



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Minutes Board of County Commissioners

Monday, February 26, 2018

7:00 PM

Commissioners' Chambers

### Regular Session

#### Opening of Regular Session - Pledge of Allegiance

#### Agenda Adjustments

Chair Jacobs stated there were no agenda adjustments.

#### Announcements

Chair Jacobs read the following announcements:

- 1.The SummerWork Youth Job Expo will be held Saturday, March 3<sup>rd</sup> at Holton Career Resource Center from 10:00am-12:00 pm. Youth and young adults ages 14-24 can find summer jobs, internships, and other work-based learning opportunities. Learn tips and techniques for successfully applying for jobs and internships. Register to attend at [bit.ly/SummerWorkYouth2018](http://bit.ly/SummerWorkYouth2018) (URL is case-sensitive).
- 2.The Board of County Commissioners will hold its March Worksession and Public Comment period on Thursday, March 8<sup>th</sup> at 9:00 am in the Council Chambers. Due to a conference conflict, we will not meet on Monday.
- 3.Durham County, along with the Partnership for Children, and the Child Care Services Association, will host an early childhood community forum on Saturday, March 10<sup>th</sup> from 9 AM – Noon at the Health and Human Services Building, 414 East Main Street. We will present information on the 100 Counties – Helping Children Thrive Initiative, the Pathways to Grade Level Reading, and recent reports – including the 2017 State of Durham County's Young Children and the 2017 Pre-K Task Force Report. A significant portion of the morning is reserved for community input. This is an opportunity for parents, caregivers, and other interested citizens to weigh in and offer guidance as we develop plans to improve early childhood services in Durham County. Please join us!
- 4.There will be two upcoming jobs fairs—a Hospitality Job Fair will be held on Wednesday, February 28<sup>th</sup> from 10 am – 3 pm at the Durham Convention Center. Visit

<http://www.durhamcareersinhospitality.com/> to register for workshops and for additional information regarding the job fair. Also on March 7<sup>th</sup>, there will be a Construction Industry Career Fair from 10 am – 3 pm at the Holton Career & Resource Center, 401 N. Driver Street. Additional information can be found on the Commissioner’s Announcement page on the website.

5. The Durham County Juvenile Crime Prevention Council is now accepting proposals for juvenile crime intervention/prevention programs to be supported by North Carolina Division of Juvenile Justice (DJJ) funds for the State Fiscal Year 2018-2019. These funds are allocated to Durham County to support community programs serving Durham County delinquent and at-risk youth, between the ages of 7 and 17, for the fiscal year beginning July 1, 2018. Any local public agency, private 501 (c) 3 non-profit organizations, or housing authority interested in applying for these funds must complete and submit application online by visiting <https://cp.ncdjdp.org/CP/>. The deadline to submit application for grant funding offered in fiscal year 2018-2019 by DJJ is 5 p.m., on Monday, March 19th, 2018. For questions about funding awarded by the DJJ, contact Walter Crews, Area Consultant, Division of Adult Correction and Juvenile Justice at (919) 214-2348.
6. By law, the Durham County Tax Collector is required to annually publish current year unpaid real estate taxes. Any real property taxes not paid by February 28, 2018, at 5 p.m. will be advertised in a Durham County newspaper the week of March 12, 2018. For more information please visit [dconc.gov](http://dconc.gov) or contact the tax office at (919) 560-0300.

Commissioner Reckhow stated, if needed, tax administrators were willing to work with them on a payment plan.

7. There will be a community listening session on March 6, 2018, 5:30-7:30 PM, East Regional Library, 211 Lick Creek Lane. Come share your thoughts on issues like affordable housing, poverty, and access to healthcare. There will be activities for kids, and a free meal will be provided. For more information, contact Marissa Mortiboy at 919 560-7833, [mmortiboy@dconc.gov](mailto:mmortiboy@dconc.gov).

Commissioner Reckhow asked for more information about this event. Gayle Harris, General Manager stated there was a process for completing the 2017-2018 Community Health Assessment which included a listening session. She added the session was to hear about priorities and ways to make Durham a healthy community. Commissioner Reckhow thanked Ms. Harris for the clarification.

