

**THE BOARD OF COUNTY COMMISSIONERS  
DURHAM, NORTH CAROLINA**

Monday, September 24, 2018

7:00 P.M. Regular Session

**MINUTES**

Place: Commissioners' Chambers, Second Floor, Durham County Government Administrative Complex, 200 E. Main Street, Durham, North Carolina

Present: Chair Wendy Jacobs, Vice-Chair James Hill and Commissioners Heidi Carter, Brenda Howerton and Ellen Reckhow

Presider: Chair Wendy Jacobs

**Closed Session (To be held at: 5:30 pm)**

Chair Jacobs stated the Board was requested to adjourn into Closed Session for the following:

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session per G.S.143-318.11(a)(6).

Commissioner Howerton moved, seconded by Vice-Chair Hill to adjourn into Closed Session.

The motion carried unanimously.

**Reconvene to Open Session**

Chair Jacobs stated the Board met in Closed Session and provided direction to staff.

**7:00 pm Regular Session**

**Opening of Regular Session - Pledge of Allegiance**

**Agenda Adjustments**

Chair Jacobs announced that there were no agenda adjustments.

**Announcements**

The Board commended staff for all their involvement and quick response during Hurricane Florence.

Chair Jacobs read the following announcements:

**1. National Preparedness Month:** The Durham County Emergency Management Department will recognize September as National Preparedness Month (NPM), to remind citizens that we must all prepare ourselves and our families now and throughout the year.

This year's NPM will focus on planning, with an overarching theme: Disasters Happen. Prepare Now. Learn How.

**Things you can do to prepare include:**

- Make and practice your emergency plan
- Learn lifesaving skills
- Check your insurance coverage
- Save for an emergency

For more information on NPM, visit [www.ready.gov/september](http://www.ready.gov/september).

**2. Kick off Try Transit Week with a free ride Saturday on GoDurham:** Whether your favorite get-out-of-the-house plans involve biking, beers or books, add a twist to your typical trip this month and let the bus be your ride. September is Try Transit Month across the nation, and GoDurham wants to help residents participate by offering tips and suggested trips for all types of people, be they adventurers, intellectuals, tour guides or foodies. GoDurham even is offering a Fare Free Day on Saturday to get your ride off right.

To have more time and money to explore those experiences, maybe a cheaper and easier commute to work would help. As Durham, Orange and Wake counties go forward together with new transit investments, the ever-expanding regional network is making it even more convenient for Triangle residents to get where they need to go.

**Get ready for Try Transit Week September 22-29, 2018** by heading to [godurhamtransit.org](http://godurhamtransit.org) and using the trip-planning tool to find a route to work. If you log your new commute online at Share the Ride NC, you're even eligible for monthly prize drawings through GoTriangle's GoPerks program. To make it even easier to try transit, GoDurham is offering riders free fare on September 22, 2018. Need help planning a route? Call 919-485-7433. And no one ever need waste time waiting at bus stops. The free TransLoc app shows buses moving in real time and offers arrival predictions and proximity alerts. Learn about TransLoc at [godurhamtransit.org/transloc](http://godurhamtransit.org/transloc).

**3. Food Shuttle to open new Child food Hub:** Grand Opening to be held on September 27, 2018  
DURHAM, North Carolina – Inter-Faith Food Shuttle is opening its new Child Food Hub, a 7,000 sq. ft. facility that will lead the way in fighting childhood hunger in the Greater Triangle. The Child Food Hub will be officially opened on September 27, 2018 at 10 a.m. with a dedication ceremony led by Dave Koch, President/CEO of Inter-Faith Food Shuttle, and Steve Schewel, Mayor of Durham. The new warehouse is located at 2436 S. Miami Blvd., Ste. 200-9, Durham, North Carolina 27703.

The dedication on September 27, 2018 will include tours of the new warehouse and a ribbon-cutting ceremony. It will also kick off the 2019 Band Together partnership, which has a goal of raising more than one million dollars to support the expansion of Food Shuttle child hunger programs. Tours and a light breakfast start at 10 a.m. with a ceremony following at 10:30 a.m.

