

## MINUTES

### Durham Soil and Water Conservation District 201 E Main St/floor 5, Durham, NC 27701

Meeting Number: 4 (District Meeting)

Date: April 1, 2019

Meeting Number: 8 (for State reporting purposes)

#### **Supervisors Present:**

Talmage Layton, Chairman  
Danielle Adams, Vice-Chair  
David Harris, Supervisor  
Natalie Murdock, Supervisor  
Curtis Richardson, Secretary/Treasurer  
Laura Marie Davis, Associate Supervisor  
Sheena Mathews, Associate Supervisor

#### **Others Present:**

Eddie Culberson, Director  
Lisa Marochak, Senior Administrative officer  
Mike Dupree, Agribusiness & Environmental Services Mngr.  
Jessica Perrin, Watershed Conservationist  
Kyle Gentry, Natural Resources Conservationist

*A regular meeting of the Durham Soil & Water Conservation District Board was held on Monday, April 1, 2019, and called to order at 5:35 pm by the Vice-Chair, Danielle Adams. The meeting was held at Soil and Water Conference Room, 201 E Main St, floor 5, Durham, NC 27701.*

**Minutes/Financial Report**– A motion was made by David Harris to approve the minutes from the March meeting and to accept the financial report. Curtis Richardson seconded the motion. Motion carried.

#### **Approval of Agenda**

A motion was made by David Harris to approve the agenda as presented with the addition of adding “new Associate Supervisor”. Curtis Richardson seconded the motion. Motion carried.

#### **Old Business**

**A. EAB Update-** *Laura Marie Davis gave update on the EAB.*

**B. Upper Neuse River Basin Issues and Soil and Water Commission-** *David Harris reported on the following:*

- Harris provided a summary of what has been happening with UNRBA to everyone in attendance.

**C. Director’s Report** – Eddie Culberson reported on the following:

- **MOU with NRCS-** A motion was made by David Harris to approve the MOU as presented. Natalie Murdock seconded the motion. Motion carried.
- **FY19-20 Budget Hearing with Manager**
  - The departmental budget hearing was held on Friday, March 22 at 9:30 am. Culberson thanked the board members that attended.
- **EWP funds-** have been extended to April 15.

- **Dr. Robert's Environmental Education Park-** Staff has been contacted by Jeff Masten and Heidi Hanapel about exploring the idea of walking trails on the district's land. An advisory committee will be formed and will meet over the next three months, once a month. The committee is proposing for the Bahama Fire Department to be the administer of the walking trails/park. The following Soil and Water representatives with sit on the Committee: David Harris, Danielle Adams, Laura-Marie Davis, Eddie Culberson and Lisa Marochak. LANDMATTERS will send out a meeting invite.

**D. Community Conservation Assistance Program-** Jessica Perrin reported on the following:

- **Applications for Assistance:**  
A motion was made by Curtis Richardson to approve application 32-2019-527 (Van Wie) for rain garden, Ellerbe Creek, Neuse, ranking score 155 as presented. David Harris seconded the motion. Motion carried.
- **Contracts:**  
A motion was made by Curtis Richardson to approve contract 32-2019-525 (Coscolluela) for \$12,360 for streambank stabilization and rain garden, Ellerbe Creek, Neuse, ranking score 195. FY19 ISIP funds. David Harris seconded the motion. Motion carried.
- **CCAP Spot Checks:** Wednesday, April 10<sup>th</sup> from 8:30AM-2PM. Meet at Durham SWCD office.
- **Interlocal Agreement:** City of Durham sent final draft of agreement that was reviewed and approved by their attorneys. A motion was made by David Harris to approve the Interlocal Agreement with the City. Curtis Richardson seconded the motion. Motion carried

**E. Agriculture Cost Share Program-** Kyle Gentry reported on the following:

- **Contract Funding Changes:** A motion was made by David Harris to batch and approve the three contract funding changes presented below. Curtis Richardson seconded the motion. Motion carried.
  1. Reduce #32-2019-002 by \$3,96 to \$4,204
  2. Reduce #32-2019-003 by \$1,512 to \$5,988
  3. Increase #32-2019-004 by \$183 to \$7,683
- **Special Request Update** (*informational only*)  
32-2010-005 (Steve Shepherd) Out of Compliance, prorated amount owed \$19,034. Funds have been received. Funds will be put into the Durham Soil and Water's 2020 Ag Cost Share Account.
- **Ag Cost Share & AgWRAP Spot Checks-** will be held on April 4, 2019.
- **Novel Endophyte Fescue Field Day-** Will be held on April 25<sup>th</sup> 4:00 pm – 6:00 pm at Caywood Farm (2306 Moores Mill Rd, Rougemont, NC 27572). Please RSVP to [Imarochak@dconc.gov](mailto:Imarochak@dconc.gov) or 919-560-0558 by April 17.

- F. Stream Restoration and Stormwater Projects** – Eddie Culberson reported on the following:
- a. **Walker**- the project should be completed this month. Northern High School students are growing the plants/trees for the project and will be planting them.
  - b. **Grove Park Project**- The CWMTF Field Rep. came out to walk the Stream Restoration Project. This is a \$450,000 PCC grant. Grove Park HOA has hired engineering firm to do report on the lake.
  - c. **Funds**- Since the last meeting Lisa Marochak reported that \$148,981 was received and paid out.
- G. Administrative Report- Lisa Marochak reported on the following:**
- a. **Conflict of Interest Policy**- A motion was made by David Harris to approve and add the Conflict of Interest statement to the board meeting agendas. Natalie Murdock seconded the motion. Motion carried.
  - b. **Awards Celebration**- Will be held on May 9 at 6:15 pm at the DPS Staff Development Center.
- H. Ag Development/Farmland Protection Advisory Board**- Mike Dupree reported on the following:
- a. **Ag Development** – Provided update (See handout)
  - b. **Farmland Board**- Next meeting scheduled for April 18 at 8:00 am.
- I. Environmental Education Report- Lisa Marochak reported on the following:**
- **NC Envirothon**- two teams from the School of Math and Science will be advancing on to the State competition.
  - **Area IV Envirothon**- Thanked David Harris for volunteering at the event.
  - **Bookmark Contest**- Due April 26<sup>th</sup> by 5:00 pm

## **NEW BUSINESS**

- A. Associate Supervisor Application**- A motion was made by Natalie Murdock to approve the Associate Supervisor application for Sheena Mathews as presented. David Harris seconded the motion. Motion carried.
- B. Legislative update**- David Harris provided an update and passed out a copy of the Representatives for Durham.
- **Senate Bill 315**- A motion was made by Curtis Richardson to approve David Harris writing a letter to support Senate Bill 315. Talmage Layton seconded the motion. Motion carried.
  - **House Bill 294**- A motion was made by David Harris to approve Danielle Adams writing a letter to Representatives letting them know that the Board is not in support of House Bill 294. Natalie Murdock seconded the motion. Motion carried.
  - **March 20th Ag Day**- There was around 25 Supervisors in attendance.

**Adjourn:** The Chairman adjourned at 7:29 pm.

**Next Meeting: Durham SWCD Board Meeting – May 6, 2019 at 5:30 pm**

The meeting will be held at the Admin II Building (201 E Main St, floor 5, Durham, NC 27701) in the Soil and Water Conference Room.

Talmage Layton  
Chairman

Lisa Marochak  
Senior Administrative Officer

May 6, 2019  
**Approval date**