

## MINUTES

### Durham Soil and Water Conservation District 721 Foster St Durham, NC 27701

Meeting Number: 1 (District Meeting)

Date: February 5, 2018

Meeting Number: 8 (for State reporting purposes)

#### Supervisors Present:

Talmage Layton, Chairman  
Danielle Adams, Vice Chair  
Ray Eurquhart, Supervisor  
David Harris, Supervisor  
Curtis Richardson, Supervisor  
Becky Emmons, Associate Supervisor  
Mark Dewitt, Associate Supervisor  
Melissa Rooney, Associate Supervisor  
Natalie Murdock, Associate Supervisor

#### Others Present:

Eddie Culberson, Director  
Lisa Marochak, Senior Administrative officer  
Jennifer Brooks, Natural Resources Coordinator  
Mike Dupree, Agribusiness & Environmental Services Mngr.  
Heather Dutra, Watershed Conservationist  
Vernon Cox, Director of NC Division of Soil and Water Conservation  
David Williams, NC Division of Soil and Water Conservation  
Julie Henshaw, NC Division of Soil and Water Conservation  
Laura Marie Davis, citizen

*A regular meeting of the Durham Soil & Water Conservation District Board was held on Monday, February 5, 2018, and called to order at 4:03pm by the Chairman, Talmage Layton. The meeting was held at 721 Foster St, Durham, NC 27701.*

**Minutes/Financial Report**– A motion was made by Danielle Adams to approve the minutes from the December meeting with correction to the S & E plans that were reported and to approve the financial report. Raymond Eurquhart seconded the motion. Motion carried.

#### Old Business

##### A. Director's Report – Eddie Culberson reported on the following:

- **Budget Hearing**- The pre-budget meeting was held last Friday and the budget hearing is scheduled for March 6th at 9am in the County Manager's conference room.
- **Retreat Committee**- Need to try and meet with your committee by March 5<sup>th</sup>.

##### B. CCAP- Heather Dutra reported on the following:

- **Paid RFP** -32-2018-505: Belfield for \$5,000 for streambank stabilization, Northeast Creek, Cape Fear, ranking score 190.
- **Applications for Assistance**- a motion was made by Danielle Adams to batch and approve the 4 Applications for Assistance pending landowner signatures on the new CCAP forms. David Harris seconded the motion. Motion passed without dissent.
  - 1) 32-2018-520: Williams for streambank stabilization and critical area planting, Little Lick Creek, Neuse, ranking score 195.
  - 2) 32-2018-526: Lenzi for cistern and rain garden, Ellerbe Creek, Neuse, ranking score 160.
  - 3) 32-2018-523 (repair): Pocinki for cistern and rain garden repairs, Third Fork Creek, Cape Fear, ranking score 170.
  - 4) 32-2018-525: NCSSM for impervious surface conversion, Ellerbe Creek, Neuse, ranking score 160.
- **ISIP Contracts** a motion was made by Danielle Adams to batch and approve the 2 ISIP contracts as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
  - 1) 32-2018-506(Supplement): Hutchins for critical area planting, Little Lick Creek, Neuse, ranking score 175.

2) 32-2018-524: Williams for critical area planting and streambank stabilization (pending final design), Little Lick Creek, Neuse, ranking score 195.

- CCAP Contracts a motion was made by Danielle Adams to batch and approve the 2 contracts as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
  - 1) 32-2018-523 (Repair): Pocinki for \$1,080 for raingarden and cistern repairs, Third Fork Creek, Cape Fear ranking score 170.
  - 2) 32-2018-525: NCSSM for \$5,000 for 1,111sf impervious conversion, Ellerbe Creek, Neuse, ranking score 160.
- Contracts tabled until the next meeting:
  - 1) 32-2018-506: Corwin for \$2,337 for a 1200 gallon cistern, Ellerbe Creek, Neuse, ranking score 175.
  - 2) 32-2018-504: Misegades for \$1,987 for 455sf grass swale and 400sf critical area planting, Northeast Creek, Cape Fear, ranking score 175.
- Requests for Payment a motion was made by Danielle Adams to batch and approve the RFPs as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
  - 1) 32-2018-519: \$1,313 to Howanek for 500sf critical area planting, Third Fork Creek, Cape Fear, ranking score 175.
  - 2) 32-2018-508: \$2,424 to Kenny for 379sf rain garden and 450sf grass swale, Third Fork Creek, Cape Fear, ranking score 200.