**4. Art of Cool Festival 2018:** 5th Anniversary Edition on Friday, September 28, 2018. A cool remix of Black American Music takes place in downtown Durham for a weekend festival of forward-thinking Jazz, alternative Soul and mature Hip Hop. The mission of AOCFEST is to expand the audience for jazz, while championing innovative thought around music and culture. This experience will draw over 10,000 music lovers to the vibrant city of Durham, North Carolina as a destination experience for all.

The 5th Anniversary AOCFEST will feature Nas, Erykah Badu, Maxwell, Meshell NDegeocello, Rahsaan Patterson, Dwele, Sango, Iman Omari, Damien Escobar, Sons of Kemet, Durham's own 9th Wonder featuring Spinderella, and many more to be announced!

Venues: Durham Bulls Athletic Park (DBAP), The Durham Armory, The Carolina Theater, The Motorco, The Pinhook, and more!

**5. Winner to be Selected** - The "I Voted" Sticker Contest ended on Friday, August 31, 2018 at 5:00 p.m. Since last month, the public was invited to weigh in on the look of new "I Voted" sticker. According to the Durham Board of Elections, response to participate has been tremendous. The Board of Elections will select the winning design at its Board meeting on Thursday, September 13, 2018. The winning design will be on all "I Voted" stickers handed out in the November 6 General Election and beyond! Mark your calendars - early voting begins on Wednesday, October 17, 2018! Thank you to all of our participants!

**6. One-Stop "Early Voting" Schedule for the November 6 General Election - Need to Register?** Advance registration ends on Friday, October 12, 2018. If needed, you can "same-day register" at any early voting site. Just be sure to bring one of the following documents (or acceptable photo ID\*): a current utility bill, bank statement, government check, paycheck or other government document. **New Advanced** mapping tools to find the closest Durham County early voting site to you is available at our website ([www.dconcl.gov/elect](http://www.dconcl.gov/elect)) or directly at <http://bit.ly/2FbG2Pm>.

\*Photo ID is not a requirement for voting.

**7. County Seeks Response to Request for Proposal for Restaurant Spaces in Admin II Building:** Construction at the new building across the street from the Old Courthouse/County Administration Building I, now referred to as Admin II, is scheduled for completion in early September 2018. The County issued a Request for Proposal (RFP) on August 15, 2018 in search of well-qualified restaurant tenants to lease the available spaces. The RFP includes a detailed presentation of the restaurant concept, business operating plans and financial projections that demonstrate a solid plan for success.

Interested applicants seeking more information on how to prepare a response to the RFP will be able to access assistance through a partnership between Durham County Government and The Institute, the County's Minority and Women Business Enterprise program and North Carolina's Small Business and Technology Development Center at North Carolina Central University. More information about these resources can be found at <https://www.theinstitutenc.org/> and at <http://www.sbtcdc.org/>.

The RFP and required documentation for submission can be downloaded from the Durham County Government website at <http://www.dconcl.gov/government/departments-f-z/finance/bid-opportunities>. Submissions should be mailed, or hand delivered to the County of Durham

Purchasing Division, 4th Floor, Administrative Building, 200 E. Main St., Durham, North Carolina 27701, no later than October 22, 2018.

- 8. Durham big Sweep** - Every September and October, groups from across Durham volunteer to pick up litter in their local neighborhoods, parks, and streams as part of Big Sweep. This is one of the longest running events hosted by Keep Durham Beautiful. Over 5,100 volunteers have picked up over 160,000 pounds of litter since Big Sweep's inception in 2005. Register [here](#).

In 2017, volunteers collected an astounding 30,000 pounds of trash, breaking the previous record, set in 2012, by over 10,000 pounds. You can help us set another new record by signing up as an individual or group to participate in Big Sweep 2018! Volunteers can create a cleanup team with a group of family/friends/co-workers or can volunteer as individuals and be assigned to a team. If you don't have a site in mind, our staff can assist you in locating a cleanup site.

