 4) Submit a copy of the surveyed and/or recorded plat showing:
 - a) House location - including house with garage, porch or deck if any; dimensions and distance from front property and nearest sideline.
 - b) Proposed septic area.
 - c) Location and dimensions of any other building or structure (storage sheds, swimming pools, etc.)
 - d) Any local watershed buffer setback requirements that apply to the lot.
 - e) Any below and /or above ground wells and underground utilities.
 - f) Proposed location of driveway and parking areas (including dimensions).

For Repair Permits

- 1) Specific property lines and corner irons may be required to be located and marked.
- 2) Field location may be required for:
 - a) Any local watershed buffer setback requirement that applies to the lot.
 - b) Any below and/or above ground wells and underground utilities.
 - c) Submit a scaled copy of the plat, if available to assist in the permitting process.

In accordance with North Carolina law, approval for construction or replacement of a septic system occurs when the Health Department issues an Improvements Permit and a Construction Authorization. The process of obtaining these permits requires a “Site and Soil Evaluation” by Health Department Environmental Health Specialists in compliance with the “Laws and Rules for Sewage Treatment and Disposal Systems” (15 NCAC 18 A .1900). Soil structure, texture, clay mineralogy, topography, landscape position, soil wetness, soil depth, restrictive horizons and available space are among the criteria considered in this evaluation. The results of this evaluation determine whether an Improvements Permit can be issued, the number of bedroom a house can have, and the location of the house and the well serving it.

Once the Improvements Permit is issued, the owner is protected for the duration of the permit from subsequent changes in the rules governing septic tank systems unless alterations are made to the property which damages the area reserved for the septic tank system installation and /or the intended use changes. If the septic system is not installed before permit expiration, the owner must re-apply for an Improvement Permit and will be subject to any new regulatory changes that may have transpired. An Improvement Permit for which a plat is provided shall be valid without expiration and an Improvement Permit for which a site plan is provided shall be valid for 60 months from the date of issue as provided in G.S. [130A-335(f) and G.S. 130A-336(a).

FEES DUE AT THE TIME OF APPLICATION FOR IMPROVEMENTS PERMIT SUBMISSION:
THERE ARE NO FEES FOR A REPAIR PERMIT APPLICATION

Application for Improvement Permit 2.0 acre limit*	\$250.00
Appeal Charge	\$200.00
Application for Authorization to Construct (new construction):	
Type I & II Systems:	\$200.00
Type III Systems:	\$350.00
Type IV, V, & VI Systems:	\$525.00

* Tracts of land of any size that have been previously evaluated by a licensed soil scientist with a sealed report submitted will be charged \$200.00. Only the area specified by the consultant will be evaluated.

**Please make checks payable to DCo Public Health , VISA/MasterCard/Discover accepted in office or Online by request

**Our address is: DCo Environmental Health 414 East Main Street, Durham, NC 27701

Phone: 919-560-7800 Fax: 919-560-7830 E-mail: healthinspector@dconc.gov

I have read this application and certify that the information provided herein is true, complete and correct. Authorized county and state officials are granted right of entry to conduct necessary inspections to determine compliance and applicable laws and rules. I understand that I am solely responsible for the proper identification and labeling of all property lines and corners and making the site accessible so that a complete site evaluation can be performed.

Property owner’s or owner’s legal representative signature (required)

Date