

MINUTES

Durham Soil and Water Conservation District
721 Foster St
Durham, NC 27701

Meeting Number: 12 (District Meeting)

Date: December 7, 2017

Meeting Number: 7 (for State reporting purposes)

Supervisors Present:

Talmage Layton, Chairman
Danielle Adams, Vice Chair
Ray Eurquhart, Supervisor
David Harris, Supervisor
Kathryn Spann, Associate Supervisor
Mark Dewitt, Associate Supervisor
Melissa Rooney, Associate Supervisor
Natalie Murdock, Associate Supervisor

Others Present:

Eddie Culberson, Director
Lisa Marochak, Senior Administrative officer
Jennifer Brooks, Natural Resources Coordinator
Mike Dupree, Agribusiness & Environmental Services Mngr.
Heather Dutra, Watershed Conservationist

A regular meeting of the Durham Soil & Water Conservation District Board was held on Thursday, December 7, 2017, and called to order at 1:00pm by the Chairman, Talmage Layton. The meeting was held at 721 Foster St, Durham, NC 27701.

Minutes/Financial Report– A motion was made by Ray Eurquhart to approve the minutes from the November meetings Danielle Adams seconded the motion. Motion carried.

A motion was made by David Harris to approve and accept the financial report Ray Eurquhart seconded the motion. Motion carried.

Old Business

A. Upper Neuse River Basin Issues update- David Harris gave an update

B. Environmental Affairs Board- Mark Dewitt gave an update

C. Director's Report – Eddie Culberson reported on the following:

- **Durham County Finance Officer**- George Quick is retiring at the end of the month and Susan Tezai is taking his place.
- **NJAA**- Eddie Culberson spoke to the Ellis brothers and they are interested in tending the District's land but the land needs liming. A motion was made by Danielle Adams to enter into a 3 year agreement with the Ellis brothers to allow them to tend the District land. If NJAA decides to build on the land during the 3 year period the board will reimburse the Ellis brother \$275 per year for the remaining time left in the contract. David Harris seconded the motion. Motion passed without dissent.
- **FY19 County Budget**- The board and staff discussed the FY19 budget request.

D. CCAP- Heather Dutra reported on the following:

- 1) **"DSWC Outside Funding Workgroup" Discussion**- Ray Eurquhart, Eddie Culberson, and Mike Dupree participated in this workgroup on 11/30 and provided a summary of the discussion to the board and staff.

- A motion was made by Ray Eurquhart for staff to bring a quote to the next meeting on Surety Bond for the board and Liability insurance. Danielle Adams seconded the motion. Motion passed without dissent.
 - A motion was made by David Harris to write a letter to Vernon Cox & David Williams regarding the workgroup meeting. Ray Eurquhart seconded the motion. Motion passed without dissent.
- 2) CCAP Repair Application-** The Commission approved \$10,000 toward repairs for CCAP projects at their November meeting. These funds will be distributed on a first come, first serve basis. A district may request up to \$2,500 through the Division for the repair of a previous year contract for a BMP that was damaged due to no fault of the applicant. Should a district require more than \$2,500 in repair funds, they may do so, but would need to present their case before the Commission.
- The District has requested a total of \$1,080 in repair funds:
- 1) \$767 for the repair of a 1,100 gallon cistern damaged during a 100 year storm in July 2016, and;
 - 2) \$313 for the repair of a 100sf raingarden damaged by heavy construction equipment needed for repairs after the storm.
- 3) Applications for Assistance-** A motion was made by Danielle Adams to batch and approve the 3 application for assistance as presented. David Harris seconded the motion. Motion passed without dissent.
- 32-2018-520: Leak for streambank stabilization, Third Fork Creek, Cape Fear, ranking score 190.
 - 32-2018-521: Pebble Creek for streambank stabilization, Mud Creek, Cape Fear, ranking score 170.
 - 32-2018-522: Chambers for streambank stabilization, Little River, Neuse, ranking score 180.
- 4) Contract**
- A motion was made by Danielle Adams to approve contract 32-2018-516: Dickerson for \$14,167 stream restoration and stormwater structural conveyance designs, impervious surface conversion, structural stormwater conveyance, and rain garden, Ellerbe Creek, Neuse, ranking score 195 (CCAP Regional grant). Ray Eurquhart seconded the motion. Motion passed without dissent.
 - A motion was made by Danielle Adams to approve contract 32-2018-519 (supplement) for \$637 for critical area planting, Third Fork Creek, Cape Fear, score 175. Ray Eurquhart seconded the motion. Motion passed without dissent.
- 5) Request for Payment**
- A motion was made by Danielle Adams to approve an RFP for contract 32-2018-517 as presented: Pomeroy for \$1,806 for a 650 gallon cistern, Ellerbe Creek, Neuse, ranking score 190. Ray Eurquhart seconded the motion. Motion passed without dissent.
 - RFP (*signed by Ray Eurquhart between meetings*)
 - 1) 32-2018-501: Hillandale Commons HOA for \$2,614 for a grassed swale and critical area planting, Ellerbe Creek, Neuse, ranking score 175.
 - 2) 32-2016-562: Burch for \$1,413 for a grassed swale and rain garden, Third Fork Creek, Cape Fear, score 165.
 - 3) 32-2017-541: Kellner for \$1,566 for a cistern, Third Fork Creek, Cape Fear, ranking score 165.