- 9. “Here Comes the Bus” Bus Tracking App** - Durham Public Schools is the first district in North Carolina to offer parents to option to track their child's bus in real time!

All you need is an account with our "Here Comes the Bus" application online, and you can track the bus using your computer, smart phone or tablet. Using the latest in GPS technology, this app lets you see where the bus is and confirms when the bus has arrived at the bus stop and at the school. Plus, users can sign up to receive a text message or email when the bus is within a certain radius of the bus stop. No more rushing to get out of the house in time just to see the bus already pulling away!

Sign up today -- it's free and easy.

**How to get started:**

1. Visit [herecomesthebus.com](http://herecomesthebus.com)
2. Click the Sign Up Today! Button
3. Enter school code 97034 and click “Next” followed by “Confirm”
4. Complete the “User Profile” box
5. Under “My Students,” click “Add”. Enter the student’s last name and student ID number.
6. Confirm the information and you’re ready to begin using Here Comes the Bus! Please contact [Debbie Roberson](#), Transportation Technology Coordinator at 919-560-3822 ext. 29200 if you have any questions.

- 10. 2018-19 Durham County open Space Matching Grant Cycle now Open!** The Durham County Open Space Matching Grant Program has opened the 2018-19 cycle for new applicants. This grant allows local non-profits to apply for recreation or open space-based grants at a 50-50 match. More information, guidelines, and application can be found on the Durham County Website below or on the Durham County Open Space Division Facebook page. Grant closes November 14, 2018! For more details, visit [www.dconc.gov/matchinggrants](http://www.dconc.gov/matchinggrants).

- 11. Alert Durham** - Sign Up Today: Durham County wants to keep its citizens informed and safe in the case of an emergency. Sign up for Alert Durham to receive notifications about severe weather, unexpected road closures, missing persons, and evacuations of buildings or neighborhoods. To sign up for Alert Durham, visit [AlertDurham.com](http://AlertDurham.com).

**12. Get Involved!** It's your County. Durham County Government has approximately 43 active advisory boards referred to as Boards and Commissions. Citizens of Durham County may volunteer to participate by applying for a vacancy.

Interested citizens should fill out an application and send it to the Clerk to the Board's Office. A description of the boards as well as a list of vacancies can be found on the County's website at <http://www.dconc.gov/government/departments-a-e/board-of-commissioners/boards-and-commissions>. If you need additional information, please contact the Clerk's Office at 919-560-0025 or email to: [BoardsandCommissions@dconc.gov](mailto:BoardsandCommissions@dconc.gov)

## Minutes

Commissioner Carter moved, seconded by Vice-Chair Hill to approve the August 27, 2018 Regular Session minutes as amended.

The motion carried unanimously.

Chair Jacobs made a comment related to the Planning Commission vote at the August 27<sup>th</sup> Regular Session meeting for the record. She stated the vote was for three people however, she mistakenly only voted for one person. Chair Jacobs added the two members Armeer Kenchen and Andre Vann were both standing members of the Board and she supported their reappointment.

**Directive: Commissioner Reckhow asked the Clerk staff to make a minor correction to page seven of the minutes. She asked that the word approve but corrected to read "to approve".**

## Ceremonial Items

### **Proclamation - Minority Enterprise Development Week - October 1-5, 2018**

Chair Jacobs read the following proclamation:

#### **MINORITY ENTERPRISE DEVELOPMENT WEEK | 2018**

**WHEREAS,** it is the policy of the County of Durham that purchasing by the County and contracts with the County be open to all people and be free of discrimination on the basis of race and gender; and

**WHEREAS,** the Durham County Minority and Women Enterprise Ordinance Section 8-132 provides minorities and women equal opportunity to participate in all aspects of the County's contracting program, including, but not limited to, employment, construction projects, and/or materials and service contracts, consistent with law; and

