

## MINUTES

**Durham Soil and Water Conservation District  
721 Foster St  
Durham, NC 27701**

Meeting Number: 11 (District Meeting)

Date: Nov. 2, 2017

Meeting Number: 6 (for State reporting purposes)

**Supervisors Present:**

Talmage Layton, Chairman  
Danielle Adams, Vice Chair  
David Harris, Supervisor

**Others Present:**

Eddie Culberson, Director  
Lisa Marochak, Senior Administrative officer  
Jennifer Brooks, Natural Resources Coordinator  
Mike Dupree, Agribusiness & Environmental Services Mngr.  
Vernon Cox, Director of NC Division of Soil & Water  
William Byrum, NRCS

*A regular meeting of the Durham Soil & Water Conservation District Board was held on Thursday, November 2, 2017, and called to order at 1:00pm by the Chairman, Talmage Layton. The meeting was held at 721 Foster St, Durham, NC 27701.*

**Minutes/Financial Report**– A motion was made by David Harris to approve the minutes from the October meetings and accept the financial report Danielle Adams seconded the motion. Motion carried.

**Old Business**

**A. Upper Neuse River Basin Issues update**- David Harris gave an update

**B. Environmental Affairs Board**

- No report

**C. Director's Report** – Eddie Culberson reported on the following:

- **Durham SWCD Retreat**- Durham SWCD Board retreat took place on Nov 2<sup>nd</sup>. The three subcommittees from the retreat will meet and discuss the goal they are assigned. They will give a report at the December meeting.
- **NJAA**- Still waiting on NJAA to respond (no new update).
- **District Land** – A motion was made by Danielle Adams to open the front field for farming. David Harris seconded the motion. Motion passed without dissent. The motion was amended by Danielle Adams to add the following: seek the best BMP for the land.

**D. CCAP**- Mike Dupree reported on the following:

**1) Contract**- A motion was made by David Harris to batch and approve the 3 contracts as presented. Danielle Adams seconded the motion. Motion passed without dissent.

- 32-20180-505 (Belfield) for \$5,000 for streambank stabilization, Northeast Creek, Cape Fear, ranking score 190.
- 32-2018-508 (Tullo) for \$2424 for a rain garden and grass swale repair, Third Fork Creek, Cape Fear, ranking score 185
- 32-2018-519 (Howanek) for \$2101 for critical area planting and cistern, Third Fork Creek, Cape Fear, ranking score 175.

- 32-2018-507 (Hutchins) for \$3295 ISIP funds for Streambank stabilization, Little Lick Creek, Neuse, ranking score 190.

## 2) Request for Payment

- 32-2018-514: Curran for \$492 for rain garden and cistern, Ellerbe Creek, Neuse, ranking score 165. A motion was made by David Harris to approve the RFP as presented. Danielle Adams seconded the motion. Motion passed without dissent.

## E. Administrative Officer- Lisa Marochak reported on the following:

- **Division of Soil and Water Contract-** A motion was made by Danielle Adams to approve entering into the contract with the Division of Soil and Water. David Harris seconded the motion. Motion passed without dissent.
- **Matching Funds-** A motion was made by Danielle Adams to approve the matching funds contract with the Division of Soil and Water. David Harris seconded the motion. Motion passed without dissent.
- **Regional Coordinator Update-** Lisa gave an update from Louise Hart
- **The following grant funds were paid out since the last meeting**
  - 319 CCAP grant funds - \$6,951
  - \$111,950 in CWMTF funds was paid to CEC.

## F. Agricultural Cost Share Program- Jennifer Brooks reported on the following:

- **Application for Assistance-** A motion was made by Danielle Adams to approve the AFA for 32-2018-004: for livestock exclusion and alternate watering system. David Harris seconded the motion. Motion passed without dissent.

## G. AgWRAP

- **RFP-** A motion was made by Danielle Adams to approve the RFP for EEG-P-130-FW-08 (Eliza Bordley) using NCFSWCD Grant Funds in the amount of \$12,550.31. David Harris seconded the motion. Motion passed without dissent.
- **RFP-** A motion was made by Danielle Adams to approve the RFP for EEG-P-130-FW-09 (Lori Scoggins) using NCFSWCD Grant Funds in the amount of \$14,780.96. David Harris seconded the motion. Motion passed without dissent.

## H. Sediment and Erosion Control Plans- Jennifer Brooks reported on the following: that since the last meeting they have had 8 plan that were all adequate Cree PC W4; Duke University Pratt Engineering Building; Green Edge Self Storage; Duke UMC-Physical Therapy/School of Nursing Building; Churchill Commons Outparcels; Sedwick Mini Storage; Stanford Drive Extension; Croasdaile Village Campus Improvements-Phase 2

## I. Stream Restoration and Stormwater Projects – Eddie Culberson reported on the following:

- **Walker Project-** Durham SWCD was awarded a \$400,000 grant. The survey was just completed
- **Ward Project-** Will be planting trees in January. Construction should be completed end of December.
- **Southern High School-Phase II-** Walk through was done last week. Project will be completed by March 2018

**J. Education-** Jennifer Brooks reported on the following:

- **Big Sweep-** was held in October. So far we had 500 volunteers, 22,000 + pounds of Trash and 29 sites were cleaned up. Should have final totals soon.
- **3<sup>rd</sup> Grade Environmental Field Days-** were held October 3-5. We had 225 students from 4 schools. Jennifer thanked everyone that volunteered.
- **Area IV Envirothon-** Durham Farm Bureau donated \$1,000 to the 2018 Area IV Envirothon that will be held in Durham.

**K. Ag Development/Durham Farmland Protection-** Mike Dupree reported on the following:

- **Farmer Grant Program**  
**School Grant Applications (\$5,000)** – 5 schools/entities applied for funding of \$1,000 each, total \$5,000 in request. The Durham SWCD Board recommended a letter be sent to all 5 schools asking for additional clarification of the expenditures from all of the applicants. This includes additional details/description of the project and programming request. These applications will be brought back to the Durham SWCD Board at the December meeting.  
**Farmer Grant Applications (\$20,000)** – A motion was made by Danielle Adams to approve the top 4 scoring application as presented for a total request of \$20,000. David Harris seconded the motion. Motion passed without dissent

**L. NRCS-** William Byrum gave an NRCS report

- Currently have 5 Durham contracts

**Adjourn:** The Chairman adjourned at 2:30 p.m.

**Next Meeting:**

**Durham SWCD Board Meeting- Tuesday, December 7, 2017 at 1:00pm.** We will have a luncheon beginning at noon. Lisa will send out the location closer to the date.

Talmage Layton  
Chairman

Lisa Marochak  
Senior Administrative Officer

12/7/2017  
Approval date