- E. Administrative Officer-** Lisa Marochak reported on the following:
- **Tree Seedling Sale-** The Durham SWCD Tree Seedling sale is going on now until January 17th. Lisa will email out a link to the flyer.
 - **The following grant funds were paid out since the last meeting**
 - 319 CCAP grant funds - \$7,555
 - \$218,150.69 in CWMTF funds was paid to CEC.
- F. Agricultural Cost Share Program-** Jennifer Brooks reported on the following:
- **Contract-** A motion was made by Danielle Adams to approve the contract for 32-2018-004: \$15,195 for livestock exclusion and alternate watering system. David Harris seconded the motion. Motion passed without dissent.
- G. AgWRAP**
- **RFP** (*signed between meetings*) - for 32-2016-801 (Danny Page) in the amount of \$6,089.
- H. Sediment and Erosion Control Plans-** Jennifer Brooks reported on the following: that since the last meeting they have had 10 plans and 5 of the plans were adequate as follows: ARE Building NC 54; Golden Street Towns; Duke University Chiller Plan No 1 expansion; 5 Laboratory Drive Development; Wetrock Farm. The remaining 5 of the plans are inadequate for no seedling plan as follows: 600 Willard Street; 1027 S Duke Street; Goodwill Community Foundation, Inc.; Alexander Place Townhomes; South Square Mixed Use Development.
- I. Stream Restoration and Stormwater Projects –** Eddie Culberson reported on the following:
- **Ward Project-** Did final walk through today on the Ward Project. Will be planting trees in the spring.
 - **EEG Extension-** Lisa Marochak presented the extension request to the board. A motion was made by Danielle Adams to approve the extension on the EEG contract to allow more time for planting. David Harris seconded the motion. Motion passed without dissent.
 - **Southern High School-Phase II-** Project will be completed by March 2018.
 - **Riverside High School-** possible future Stream Restoration site. Looking for funding.
- J. Education-** Jennifer Brooks reported on the following:
- **Pasture and Livestock Management Workshop-** A meeting was held this week to follow-up on the workshop. The committee is planning to do another workshop in the spring.
 - **Area IV Envirothon-** Lisa Marochak will send out a link to sign-up to volunteer at the 2018 Area IV Envirothon on March 22, 2018.
- K. Ag Development/Durham Farmland Protection-** Mike Dupree reported on the following:
- **Farmer Grant Program**
School Grant Applications (\$5,000 total) – 5 schools/entities applied for funding. Four of the schools have submitted their paperwork. EK Powe has removed their application from consideration at this time but would like to be eligible in the future. This leaves \$1,000 available. A motion was made by Danielle Adams to offer the farmer applicant that ranked 5th the remaining \$1000. David Harris seconded the motion. Motion passed without dissent.
 - **Duke Energy Grant-** Kacie Fore, with Duke Energy appeared before the BOCC on November 27th at 7pm to present the District with a check for the BETC 2018 Summer Program. Danielle

Adams, Eddie Culberson and Mike Dupree were present to accept the award on behalf of the District.

- **Duke Energy STEM Grant with Durham Public Schools (DPS)** - Durham Public Schools is requesting that The District Board partner with them on a Duke Energy STEM grant. The grant application is due in mid-January, the District's portion is due by December 20th. The grant will be administered by DPS. A motion was made by Danielle Adams to write a letter of support. Ray Eurquhart seconded the motion. Motion passed without dissent.

NEW BUSINESS

- **10yrs of Service Award**- Chairman, Talmage Layton presented Supervisor, Curtis Richardson with his 10yrs of Service plaque from the NC Association of Soil and Water Conservation.
- **Employee Award**- A motion was made by Danielle Adams to give each of the five Durham Soil and Water staff a \$500 award. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Annual Meeting Resolutions**- David Harris went over some of the resolutions that Supervisors will be voting on at the NCASWCD Annual Meeting in January.
- **Retreat Committee updates**: Tabled until the next board meeting.

Adjourn: The Chairman adjourned at 3:00 p.m.

Next Meeting: *NO meeting in January*

Durham SWCD Board Meeting- Monday, February 5, 2018 at 5:30pm. 721 Foster St, Durham, NC 27701 in the 2nd floor conference room.

Talmage Layton
Chairman

Lisa Marochak
Senior Administrative Officer

2/5/2018
Approval date