

March 15, 2010
Audit Oversight Committee Minutes
Durham County

I. Call to order

Karen Percent, Chair, called the meeting to order at 4:05 p.m. in the County Manager's, 2nd Floor Conference Room; 200 East Main Street, Durham, NC 27701.

II. Members

Present:

Ms. Karen Percent (via teleconferencing), Committee Chair, Commissioner Page, Vice Chair, Mr. Manuel L. Rojas, Secretary, Mr. Samuel Maclin

III. Others Attending

Mr. George Quick, Finance Director
Mr. Wendell Davis, Deputy County Manager
Mr. Richard Edwards, Internal Auditor
Mr. Brian Welch, Internal Auditor

IV. Business

- A. The December 2, 2009 minutes were approved as presented.
- B. Mr. George Quick, Finance Director, presented the implementation plan for county cell phones, Blackberries, and air cards effective July 1. Under the new plan, the County will come into compliance with IRS laws regarding "substantiation of usage" and potentially reduce phone expenses through consolidated services. The plan is County-wide and managed by the County's Purchasing Department.
- D. Revisions to the By-laws were discussed and action tabled until the June meeting. The committee chair requested that members review proposed revisions and prepare to comment. The committee also discussed and updated the Charter Matrix and the AOC goals statement.
- E. The Sheriff's Office Follow-up audit report was approved for FY 2011. The committee recommended the implementation submitted by the Sheriff be monitored.
- F. The Committee discussed replacement policy and protocol for AOC members. The position must be advertised, open to the public, and approved by the BOCC. It is unclear the maximum terms an AOC member can serve. Deputy County Manager, Wendell Davis, stated that the language in the by-laws should be strengthened.
- G. The Committee decided that the next meeting will be held June 21, 2010.

V. Adjournment

There being no further business, the meeting was adjourned at approximately 4:45 p.m.

Minutes submitted by: Manny Rojas

Minutes approved by: