



# DURHAM

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## MINUTES

DURHAM CONVENTION & VISITORS BUREAU  
TOURISM DEVELOPMENT AUTHORITY MEETING  
TUESDAY, FEBRUARY 27, 2018, 3:00 PM

### BOARD PRESENT

Patrick Byker  
Ron Hunter  
Craig Spitzer

Javiera Caballero  
Bill Ingram  
Caesar Swift

Lois Deloatch  
Seth Jernigan  
Aubrey Zinaich-Howell

### BOARD ABSENT

Monica Edwards

Brenda Howerton

### STAFF PRESENT

Shelly Green

E'Vonne Coleman

Susan Amey

At 3:05 p.m., Chair Seth Jernigan called the meeting to order. The Board took the following actions:

- Welcomed Durham City Council Member, Javiera Caballero, as the newest board member
- Voted to approve the minutes of the January 23 meeting (attached.)
- Voted to accept the Financial Status Report as of January 31, 2017 (attached.)
- Voted to approve the Reallocation Budget Amendment (attached.)
- Voted to accept the proposal from Winston, Williams, Creech, Evans & Company to be DCVB's auditor for the 2017-18 fiscal year.
- Reviewed, discussed and accepted the Presidents Progress Report.
- Voted to move into executive session as permitted by GS 143-318:(a) to consider the qualifications and fitness of an individual employee or prospective employee.
- Returned to open session at 4:40 p.m. and noted that the Executive Session was recessed and would be reconvened at a time and place agreed to by a majority of board members, following a poll of members' availability.

The meeting was adjourned at 4:40 p.m.

Respectfully Submitted,

Lois Deloatch, Secretary/Treasurer