8. Please contact the Clerk’s Office at 919-560-0025 or [clerk@dconc.gov](mailto:clerk@dconc.gov) to find out about opportunities to serve on one of our volunteer boards or commissions. We have vacancies on the Industrial Facilities and Pollution Control Financing Authority, Nursing Home Community Advisory Committee, and Community Child Protection Team/Child Fatality Prevention Team Commission-(Parent of) Death of Child before 18) just to name a few.
9. These announcements along with additional details may also be found on the County’s website or you may call the Clerk’s Office at 919-560-0025.
10. Commissioner Howerton stated the UNC School of Government launched a partnership with Blue Cross Blue Shield on February 22, 2018 to invest \$50 million dollars in community

health across the state of North Carolina. She stated there was a conversation held and she would pass the information to Gayle Harris, General Manager.

11. Chair Jacobs highlighted the February 21, 2018 Press Release which mentioned the only black owned farm in Durham County was now protected by the conservation easement. She thanked the staff and Jane Korest, Open Space/Real Estate Manager for assisting the Douglas Day Farm which has been in the family for over 100 years.

## **Minutes**

Commissioner Howerton moved, seconded by Commissioner Reckhow to approve the December 4, 2018 Worksession minutes and the February 12, 2018 Regular Session minutes.

The motion carried unanimously.

**Directive: Commissioner Reckhow stated there were a number of directives in the December 4, 2018 Worksession minutes and asked for an account on the directives. Chair Jacobs stated the directives would be reviewed at the March 8, 2018 Worksession meeting.**

## **Ceremonial Items**

### **Recognition of YouthBuild Graduates**

Chair Jacobs introduced Cory Rawlinson, Director, YouthBuild Program, and recognized the achievements of the graduates of the program.

Mr. Rawlinson shared background information about the program and asked the students present to introduce themselves and read inserts from their book titled "*Blueprints*."

Commissioner Howerton expressed how proud she was of what Mr. Rawlinson was doing with the youth. She added this program was what the County looked to build so that the youth could develop skills and education for upcoming jobs. Commissioner Howerton added it was important to have community businesses on board as well.

Commissioner Reckhow mentioned there was a similar concept previously created by the County which provided hands-on experience and education. She stated she was happy with the re-establishment and asked Mr. Rawlinson to keep up the good work.

Vice Chair Hill stated Mr. Rawlinson built a strong program that provided skills to the youth that could not be taken from them.

Chair Jacobs mentioned a previous conversation held with Mr. Rawlinson where he requested more support. She added the program was funded by a federal grant that does not cover food or transportation. Chair Jacobs asked any church or civic club looking to provide direct support to contact Mr. Rawlinson at 919-475-9655 or by email at [crawlinson@triangleliteracy.org](mailto:crawlinson@triangleliteracy.org).

## **Consent Agenda**

Chair Jacobs asked the Board if they requested to comment or pull any items from the Consent Agenda.

Hearing none, she entertained a motion for approval.

Commissioner Reckhow moved, seconded by Commissioner Howerton to approve the following items on the Consent Agenda.

The motion carried unanimously.

18-0638 Appointments to the Durham County Juvenile Crime Prevention Council

\*18-0642 Property Tax Releases and Refunds for January 2018

18-0645 Request to Appoint a Special Board of Equalization and Review for 2018

18-0650 Advertising of Tax Liens-2017

18-0664 Approval of Public Official Bond

Consent Agenda Item #18-0642

Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached report details releases and refunds for the month of January 2018.

Releases and Refunds – January 2018

Real Property	\$ 1,086.69
Personal Property	\$ 0.00
Solid Waste Fees	\$ 158.81
VTS Refunds	\$ <u>16,809.17</u>
Total	\$ 18,054.67

Releases & Refunds for Prior Years

2012---2017

Personal Property	\$ 1,099,389.43
Real Property	<u>45,225.01</u>
Total	\$ 1,144,614.44
 Grand Total	 \$ 1,162,669.11

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**Public Hearings**

**Public Hearing - Unified Development Ordinance Text Amendment, Compact Neighborhood Interim Affordable Housing Bonuses (TC1600005)**

Hannah Jacobson, Senior Planner, provided background information on the item. She stated the set of amendments were to update regulatory incentives for affordable housing in Compact Neighborhoods. Ms. Jacobson added two actions were needed from the Board.

Commissioner Reckhow asked how long it would take to complete each phase/neighborhood. Ms. Jacobson responded the time frame depended on how quickly they could move through each area. She added they were hoping to get the rezoning package for Patterson Place to the City/County within a year. Commissioner Reckhow asked if that would imply that the affordable housing approach would differ depending on the compact area they were working with. Ms. Jacobson responded that was the goal because each compact neighborhood had tailored needs. She continued to say that more market and state specific data would be needed as well. Commissioner Reckhow asked what else the County could consider doing to better understand the developers involved so the County could create something that would be successful. Patrick Young, Planning Director, stated they were looking at the need to have transit support and the need to have affordable housing in the areas. He added they wanted to make sure they were setting the base density; which would require more market data and analysis. Commissioner Reckhow asked how could they engage the developing communities and if there were any discussions with key leaders. Mr. Young responded those discussions were done through the Urban Land Institute which was made up of Raleigh and Durham developers. He stated he would report the findings to the Board in the future.

