



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Minutes

Board of County Commissioners

Tuesday, May 29, 2018

Commissioners' Chambers

Closed Session (To be held at: 5:00 p.m.)

Chair Jacobs stated the Board requested to adjourn to Closed Session for the following:

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session per G.S.143-318.11(a)(6).

Commissioner Reckhow moved, seconded by Commissioner Carter to adjourn into Closed Session.

The motion carried unanimously.

Reconvene to Open Session

Commissioner Carter moved, seconded by Commissioner Howerton that the Board reconvene to Open Session.

The motion carried unanimously.

7:00 pm Regular Session

Opening of Regular Session - Pledge of Allegiance

Agenda Adjustments

Announcements

Chair Jacobs read the following announcements:

1. Durham County Emergency Medical Services (EMS) is extending their Vial of Life Program to include Autism and Special Healthcare Needs for people living in Durham. The **Vial of L.I.F.E** (Lifesaving Information for Emergencies) is a complete and accurate record of medical information which individuals can store in their home and vehicle that provides first responders with key information in case of an emergency. The Vial of Life is designed to speak for a person in detail when they are unable to do so.

To request a free Vial of LIFE, send an email to emsvialrequest@dconc.gov or call 919-560-8285. To learn more about how the Durham County EMS nationally recognized Vial of Life works and supporting materials, visit the Durham County EMS website <http://www.dconc.gov/government/departments-a-e/emergency-medical-services/community/vial-of-life>.

2. Libraries ROCK: Summer Reading 2018 - Join Durham County Library for a spectacular summer reading kickoff at Northgate Mall (on the plaza), at 1058 W. Club Blvd. on Saturday, June 9, 2018 from 10:00 a.m. - 2:00 p.m. There will be activities, performers, face painters and crafts planned during this event. For more information please visit <http://durhamcountylibrary.org>.
3. Rabies Vaccinations are available every Tuesday and Thursday from 10:00 a.m. - 12:00 p.m. and 2:00 p.m. - 4:00 p.m. at the Animal Services Division on 3005 Glenn Road. There is a \$10 fee (cash only), and you must provide a photo ID.

4. This a reminder of the Fiscal Year 2018-19 Budget Process dates:

- May 31st, June 4th and June 14th - Budget Work Session Meetings
- June 11th - Public Hearing for Fiscal Year 2018-19 Budget
- June 25th - Fiscal Year 2018-19 Budget Approval

This information can also be found on our Durham County Website: www.dconc.gov

These announcements along with additional details may also be found on the County's website or you may call the Clerk's Office at 919-560-0025.

Commissioner Howerton extended condolences to the family that lost a young man in the Durham County jail. Chair Jacobs added the Sheriff's Office called in help from the State Bureau of Investigation to look into this case.

Minutes

Commissioner Carter moved, seconded by Commissioner Howerton to approve the April 23, 2018 Regular Session minutes.

The motion carried unanimously.

Consent Agenda

Chair Jacobs asked the Board if they requested to comment or pull any items from the Consent Agenda.

Item 18-0799 – Chair Jacobs inquired about the location of the signs. Gayle Harris, General Manager responded there were 5000 signs being placed on 386 existing sign locations throughout the County.

Item 18-0760 – Chair Jacobs mentioned information in the budget book related to performance measures and issues with vacancies. She inquired about the departments’ workplan. Patrick Young, Planning Director mentioned an event that occurred which caused the department a delay in meeting their vacancy goals. He added the long-term strategic projects positions were filled and any additional positions would be fully funded.

Hearing no additional comments, Chair Jacobs entertained a motion for approval.

Commissioner Reckhow moved, seconded by Commissioner Howerton to approve the following items on the Consent Agenda.

18-0760 Proposed City-County Planning Department Fiscal Year 2019 Work Program

*18-0799 Budget Ordinance Amendment No. 18BCC000037 to Recognize \$169,730 in Medicaid Cost Settlement Funds for Increased Funding for Board of Health Smoking Rule Signage Installation and Approve the Board of Health Smoking Rule Signage Installation Contract

*18-0804 Property Tax Releases and Refunds for April 2018

Consent Agenda Item #18-0799

**Durham County, North Carolina
2017-2018 Budget Ordinance
Amendment Number 18BCC000037**

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the 2017-2018 budget ordinance is hereby amended to reflect budget adjustments.

Revenue:

<u>Category</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>GENERAL FUND</u>			
Intergovernmental	\$61,342,601	\$169,730	\$61,512,331

Expenditures:

<u>Function</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>GENERAL FUND</u>			
Human Services	\$98,005,549	\$169,730	\$98,175,279

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 29th day of May 2018

Consent Agenda Item #18-0804

Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings and clerical errors, etc. The attached report details releases and refunds for the month of April 2018.

Releases and Refunds – April 2018

Real Property	\$	0.00
Personal Property	\$	14.81
Solid Waste Fees	\$	0.00
VTS Refunds	\$	<u>15,629.82</u>
Total	\$	15,644.63

Releases & Refunds for Prior Years
2008---2017

Personal Property	\$	30,636.89
Real Property		<u>38,416.33</u>
Total	\$	69,053.22
Grand Total	\$	84,697.22

Public Hearings

Public Hearing to Review the Draft Sewer System Development Fee Analysis

Jaye Gibson, General Manager stated the Board was requested to conduct a public hearing to receive comments on the draft Sewer System Development Fees Analysis performed by WR Martin. He provided background information on the copy and asked Dennie Martin with WR Martin to share additional information.

Mr. Martin explained the purpose of the Sewer System Development Fees (SDF) Analysis for Durham and the importance of the SDF complying with North Carolina House Bill 436 (HB 436). He stated the SDF would replace the existing capital recovery fees and fees collected would be used for the repair and rehabilitation of existing sewer assets.

Mr. Gibson provided clarification that an increase was proposed in the Managers Recommended Budget due to undercharging of the Sewer System Fees.

Chair Jacobs opened the public hearing. No one was signed up to speak; the public hearing was closed. Chair Jacobs thanked Mr. Gibson and Mr. Martin for the update.

Board and Commission Appointments

Terri Hugie, Clerk to the Board, distributed ballots to the Board to make appointments to the boards and commissions.

The Board made the following appointments (incumbents are identified with an (i). Individuals who are recommended by a Board are underlined.) Individuals listed in bold print were appointed.

Adult Care Home Community Advisory Committee
(i)Laura Martin (Carter, Hill, Howerton, Jacobs, Reckhow)

Library Board of Trustees
Kendal Toewe (Howerton)
Willis P. Whichard (Carter, Hill, Jacobs, Reckhow)

Adjournment

Commissioner Carter moved, seconded by Commissioner Howerton to adjourn the Regular Session meeting.

The motion carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Monica Toomer".

Monica W. Toomer
Deputy Clerk to the Board