**WHEREAS,** G.S. 143-128, provides for Good Faith Efforts to be made in an effort to ensure fair participation of minority and women business owners in all County projects; and

**WHEREAS,** it is further the policy of the County to conduct its contracting programs so as to prevent such discrimination, correct present discrimination and to resolve claims of such discrimination; and

**WHEREAS,** the County of Durham is a sponsor of the Minority Enterprise Development Week.

**NOW, THEREFORE, BE IT RESOLVED** I, Wendy Jacobs, Chair of the Durham Board of County Commissioners and on behalf of the Durham Board of County Commissioners, do hereby proclaim October 1 – 5, 2018 as

**“MINORITY ENTERPRISE DEVELOPMENT WEEK”**

in Durham County.

This 24<sup>th</sup> day of September 2018.

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Wendy Jacobs, Chair  
Durham Board of County Commissioners

Keisha Davis, MWBE Coordinator announced an overview of the weekly events and extended an open invitation to the Board and citizens. The events are listed as follows:

- October 1, 2018 – Speed Networking Business Event (free event)
- October 2, 2018 – Honor’s Luncheon – 11:30 a.m. – 1:30 p.m.
- October 3, 2018 – Minority Business Fair – 5:00 p.m. – 8:00 p.m. (free event)
- October 4, 2018 – 30-minute Webinar (free)
- October 5, 2018 – Strike a Deal Bowling Event

Ms. Davis stated all event details could be found on [www.eventbrite.com](http://www.eventbrite.com) keyword search: Durham MedWeek 2018.

**Proclamation - Community Planning Month**

Commissioner Reckhow read the following proclamation:

**COMMUNITY PLANNING MONTH | 2018**

- WHEREAS,** change is constant and affects all cities, towns, suburbs, counties, urban and rural areas; and
- WHEREAS,** community planning and plans can help manage this change in a way that provides better choices for how people work and live; and
- WHEREAS,** a key component of community planning is the involvement of all of Durham citizens in making choices that determine the future quality of life in Durham; and
- WHEREAS,** the full benefits of planning require public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and
- WHEREAS,** the month of October is designated as National Community Planning Month throughout the United States of America and its territories; and
- WHEREAS,** the American Planning Association and its professional institute, the American Institute of Certified Planners, endorse National Community Planning Month as an opportunity to highlight the contributions planning makes to the quality of our community and environment; and
- WHEREAS,** the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of Durham’s appointed and elected Boards and Commissions who have contributed their time and expertise to the improvement of the City and County of Durham, North Carolina; and

**WHEREAS,** the Durham City-County Planning Department was created 30 years ago on July 1, 1988, and we recognize the many valuable contributions made by professional planners of the Durham City-County Planning Department and extend our heartfelt thanks for the continued commitment to public service by these professionals.

**NOW, THEREFORE, BE IT RESOLVED** I, Wendy Jacobs, Chair of the Durham Board of County Commissioners and on behalf of the Durham Board of County Commissioners, do hereby proclaim the month of October 2018 as

**“COMMUNITY PLANNING MONTH”**

in Durham County in conjunction with the celebration of National Community Planning Month, and hereby urge citizens to take note of this observance.

This 24<sup>th</sup> day of September 2018.

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Wendy Jacobs, Chair  
Durham Board of County Commissioners

Patrick Young, Planning Director thanked the Board for the proclamation. He stated Community Planning Month celebrated the 30<sup>th</sup> Anniversary of the merging of Durham City/County Planning and shared there would be 30 community events planned throughout the upcoming year. Mr. Young stated the events would include mock planning commission meetings with area high school students, open house events and numerous lecture events in the neighborhoods of concerned residents. He added this would set the stage for Comprehensive Planning coming forth Fall 2018.

The Board stated the merging of Planning and Inspections really improved the level of service with land use and development. They highlighted the events planned and looked forward to celebrating 30 years of service.

**Proclamation - Domestic and Care Workers Day of Recognition**

Vice-Chair Hill read the following proclamation:

**DURHAM DOMESTIC WORKERS DAY OF RECOGNITION | 2018**

**WHEREAS,** domestic and care workers are the childcare, direct care providers and housecleaners who do the important work of making our homes safe environments and offer much needed care for ourselves and our loved ones; and

**WHEREAS,** domestic and care workers are the backbone of our economy and make it possible for others to work; and

**WHEREAS,** there is an increasing need to fill essential roles of caring for the projected 1 in 5 elderly individuals who will need in-home services in the future and the hundreds of thousands of children needing care; and

**WHEREAS,** domestic and care workers provide physical, medical, emotional and spiritual support for the individuals they work with; and

**WHEREAS,** historically these roles have been performed by women, Black people and people of color, undocumented individuals and other vulnerable populations, and have been invisibilized and devalued; and

**WHEREAS,** there are 3 million domestic and care workers nationwide whose contributions go unnoticed, who don't receive fair wages or benefits, who labor in unsafe conditions and are not covered by comprehensive labor protections; and

**WHEREAS,** unpaid family caregivers who provide assistance to 70 percent of aging adults and provide 72 percent of home-based child care are not recognized for the invaluable support they provide; and

**WHEREAS,** there is a history of domestic and care workers creating and leading social justice movements, and domestic and care workers in the South like Dorothy Bolden have organized and demanded dignity and recognition and pushed for policy and social change to honor this vital workforce; and

**NOW, THEREFORE, BE IT RESOLVED I,** Wendy Jacobs, Chair of the Durham Board of County Commissioners and on behalf of the Durham Board of County Commissioners, do hereby recognize

**“DURHAM DOMESTIC WORKERS DAY OF RECOGNITION”**

in Durham County.

This 24<sup>th</sup> day of September 2018.

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Wendy Jacobs, Chair  
Durham Board of County Commissioners

Stephanie and Priscilla Smith, Leaders of the National Domestic Workers Association and Members of Dream in Black thanked the Board for the proclamation. Ms. Smith explained the significance of Doretha Bowman and how she paved the way for domestic workers. She also invited the Board and public to a day of recognition on October 4<sup>th</sup> beginning at 6:30 P.M. at 410 West Geer Street. Ms. Smith stated the event included dinner, a live band and photo exhibits.

The Board thanked the organization for their work and expressed the importance of their role in the community.

**Consent Agenda**

Chair Jacobs asked the Board if they requested to pull or comment on any items on the Consent Agenda.

Lowell Siler, County Attorney requested to pull item 18-0995 and asked that it be placed on the October 1, 2018 Work Session agenda for more discussion.

Hearing no additional comments, Chair Jacobs entertained a motion for approval.

Commissioner Reckhow moved, seconded by Commissioner Howerton to approve the following items on the Consent Agenda.

\*18-1036 Resolution of Support on Multi-use path Within the NC 98 Corridor

\*18-0968 Capital Project Amendment No. 19CPA000005 - Appropriating \$850,000 to Create a new Detention Center Officers' Station Improvements Project (4310DC089) and Award of a Construction Contract to C.T. Wilson Construction Company for Construction of the Improvements.



18-1033 Administrative Interpretation of Falls/Jordan (F/J-A and F/J-B) Watershed Protection Overlay Districts

18-1017 2019 Reappraisal Schedule of Values – Submission

18-1044 Approval of Amendment to CCSA Pre-K Expansion Management Contract

18-1047 Vincent Valuations LLC Contract for 2019 Revaluation

18-1049 Appointment - Animal Services Advisory Committee

The motion carried unanimously.

