

MINUTES

DURHAM CONVENTION & VISITORS BUREAU
TOURISM DEVELOPMENT AUTHORITY MEETING
TUESDAY, MARCH 27, 2018, 3:00 PM

BOARD PRESENT

Patrick Byker
Ron Hunter
Craig Spitzer

Javiera Caballero
Bill Ingram
Monica Edwards

Lois Deloatch
Seth Jernigan
Aubrey Zinaich-Howell

BOARD ABSENT

Caesar Swift

Brenda Howerton

STAFF PRESENT

Shelly Green

E'Vonne Coleman

Susan Amey

At 3:05 p.m., Chair Seth Jernigan called the meeting to order. The Board took the following actions:

- Voted to approve the minutes of the regular and executive sessions of the February 27 meeting (attached.)
- Voted to accept the Financial Status Report as of February 28, 2018 (attached.)
- Received a report from management about plans for staff restructuring to right size the organization based on our needs and budget.
- Reviewed, discussed and accepted the Presidents Progress Report.
- Voted to move to executive session as permitted by GS 143-318:(a) to consider the qualifications and fitness of an individual employee or prospective employee.
- Returned to open session at 4:25 p.m. and reported the Board voted unanimously to authorize the Executive Committee to begin negotiating the terms of a contract with Susan Amey for the position of President and CEO.

The meeting was adjourned at 4:25 p.m.

Respectfully Submitted,

Lois Deloatch, Secretary/Treasurer