**C. Agricultural Cost Share Program-** Jennifer Brooks reported on the following:

- **RFP** (*signed between meetings*) - for 32-2016-003 (Jason Marbrey) in the amount of \$7,493 for 2 drinkers.

**D. AgWRAP-** Jennifer Brooks reported on the following:

**1) Application for Assistance-** a motion was made by Danielle Adams to approve the AFA for 32-2018-801 for David and Nicole Owens for a well and irrigation system. Ray Eurquhart seconded the motion. Motion passed without dissent.

**2) Contracts**

- A motion was made by Ray Eurquhart to approve the contract with conservation plan for 32-2018-801. The contract is for David and Nicole Owens for a well and irrigation system in the amount of \$8,589. They are eligible for 90% cost share because they are new/beginning farmers. David Harris seconded the motion. Motion passed without dissent.

**E. Stream Restoration and Stormwater Projects –** Eddie Culberson reported on the following:

- **Ward Project-** Planting is planned for this spring. Northern High School FFA will be planting the 500 plants on the project. The plants were grown by the NHS FFA.
- **Southern High School-Phase II-** The fire hydrant is scheduled to be repaired tomorrow.
- **Riverside High School-** submitting a grant application to CWMTF and DWR.
- **Funds paid out-** \$672,366.15 was received and paid to CEC since the last meeting for Stream Restoration/Stormwater projects since the last meeting.

**F. Administrative Officer-** Lisa Marochak reported on the following:

- **Area IV Spring Meeting-** will be held on February 22 at the Halifax Ag Center.
- **Insurance Quote-** Lisa Marochak will get quote and bring back to the next meeting.

**G. Sediment and Erosion Control Plans-** Jennifer Brooks reported on the following: that since the last meeting they have had 7 plans and all were adequate as follows: Churchhill Commons Lot 5; Vincent Avenue Parcels; Longview-Eastwood Homes; Beth El Synagogue; Johnson Volvo of Durham; Morehead Hills Townhomes; and Lakeshore Phase 1 & 2.

**H. Education-** Jennifer Brooks reported on the following:

- **Area IV Envirothon-** Lisa Marochak will send out a link to sign-up to volunteer at the 2018 Area IV Envirothon on March 22, 2018.

**I. Ag Development/Durham Farmland Protection-** Mike Dupree reported on the following:

- **Farmland Protection Advisory Board Annual Report-** will be presented to the BOCC on March 8th
- **Farmland Board next meeting** is scheduled for February 15<sup>th</sup> at 8am.
- **Farmland Board breakfast-** will be held on February 22<sup>nd</sup> in the Food Lab downstairs. The topic this month is Durham County Cooperative Extension programs.
- **Duke Energy STEM Grant with Durham Public Schools (DPS)** - Durham Public Schools is requesting that The District Board partner with them on a Duke Energy STEM grant. The grant application is due in mid-January, the District's portion is due by December 20<sup>th</sup>. The grant will be administered by DPS. A motion was made by Danielle Adams to write a letter of support. Ray Eurquhart seconded the motion. Motion passed without dissent.

#### **NEW BUSINESS**

- **2018 Officers-** There being no further nominations Ray Eurquhart made a motion by acclamation to keep the officers the same. David Harris seconded the motion. Motion passed without dissent.
- **Survey-** Jennifer Brooks will email out the survey from the NCASWCD to Board members and staff. Please answer the questions and submit them back to us before February 19<sup>th</sup>.
- **CCAP forms-** Vernon Cox, David Williams and Julie Henshaw with the NC Division of Soil and Water met with the Durham District and staff to discuss the CCAP forms that are currently being used. The Division staff would like for the language to be changed on the forms. They will make suggested changes and have legal to review.
- **NCASWCD Annual Meeting update-** David Harris gave an update on the NCASWCD Annual meeting that was held at the Sheraton Imperial in Durham on January 7-10.

**Adjourn:** The Chairman adjourned at 6:49 p.m.

**Next Meeting: Durham SWCD Board Meeting- Monday, March 5, 2018 at 5:30pm.** 721 Foster St, Durham, NC 27701 in the 2<sup>nd</sup> floor conference room.

Talmage Layton

**Chairman**

Lisa Marochak

**Senior Administrative Officer**

3/5/2018

**Approval date**