Chair Jacobs opened the public hearing.

Terry Allebaugh, Coalition for Affordable Housing and Transit, recommended the adoption of the item. He stated this would help with the incentive for affordable housing in Durham close to the light rail stations.

Adam Hall, Chair for Legislative Committee, stated the committee supported the amendments but had concerns about the program. He questioned if affordable housing would be affordable in the future and asked that more than household income alone be considered.

Commissioner Reckhow hoped the lines of communication would be open with the organization and the Planning department as they moved forward.

Chair Jacobs closed the public hearing.

Chair Jacobs asked how would this amendment impact areas outside of the impact tier. Ms. Jacobson stated the original intent was for the neighborhoods specifically. Commissioner Carter added citizen income amounts change every year. Mr. Young responded the partners would offer programs that require income verification to make sure it was consistent. Chair Jacobs stated she strongly supported the amendment. She recommended a partnership take place so that the issue with affordable housing could be solved.

#### First Motion

Commissioner Howerton moved, seconded by Commissioner Carter to adopt the appropriate Statement of Consistency pursuant to NCGS §153A-341.

The motion carried unanimously.

#### Second Motion

Commissioner Howerton moved, seconded by Commissioner Reckhow to adopt an ordinance amending the Unified Development Ordinance, incorporating revisions to Article 6, District Intensity Standards, Article 10, Parking, Article 16, Design Districts and Article 17, Definitions.

The motion carried unanimously.

**Public Hearing - Unified Development Ordinance Text Amendment, Omnibus Changes 11 (TC1700005)**

Michael Stock, Senior Planner, stated the Text amendment TC1700005 is a set of amendments to the Unified Development Ordinance (UDO) identified as necessary corrections, clarifications, re-organization, or other minor changes to more accurately comply with the intent of the regulations, codify interpretations of regulations, or reflect minor policy changes that are not solely technical in nature. He added the Board was requested to make two actions on the item.

Commissioner Reckhow stated she was pleased to see the adjustments to the parking requirements on the accessory to the dwelling and also the adjustment on parking requirements for affordable housing.

Chair Jacobs opened the public hearing. No one was signed up to speak. Chair Jacobs echoed the comments of Commissioner Reckhow related to off street parking and planned density residential units; adding this would help with affordable housing.

Chair Jacobs closed the public hearing and entertained a motion.

**First Motion:**

Commissioner Reckhow moved, seconded by Vice Chair Hill to adopt the appropriate Statement of Consistency pursuant to NCGS §153A-341.

The motion carried unanimously.

**Second Motion:**

Commissioner Reckhow moved, seconded by Commissioner Carter to adopt an ordinance amending the Unified Development Ordinance, incorporating revisions to Article 2, Review Authority; Article 3, Applications and Permits; Article 4, Zoning Districts; Article 5, Use Regulations; Articles 6, District Intensity Standards; Article 7, Design Standards; Article 9, Landscaping and Buffering; Article 10, Parking and Loading; Article 12, Infrastructure and Public Improvements; Article 16, Design Districts, and Article 17, Definitions.

The motion carried unanimously.

**Public Hearing - Unified Development Ordinance Text Amendment, Technical Updates Regarding Sedimentation and Erosion Control and State Legislation (TC1700006)**

Michael Stock, Senior Planner, stated Text amendment TC1700006 (Attachment B) includes proposed amendments based upon changes in State law regarding the following:

- Modification to exemptions to subdivision requirements (SL2017-10);
- Modifications to performance guarantees for infrastructure improvements associated with a development project (SL2015-187 and SL2017-40); and
- Amendments requested by Sedimentation and Erosion Control.

Along with Joint City-County Planning Committee (JCCPC) review, other city and county departments, including the respective Attorney's offices, have reviewed proposed text prior to initiating the public

hearing process. Mr. Stock added there were no revisions beyond the technical corrections.

Commissioner Reckhow asked for an overview on the regulatory changes that responded to state laws. Ryan Epps, Sedimentation/Erosion Control, responded the changes were made due to state changes. He added while there were new requirements, it would not change the division inspections or the quality of work. Mr. Epps continued to say areas affected by the change would be issuing violations by hand and self-inspections.