Consent Agenda Item #18-1036

**DURHAM COUNTY  
RESOLUTION IN SUPPORT OF A SEPARATED MULTI-USE PATH ALONG NC 98 IN DURHAM  
COUNTY**

- WHEREAS,** the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization, along with partner municipalities, have actively worked to develop a Comprehensive Transportation Plan for the Durham-Chapel Hill-Carrboro MPO; and
- WHEREAS,** the MPO and the North Carolina Department of Transportation (NCDOT) are directed by North Carolina General Statutes 136-66.2 to reach agreement for a transportation system that will serve present and anticipated travel demand in the MPO; and
- WHEREAS,** it is recognized that the proper movement and variety of transportation modes within and through the MPO planning area are a highly desirable element of the plan for the orderly growth and development of the MPO; and
- WHEREAS,** it is recognized that elements of the Comprehensive Transportation Plan involve coordination with other MPOs in the state for regional transportation projects, such as the North Carolina (NC) 98 Corridor; and
- WHEREAS,** after full study of the NC 98 Corridor, the supporting documents presented to the public, and following a public input process that included multiple stakeholder and public workshops, several pop-up events, social media engagement, and a public hearing, the MPO Board feels it to be in the best interest of the MPO to emphasize any regional transportation corridors or projects which are pursuant to General Statutes 136-66.2; and
- WHEREAS,** the NC 98 Corridor Plan, recommends either sidewalks and bicycle lanes or a multi-use path along the portion of the corridor within Durham County, as alternative or coexisting options, to connect nearby neighborhoods, to be designed with user safety in mind, for all ages and users, and to encourage the use of the corridor for active transportation; and
- WHEREAS,** many public schools, neighborhood retail, a County library, and other community attractions fall along this corridor within the County and carry with them a significant amount of foot traffic; and
- WHEREAS,** both of the MPO’s long-range plans, the 2045 Comprehensive Transportation Plan and the 2045 Metropolitan Transportation Plan, have identified the NC 98 Corridor as a location for bicycle and pedestrian facilities; and
- WHEREAS,** the MPO and NCDOT both have initiatives to develop transportation security and safety plans to improve transit, pedestrian, bicyclist, and highway safety in the DCHC MPO planning area,

including development of Complete Streets projects and participation in Vision Zero Durham, Safe Routes to Schools, and other pedestrian safety programs; and

**WHEREAS,** Goal 3 of Durham County’s Strategic Plan states that the County wants to “partner with stakeholders to prevent and address unsafe conditions, protect life and property, respond to emergencies and ensure accessible and fair justice”, that addressing safety in transportation projects would fall into this domain, and that there would be an inherent desire to provide the safest forms of non-motorized transportation options for families and children through this corridor;

**NOW, THEREFORE BE IT RESOLVED,** that the Durham County Board of Commissioners supports approval of the NC 98 Corridor Report subject to the following provisions:

1. That a separated multi-use path along NC 98 between US 70 and the Durham County line be constructed to provide the safest, most attractive option for moving pedestrians and bicyclists within and through the NC 98 Corridor area;
2. That the MPO works with NCDOT to re-allocate the funds associated with construction of separate sidewalks and bike lanes in order to build a multi-use path along the NC 98 Corridor Study.

This the 24<sup>th</sup> day of September 2018.

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Consent Agenda Item #18-0968

**DURHAM COUNTY, NORTH CAROLINA  
2018-19 Capital Project Ordinance  
Amendment Number 19CPA000005**

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY:

That the 2018-19 capital project ordinance is hereby amended to reflect budget adjustments for the following projects.

Project	Current Budget	Increase/Decrease	Revised Budget
Detention Center Officers’ Station Improvement Project (4310CC089)	\$0	\$850,000	\$850,000

Adopted this the 24<sup>th</sup> day of September 2018.

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Chair Jacobs asked Kimberly Simpson, Tax Administrator to speak about the 2019 reappraisal schedule of values and the submission process. Ms. Simpson stated the statues were clear regarding the notification process. She added the advertising would begin on September 25, 2018 and the public comment period would begin October 22, 2018. Ms. Simpson continued to say the schedule of values was scheduled to be approved November 2018 and if citizens wanted to appeal they could do so after the adoption.

The Board expressed how wonderful the tax staff was with individually working with citizens to create payment plans. They also stated in the event reassessments increased in January; that does not mean higher taxes would be paid.

