



# DURHAM

Where great things happen.

## MINUTES

DURHAM CONVENTION & VISITORS BUREAU  
TOURISM DEVELOPMENT AUTHORITY MEETING  
TUESDAY, APRIL 24, 2018, 3:00 PM

### BOARD PRESENT

Patrick Byker  
Lois Deloatch  
Monica Edwards  
Aubrey Zinaich-Howell

Brenda Howerton  
Ron Hunter  
Bill Ingram

Seth Jernigan  
Craig Spitzer  
Caesar Swift

### BOARD ABSENT

Javiera Caballero

### STAFF PRESENT

Shelly Green

E'Vonne Coleman

Susan Amey

Cara Rousseau

At 3:04 p.m., Chair Seth Jernigan called the meeting to order. The Board took the following actions:

- Voted to approve the minutes of the Regular and Executive Session Meeting of March 27 (attached.)
- Voted to accept the Financial Status Report as of March 31, 2018 (attached.)
- Discussed a process for negotiating an employment contract with Susan Amey.
- Conducted the first reading of the 2018-19 budget. (No action taken.)
- Reviewed, discussed and accepted the Presidents Progress Report.
- Received a report on the new partnership pilot program.
- Reviewed and discussed a request from the CEO to do some consulting for Destination NEXT, a program of Destinations International. As there is a stipend paid, Ms. Green asked the board about considering a revenue split with revenue accrued to DCVB's training line item. The executive committee was authorized to further explore this idea. The board also approved the CEO engaging in consulting (keeping the stipend) if she utilizes PTO for time out of the office.

The meeting was adjourned at 4:20 p.m.

Respectfully Submitted,

Lois Deloatch, Secretary/Treasurer