Chair Jacobs stated there was a lot of emphasis on self-inspections, limitations on certain violations and changes in the bondings. She added when we think about issues related to sedimentation and erosion control, we also think about water quality. Mr. Epps responded the department noted self-inspections and how those changes would not include the County. He explained that the department was now required to show self-inspection reports to the state.

Commissioner Reckhow explained that Durham chose to have their own program which provided a higher level of service. She stated the County should not be concerned about the base rules because our level of quality was much higher.

Chair Jacobs opened the public hearing. No one was signed up to speak. Chair Jacobs closed the public hearing and entertained a motion from the Board.

#### First Motion

Commissioner Reckhow moved, seconded by Commissioner Carter to adopt the appropriate Statement of Consistency pursuant to NCGS §153A-341.

The motion carried unanimously.

#### Second Motion

Commissioner Howerton moved, seconded by Commissioner Reckhow to adopt an ordinance amending the Unified Development Ordinance, incorporating revisions to Article 3, Applications and Permits; Article 9, Landscaping and Buffering; Article 12, Infrastructure and Public Improvements; and Article 15, Enforcement.

The motion carried unanimously.

### **Public Hearing, Zoning Map Change - Red Mill Quick Stop**

Jacob Wiggins, Senior Planner, stated this was a request to change the Future Land Use Map from Very Low Density Residential to Commercial and change the zoning atlas from Commercial Neighborhood (CN) to Commercial General with a Development Plan (CG(D)). The subject site is located at 3422 Red Mill Road. Staff determines that the zoning request are consistent with the Comprehensive Plan and applicable policies and ordinances. He added the Planning Commission recommended approval, 13-0, on December 12, 2017.

Chair Jacobs mentioned after reading the staff report and Planning Commission comments, was it mentioned that this was already an existing commercial property. Mr. Wiggins responded yes, this was an existing convenience store with fuel pumps at the location.

Chair Jacobs opened the public hearing.

Dan Jewell, President of Coulter Jewell Thames, PA, provided background information about his clients and stated they were seeking permission to install two additional fuel pumps. He continued to say the current zone limited the location to four (4) pumps.

Chair Jacobs closed the public hearing and entertained a motion.

#### First Motion

Commissioner Howerton moved, seconded by Commissioner Reckhow to adopt a resolution to amend the Future Land Use Map to establish the Commercial designation for the subject site.

The motion carried unanimously.

#### Second Motion

Commissioner Howerton moved, seconded by Commissioner Reckhow to adopt a Consistency Statement as required by NCGS 153A-341.

The motion carried unanimously.

#### Third Motion

Commissioner Reckhow moved, seconded by Commissioner Howerton to adopt an ordinance amending the Unified Development Ordinance to establish Commercial General with a Development Plan (CG(D)) zoning for the subject site.

The motion carried unanimously.

### **(Ordinance Number 2018-0656)**

#### **Public Hearing, Zoning Map Change - Lumley Road Industrial**

Jacob Wiggins, Senior Planner stated this was a request to change the Future Land Use Map from Low Density Residential to Industrial and change the zoning atlas from Residential Rural (RR) to Industrial-Light (IL). The subject site is located at 5513 and 5605 Lumley Road. Staff determines that the zoning request was consistent with the Comprehensive Plan and applicable policies and ordinances. He added the Planning Commission recommended denial, 7-6, on December 12, 2017.

Chair Jacobs stated in terms of industrial, was there an option for light industrial and if so how was it different. Mr. Wiggins responded the range would broaden the options to include single family homes and warehouse flex space. Chair Jacobs asked what was not allowed. Patrick Young, Planning Director, explained any development at the site would not allow city utilities; however, County services may be available. He added the space would most likely be used as a warehouse/flex space. Chair Jacobs asked for clarification on limited development, asking was it only because of water and sewer connections. Mr. Young responded the utility connections and the transportation analysis also showed limited use. Chair Jacobs stated if someone wanted to annex into the City, what would happen. Mr. Young responded that was an option but they would have to get additional zoning.

Vice Chair Hill asked would a junk or salvage yard be allowed. Mr. Wiggins stated it could be allowed in an Industrial Office zoning (IO) or with a special use permit.

Chair Jacobs asked if there was any consideration given to look at contiguous partials. Mr. Wiggins



responded there was no Industrial Office (IO) zoning.