## **Regular Business**

### **Announcement of “I Voted Sticker” Contest Winner**

Derek Bowens, Board of Elections Director thanked the Board and introduced all board members in attendance. Luke Farley, Chairman of the Board of Elections shared a brief presentation of all drawings submitted for the contest and announced the winner.

Mr. Farley stated the winner of the “I Voted Sticker” contest was Joshua Klein. Mr. Klein was not present, so his mother accepted the award on his behalf. Mr. Farley stated this would be a regular contest with submissions every 2-4 years.

## **Public Hearings**

### **Unified Development Ordinance Text Amendment, FEMA FIRM Updates (TC1800003)**

Michael Stock, Senior Planner explained the purpose of the amendment was to revise the flood insurance rate map or (FIRM) panels issued by the Federal Emergency Management Agency (FEMA). He added Joint City-County Planning Committee (JCCPC) reviewed the information and had no concerns. Mr. Stock stated JCCPC recommended this item for approval at the July 10<sup>th</sup> meeting with a 12-0 vote and City Council approved this amendment at the September 4<sup>th</sup> meeting. He requested to Board consider the two motions for approval.

The Board questioned the relationship between the new and old terms. Mr. Stock stated the special hazard floodplain area was a 100-year floodplain which was made up of the floodway and the floodway fringe. After conversation about acreage expanded in the floodplains, the Board stated it was important to educate residents about the possibility of their property being added in a flood zone. Mr. Stock stated he would make sure future amendments explained those details. Commissioners asked if a resident was renting property, were they notified that they lived in a flood zone. Mr. Stock responded the property owners were responsible for notifying their tenants.

Chair Jacobs stated additional conversation was needed about this topic and hoped it could occur at a future JCCPC meeting.

Chair Jacobs opened the public hearing. No one was signed up to speak; the public hearing was closed, and a motion was requested from the Board.

#### **First Motion**

Commissioner Howerton moved, seconded by Commissioner Reckhow to adopt the appropriate State of Consistency pursuant to NCGS §153A-341.

The motion carried unanimously.

#### **Second Motion**

Commissioner Reckhow moved, seconded by Commissioner Howerton to adopt an ordinance amending the Unified Development Ordinance, incorporating revisions to amend Article 8, Environmental Protection.

The motion carried unanimously.

## Board and Commission Appointments

Terri Lea Hugie, Clerk to the Board distributed ballots to the Board to make appointments to the boards and commissions.

The Board made the following appointments (incumbents are identified with an (i). Individuals who are recommended by a Board are underlined.) Individuals listed in bold print were appointed.

### Adult Care Home Community Advisory Committee

**Marjorie Frazier** (Carter, Hill, Howerton, Jacobs and Reckhow)

**Shelbia Green** (Carter, Hill, Howerton, Jacobs and Reckhow)

### Audit Oversight Committee

**Nicole McCoy** (Carter, Hill, Howerton, Jacobs and Reckhow)

### Dangerous Dog Appeal Board

**(i)David Atwater** (Carter, Hill, Howerton, Jacobs and Reckhow)

### Historic Preservation Commission

**Matt Bouchard** (Carter, Hill, Howerton, Jacobs and Reckhow)

**David DeBerry** (Carter, Hill, Howerton, Jacobs and Reckhow)

**Katie Hamilton** (Carter, Hill, Howerton, Jacobs and Reckhow)

### Women's Commission

**Sarah Bausch** (Carter, Jacobs and Reckhow)

Michelle Laws (Howerton)

Carnetta Reid (Hill)

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Commissioner Reckhow stated Kimberly Simpson, Tax Administrator was making herself available by reaching out to neighborhoods and civic groups to educate them on the re-evaluation process. She asked any parties interested in having her speak to please contact her office at 919-560-0300

## Adjournment

Commissioner Howerton moved, seconded by Commissioner Reckhow to adjourn the Regular Session meeting.

The motion carried unanimously.

Respectfully Submitted,



Monica W. Toomer  
Deputy Clerk to the Board