

DURHAM

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MINUTES

DURHAM CONVENTION & VISITORS BUREAU
TOURISM DEVELOPMENT AUTHORITY MEETING
TUESDAY, JUNE 26, 2018, 3:00 PM

Patrick Byker
Aubrey Zinaich-Howell
Ron Hunter

Monica Edwards
Brenda Howerton
Caesar Swift
Bill Ingram

Seth Jernigan
Craig Spitzer
Lois Deloatch

BOARD ABSENT
Javiera Caballero

STAFF PRESENT

Shelly Green

Susan Amey Cara Rousseau

E'Vonne Coleman

At 3:03 p.m., Chair Seth Jernigan called the meeting to order. The Board took the following actions:

- Voted to approve the minutes of the May 22 (attached.)
- Opened the public hearing on the 2018-19 Budget. With no guests wishing to speak, the public hearing was closed.
- Voted to adopt the FY 2018-19 Budget (attached).
- Voted to accept the Financial Status Report as of May 31, 2018 (attached.)
- The Chair reported that the nominating committee recommended the following Slate of Officers for 2018-19:
 - Chair, Craig Spitzer
 - Vice-Chair, Lois Deloatch
 - Secretary-Treasurer, Patrick Byker
 - Immediate Past Chair, Seth Jernigan

The board voted unanimously to approve the slate of officers.

- The Chair also reported that the Executive Committee had met to discuss the CEO-Elect's contract. The committee had received input on the contract from our attorney and now we were waiting for benchmark compensation data from the Destinations International Salary Survey for the next step.
- Voted to recommend Aubrey Zinach-Howell and Caesar Swift to their respective appointing bodies for another term on DCVB's board.
- Voted to approve bank resolutions and signature cards with names of new officers.
- Reviewed, discussed and accepted the Presidents Progress Report.
- Received an update on the Tourism Master Plan and discussed possible steering committee members.
- Voted to adopt Discover Durham as a trade/DBA name for DCVB with the official change taking place this fall.

The meeting was adjourned at 4:20 p.m.

Respectfully Submitted,

Lois Deloatch, Secretary/Treasurer