Commissioner Carter asked if the discomfort was due to there being no development plan. Mr. Wiggins stated they could not force an applicant to complete a development plan and it was typical to see a plan without a development plan attached.

Chair Jacobs asked what it would take for someone to do a development plan. Mr. Young stated it would require an engineer to look at the plan and it would also require additional elements and details.

Chair Jacobs opened the public hearing.

Kim Griffin stated he was speaking on behalf of the family. He explained the property was placed on the market and under contract with national developers since 2010. Mr. Griffin continued to say this would be a good site for a contractor office and those interested would be fine with tying into the County sewer and operating with a well. Mr. Griffin added with the Boards approval, one business would remain in Durham and another business would relocate from Raleigh to Durham.

Richard Porter, Owner of Bud Piper and Durham Roofing, stated he would like to keep the business in Durham. He hoped to hire employees in the warehouse where they would earn approx. \$15.00 per hour and he encouraged the Board to support the request.

Stephen Hoffman, Distributor of HVAC, stated his company was interested in purchasing the property and looking to expand into Durham. He added the location was ideal for office and warehouse space.

Dean Brooks, Business Owner on Lumley Road, stated sales declined due to the things on the property. He continued to say the water tower placement has been a deterrent for residential ownership and there were no others in objection to the request being made.

Chair Jacobs closed the public hearing and asked Commissioners if there were any additional questions.

Commissioner Reckhow stated the speakers made a good case regarding the property being used for small businesses. She added the site plan approval process would assure that they met the requirements by the zoning ordinance and she agreed that the item should be approved.

Commissioner Carter added hearing from the applicants provided a better understanding of the item being approved.

#### First Motion

Commissioner Reckhow moved, seconded by Commissioner Howerton to adopt a resolution to amend the Future Land Use Map to establish the Industrial as designation for the subject site.

The motion carried unanimously.

#### Second Motion

Commissioner Reckhow moved, seconded by Commissioner Howerton to adopt a Consistency Statement as required by NCGS 153A-341.

The motion carried unanimously.

### Third Motion

Commissioner Howerton moved, seconded by Commissioner Reckhow to adopt an ordinance amending the *Unified Development Ordinance* to establish Industrial Light (IL) zoning for the subject site.

The motion carried unanimously.

### **Public Hearing, Zoning Map Change - 251 Smallwood**

Jacobs Wiggins, Senior Planner provided background information on the item. He stated this was a request to change the zoning atlas from Office and Institutional (OI) to Industrial-Light (IL). Mr. Wiggins stated the subject site was located at 251 Smallwood Drive and staff determined that the zoning request was consistent with the Comprehensive Plan and applicable policies and ordinances. He continued to say the Planning Commission recommended approval, 13 – 0, at the December 12, 2017 meeting.

Commissioner Reckhow questioned it being a larger site and staff recommendation of approval. She asked for explanation on why it was ok to approve the larger site. Mr. Wiggins stated staff evaluated requests but do not make recommendations without development plans.

Chair Jacobs opened the public hearing.

Doug Jacobs, Commercial Broker-Family representative, stated he was looking to invest in the site. He explained the company received shipping for raw building materials and should rezoning occur, it would allow the owners to grow the business. Mr. Jacobs explained the owner did not employ the truck drivers and wished not to create entrance restrictions if possible but would ask that they use certain entrance points due to neighboring request.

Chair Jacobs asked who would be responsible for road traffic. Mr. Wiggins responded the signage could be allowed through a development plan/zoning. Patrick Young, Planning Director added typically ordinances required multiple access points for certain developments, however; because the in-use was not unknown, only one access would be required. He added the Sheriff's Department and Highway Patrol could monitor.

Theresa Phillips, property owner, stated she was looking to expand the business for her family. She provided background information about the business and stated there was plenty of space to conduct business on the property; however there was a small tract they were looking to get re-zoned. Ms. Phillips mentioned there were no plans to move the business anytime soon, this was just for future expansion.

Steven Feierstein, small business owner, stated he was in favor of small businesses; however, this business was inconsistent with features of the neighborhoods, there would be increased noise and potential traffic issues, there was no development plan and they were unsure of the sites usage.

Patrick Byker, Morningstar Law Group, shared a presentation titled "*Community Concerns about Tractor-Trailers/Heavy Trucks at 251 Smallwood Drive*" which highlighted the townhome developers concerns.

Robert Kennedy, All Saints United Methodist Church, stated the church was concerned about heavy traffic. He added the church recently opened a pre-school with plans to expand and would like the

traffic to remain off the main road.

