

MINUTES

Durham Soil and Water Conservation District 721 Foster St Durham, NC 27701

Meeting Number: 5 (District Meeting)

Date: June 4, 2018

Meeting Number: 12 (for State reporting purposes)

Supervisors Present:

Talmage Layton, Chairman
Raymond Eurquhart, Financial Officer
David Harris, Supervisor
Curtis Richardson, Secretary/Treasurer
Mark Dewitt, Associate Supervisor
Laura Marie Davis, Associate Supervisor

Others Present:

Eddie Culberson, Director
Lisa Marochak, Senior Administrative officer
Jennifer Brooks, Natural Resources Coordinator
Mike Dupree, Agribusiness & Environmental Services Mngr.
Heather Dutra, Watershed Conservationist

A regular meeting of the Durham Soil & Water Conservation District Board was held on Monday, June 4, 2018, and called to order at 5:40 pm by the Chairman, Talmage Layton. The meeting was held at 721 Foster St, Durham, NC 27701.

Minutes/Financial Report– A motion was made by Ray Eurquhart to approve the minutes from the May meeting and accept the financial report. David Harris seconded the motion. Motion carried.

Old Business

A. EAB Update- Mark Dewitt reported on the following:

- Gave EAB update
- Next EAB meeting- June 6th 6 pm-8 pm.
- Soil and Water Representative on the EAB- Laura Marie Davis agreed to attend the EAB meeting on June 6 to decide is she would like to take Mark Dewitt's place.

B. Upper Neuse River Basin Issues and Soil and Water Commission- David Harris gave an update.

- **Soil and Water Representative on the UNRBA**
 - Primary Soil and Water Representative on the UNRBA- A motion was made by Ray Eurquhart to make David Harris the Primary Soil and Water Representative. Curtis Richardson seconded the motion. Motion passed without dissent.
 - Alternate Soil and Water Representative on the UNRBA- A motion was made by Ray Eurquhart to appoint Curtis Richardson as the Alternate Soil and Water Representative. David Harris seconded the motion. Motion passed without dissent.

C. Director's Report – Eddie Culberson reported on the following:

- **Durham County Agricultural Building**- The front door will be locked on 6/7/18 because Cooperative Extension will be at a retreat. Please call if you need assistance.
- **Retreat Follow-up**- Lisa Marochak will send out a Doodle Poll with possible dates
- **BOCC work session**- Eddie Culberson attend the work session today and back an update on our departmental accomplishments.

D. CCAP- Heather Dutra reported on the following:

- **CCAP Survey-** The surveys should be sent back to staff
- **Applications for Assistance:** A motion was made by David Harris to batch and approve the 3 applications for assistance as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
 1. 32-2018-541: Duncan for rain garden repair design, Third Fork Creek, Cape Fear.
 2. 32-201-542: McClurkin for cistern design, Northeast Creek, Cape Fear.
 3. 32-2018-543: Lyon Farm HOA for critical area planting design, Northeast Creek, Cape Fear.
- **Contracts**
32-2018-541: Duncan for \$474 for rain garden repair, Third Fork Creek, Cape Fear, ranking score 180. A motion was made by David Harris to approve the contract as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Funds paid since last meeting-** Lisa Marochak reported that since the last meeting she has paid \$2,210.

E. Agricultural Cost Share Program- Jennifer Brooks reported on the following:

- **Job approval authority for NRCS-** A motion was made by David Harris to approve Jennifer Brooks submitting job approval for grassed waterways, pipeline & livestock watering facilities. Ray Eurquhart seconded the motion. Motion passed without dissent.

F. AGWRAP- Jennifer Brooks reported on the following:

- (Informational) **RFP** for Kevin Healy was signed between meetings.

G. Stream Restoration and Stormwater Projects – Eddie Culberson reported on the following:

- **Southern HS Phase II-** project is now complete. Eddie Culberson and Lisa Marochak did the final walk through today.
- **Ward Project-** complete
- **Riverside High School Project-** A motion was made by David Harris to approve entering into the agreement with DWR for the Riverside High School Project. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Grove Park-** potential new project
- **Funds paid out-** \$82,400 was received and paid to CEC since the last meeting for Stream Restoration/Stormwater projects.

H. Administrative Officer- Lisa Marochak reported on the following:

- **Annual Audit –** will be conducted on June 21st at 11 am.

I. Education- Jennifer Brooks reported on the following:

- **Educator Workshops-** Will be held August 14-16 at Northern High School and the DPS Hub Farm.

J. Ag Development/Durham Farmland Protection- Mike Dupree reported on the following:

- **Agriculture Economic Development Grant Program update.**
Three farmers and two schools have been notified that the grant deadlines are the end of this month. All have stated they plan to finish this month and submit receipts for reimbursement.
- **Celebrating Minorities in the Local Food System Event**
Mike will pick a date for the event and send it to the board.
- **BETC Summer Program-June 25th to July 27th**
Currently, there are 6 teachers and 24 students assigned to the project.
The Summer team will be installing rain gardens and cisterns at five elementary schools this year. Merrick Moore, Southwest Elementary, E.K. Powe, Hope Valley and Sandy Ridge Elementary. We are also planning to work at four farms so that students will gain a variety of experiences in animal and plant production.
- **Reinvestment Partners-** provided the boards contact information on their recent grant application to the NC Tobacco Trust Fund Commission (NCTTFC). The project is titled "Piedmont Wholesale Flowers." A motion was made by Ray Eurquhart to provide a letter of support from the Durham SWCD Board. David Harris seconded the motion.

NEW BUSINESS

- **FY19 Durham SWCD Proposed Budget-** A motion was made by Ray Eurquhart to approve the FY19 Durham SWCD Budget as presented. Curtis Richardson seconded the motion.
Motion passed without dissent.

Adjourn: The Chairman adjourned at 6:55 p.m.

Next Meeting: Durham SWCD Board Meeting-

A motion was made by David Harris to move the **next meeting to Monday, August 6, 2018 at 5:30pm.** Ray Eurquhart seconded the motion. Motion passed without dissent. The meeting will be held at 721 Foster St, Durham, NC 27701 in the 2nd floor conference room.

Talmage Layton
Chairman

Lisa Marochak
Senior Administrative Officer

9-10-2018
Approval date