

MINUTES

Durham Soil and Water Conservation District 721 Foster St Durham, NC 27701

Meeting Number: 6 (District Meeting)

Date: September 10, 2018

Meeting Number: 1 (for State reporting purposes)

Supervisors Present:

Talmage Layton, Chairman
Danielle Adams, Vice Chairman
David Harris, Supervisor
Laura Marie Davis, Associate Supervisor
Natalie Murdock, Associate Supervisor
Becky Emmons, Associate Supervisor
Melissa Rooney, Associate Supervisor

Others Present:

Eddie Culberson, Director
Lisa Marochak, Senior Administrative officer
Jennifer Brooks, Natural Resources Coordinator
Louise Hart, Regional Coordinator
Angela Little, NRCS State Office
Elaine Fletcher, citizen
Jane Slentz-Kesler, 2018 RCW student
Kelsey Fletcher, 2018 RCW student

A regular meeting of the Durham Soil & Water Conservation District Board was held on Monday, September 10, 2018, and called to order at 5:31 pm by the Chairman, Talmage Layton. The meeting was held at 721 Foster St, Durham, NC 27701.

Minutes/Financial Report– A motion was made by Danielle Adams to approve the minutes from the June meeting and accept the financial report. David Harris seconded the motion. Motion carried.

Old Business

A. EAB Update- *Laura Marie Davis reported on the following:*

- Gave EAB update from the July and August meetings
- EAB has expanded from 12 to 15 members

B. Upper Neuse River Basin Issues and Soil and Water Commission- David Harris gave an update. Provided handout to attendees.

C. Director's Report – Eddie Culberson reported on the following:

- **Moving to Admin II Building-** Our office will be relocating tomorrow to 201 E Main St/5th floor.
- **Watershed position-** Heather Dutra has taken a new position with the City of Raleigh. We are in the process of hiring someone to fill the Watershed Conservationist position.

D. CCAP- Lisa Marochak reported on the following:

- **City of Durham-** Staff met last week with the City of Durham and they are given us \$40, 000 to use for CCAP.
- **Applications for Assistance:** A motion was made by Danielle Adams to batch and approve the 7 applications for assistance as presented. David Harris seconded the motion. Motion passed without dissent.
 - 32-2019-501: Kuell for streambank stabilization or CAP designs, Third Fork Creek, Cape Fear (319).
 - 32-2019-502: Evans / Braggtown Community Garden for cistern design, Ellerbe Creek, Neuse (319).
 - 32-2019-503: Satterfield for a grass swale design, Panther Creek, Neuse (CCAP).

- 32-2019-515: Mankad for critical area planting, Third Fork Creek, Cape Fear (319).
- 32-2019-516: Allgood for critical area planting, Third Fork Creek, Cape Fear (319).
- 32-2019-517: Price for critical area planting, Northeast Creek, Cape Fear (319).
- 32-2019-518: Rutledge for Cistern, Lick Creek, Neuse (319).
- **Contract Extension**
32-2017-520: for \$2871 was signed on August 1, 2016. Part of the project was installed but the impervious conversion has been delayed. NCSSM is requesting an extension until June 2019. A motion was made by David Harris to approve the contract extension as presented. Danielle Adams seconded the motion. Motion passed without dissent.
- **CCAP Contract Number Revisions-** A motion was made by Danielle Adams to roll-over the following active contracts from FY18 to FY19. David Harris seconded the motion. Motion passed without dissent: 32-2018-511 (new # 32-2019-504); 32-2018-521 (new # 32-2019-505); 32-2018-522 (new # 32-2019-506); 32-2018-526 (new # 32-2019-507); 32-2018-527 (new # 32-2019-508); 32-2018-531 (new # 32-2019-509); 32-2018-533 (new # 32-2019-510); 32-2018-534 (new # 32-2019-511); 32-2018-535 (new # 32-2019-512); 32-2018-542 (new # 32-2019-513); 32-2018-543(new # 32-2019-514).
- **Contract- 319 grant funding-** 32-2019-515 Mankad for \$5,000 for Critical Area Planting, Third Fork Creek, Cape Fear, ranking score 190 (319 funding). A motion was made by Danielle Adams to pay \$4374 from the remaining balance of the 2016 319 grant funds and \$626 to be paid in January 2019 using the 2018 319 grant funds. David Harris seconded the motion. Motion passed without dissent.
- **Regional Application-** A motion was made by Danielle Adams to approve the submitting the regional application for 32-2019-505: Pebble Creek Condos for \$8257.00 for Streambank Stabilization, Mud Creek, Cape Fear, ranking score 170 (CCAP Regional). David Harris seconded the motion. Motion passed without dissent.

E. Agricultural Cost Share Program- Jennifer Brooks reported on the following:

- **FY19 allocation-** \$45,777
- **Application for Assistance**
A motion was made by Danielle Adams to approve the Application for Assistance for 32-2019-001: Hope Raines for a Rooftop Runoff Management, Ranking score 45. David Harris seconded the motion. Motion passed without dissent.
- **Contract**
A motion was made by Danielle Adams to approve Contract 32-2019-001 for Hope Raines. The contract is for a Rooftop Runoff Management in the amount of \$1,334, Ranking score 45. David Harris seconded the motion. Motion passed without dissent.

F. AGWRAP- Jennifer Brooks reported on the following:

- \$7,500 FY19 allocation
- A motion was made by Danielle Adams for Durham Soil and Water staff to batch all AgWRAP applications until the February Board meeting. David Harris seconded the motion. Motion passed without dissent.

G. Stream Restoration and Stormwater Projects – Eddie Culberson reported on the following:

- **Riverside High School Project-** A couple of wetland cells with a reuse pond. We have submitted a grant for \$325,000 to CWMTF and a grant for \$200,000 to DWR.

- **Grove Park**- 2 reaches of stream that is 6,000 linear ft. The project is estimated to cost 4 million dollars. A motion was made by Danielle Adams for staff to pursue the project at Grove Park HOA. David Harris seconded the motion. Motion passed without dissent.
- **Marbrey Jackson Project and Walker Project**- Southern High School students are growing the plants for the Marbrey Jackson project and Northern High School students are growing the plants for the Walker project.

H. Administrative Officer- Lisa Marochak reported on the following:

- **Annual Report** – Lisa shared a copy of the FY18 Annual Report.
- **Microwave**- A motion was made by Danielle Adams to allow staff to purchase a microwave up to \$150. David Harris seconded the motion. Motion passed without dissent.

I. Education- Jennifer Brooks reported on the following:

- **Educator Workshops**- Was held August 14 and 16 at Northern High School and the DPS Hub Farm. The workshop was a huge success.
- **Durham Big Sweep**- official cleanup day is October 6.
- **2nd Annual Tri-County Pasture Field Day**- Will be held on September 27th at Roger's Cattle Farm in Person County.

J. Ag Development/Durham Farmland Protection- Eddie Culberson reported on the following:

- **2018-2019 Agriculture Economic Development Grant Program update**- The subcommittee met and reviewed the 17 applications that were received (13 farmer application and 4 schools).
Eleven farmers received a total of \$46,000 and four schools have been notified that they each received a \$1,000.
- **Celebrating Minorities in the Local Food System Event**
Natalie Murdock report that she needs to get the committee together.

K. Regional Coordinator-Louise Hart

- **Supervisor Training requirements**- 6 hours per term (every 4 years)
- **Commission meeting**- September 26
- **School of Government**- moving to a regional training (Grenville, Morganton, and Wake)
- **Area IV Fall Meeting**- November 15 in Halifax. All Area IV resolutions are due by October 4 to Franklin SWCD.
- **Piedmont Representative for the Commission**- submit nominees 10 days prior to the Area IV Fall Meeting.

NEW BUSINESS

- **2018 RCW students**- Kelsey Fletcher and Jane Slentz-Kesler thank the board for sending them to the Resource Conservation Workshop this past summer at NC State. They both told about their experience as a RCW student.
- **NRCS- Angela Little**
 - Randy Blackwood is the Soil Conservationist for Team 9 and the interim for Team 10.
 - Angela is going to see about getting Durham Soil and Water a computer
 - Gave an update on NRCS.

Adjourn: The Chairman adjourned at 7:19 p.m.

Next Meeting: Durham SWCD Board Meeting- October 1, 2018

The meeting will be held at 201 E Main St, Durham, NC 27701 in the 5th floor Soil and Water conference room.

Talmage Layton
Chairman

Lisa Marochak
Senior Administrative Officer

10-1-2018
Approval date