Rex Frazier, Small Business Owner, mentioned his concerns about the traffic.

Chair Jacobs asked was the business currently operating. Mr. Jacobs responded yes. He added only 40% of the business were without zoning.

Chair Jacobs closed the public hearing and asked the Board if they had additional comments.

Commissioner Howerton asked was there a traffic impact on residents. Mr. Wiggins responded based on the audit determination, it shows a reduction of trips. Commissioner Howerton asked if there were any complaints about the traffic at the moment. Mr. Wiggins stated he had not heard of any complaints.

Commissioner Reckhow mentioned this item was very troublesome. She added there were two options, to postpone and conduct negotiations or to deny the request.

Commissioner Carter stated it was a difficult decision to change the zoning to Industrial Light and it seemed to fit the Future Land Use Map; however, the zoning was rural residential so according to the Comprehensive Plan the site would be consistent for the Board to approve. Commissioner Reckhow responded that was a perceptive comment and stated usually Light Industrial called for lighter use without externalities. She asked that Planning provide additional information. Mr. Young stated as mentioned by Mr. Wiggins, because there was no development plan, there could be other usage allowed at the site. He added the client represented a trans-shipment of partial or unfinished logs with no processing being handled on site. Commissioner Reckhow stated she had concerns with this request.

Chair Jacobs stated this was a complex situation and she agreed with Commissioner Reckhow's options previously mentioned. Commissioner Carter stated she would be in favor of delaying although the ultimate outcome may not change.

Commissioner Howerton suggested bringing the item back to a future Worksession meeting. Mr. Young stated he would not recommend the item being discussed at a Worksession meeting because deliberations made regarding a public hearing should be discussed during a public session.

Chair Jacobs re-opened the public hearing so a decision could be made on delaying the approval of the item.

Commissioner Reckhow stated an agreement on Smallwood would help residents to the North; however, it would not solve the problem.

Chair Jacobs stated there was no development plan at this point and because of the growing residential uses, it was not consistent with the area.

Chair Jacobs polled the Board on postponing the vote for 30 days or voting on the item now. The Board decided to vote on the item. Chair Jacobs closed the public hearing and entertained a motion.

#### First Motion

Commissioner Reckhow moved, seconded by Commissioner Howerton to adopt a Consistency Statement as required by NCGS §153A-341.

The motion failed as follows:

Ayes: Howerton  
Noes: Carter, Hill, Jacobs, Reckhow

## Second Motion

Commissioner Reckhow moved, seconded by Commissioner Howerton to adopt an ordinance amending the Unified Development Ordinance to establish Industrial-Light (IL) zoning for the subject site.

The motion failed as follows:  
Noes: Carter, Hill, Howerton, Jacobs, Reckhow

## Board and Commission Appointments

Michelle Parker-Evans, Clerk to the Board, distributed ballots to the Board to make appointments to the boards and commissions.

The Board made the following appointments (incumbents are identified with an (i). Individuals who are recommended by a Board are underlined.) Individuals listed in bold print were appointed.

### Boxing and Wrestling Commission

(i)Marian Dilahunt-Andrews (Carter, Hill, Howerton, Jacobs, Reckhow)  
Robert Glenn (Reckhow)  
Jonathon Leach (Carter, Hill, Howerton, Jacobs)

### Environmental Affairs Board

Donald Addu (Carter, Hill, Jacobs, Reckhow)  
Jessica Birckhead (Howerton)

### Firefighter's Relief Fund Board of Trustees

Jeffrey Wolfe (Carter, Hill, Howerton, Jacobs, Reckhow)

### Public Health Board

(i)Mary Braithwaite (Carter, Hill, Howerton, Jacobs, Reckhow)  
(i)Stephen Dedrick (Carter, Hill, Howerton, Jacobs, Reckhow)

### Women's Commission

Aquaris Anderson (Carter, Hill, Jacobs, Reckhow)  
Jessica Jones (Howerton)

## Closed Session

Chair Jacobs stated the Board was requested to adjourn to Closed Session to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations per G.S. 143-318.11(a)(4).

Commissioner Howerton moved, seconded by Vice Chair Hill that Board adjourn into Closed Session.

The motion carried unanimously.

### **Reconvene to Open Session**

Chair Jacobs announced the Board met in Closed Session and provided direction to staff.

### **Adjournment**

Commissioner Reckhow moved, seconded by Commissioner Howerton to adjourn the Regular Session meeting.

The motion carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Monica Toomer".

Monica W. Toomer  
Deputy Clerk to the Board