



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Minutes

Board of County Commissioners

Wendy Jacobs, Chair
James Hill, Vice Chair
Heidi Carter, Commissioner
Brenda A. Howerton, Commissioner
Ellen W. Reckhow, Commissioner

Monday, September 25, 2017

7:00 PM

Commissioners' Chambers

7:00 pm Regular Session

Opening of Regular Session - Pledge of Allegiance

Agenda Adjustments

Chair Jacobs announced there were no adjustments to the agenda.

Announcements

Chair Jacobs read the following announcements:

- 1) Mark your calendars and register for Durham's Annual **Big Sweep** clean up event on Saturday, October 7, 2017. Volunteer registration is now open at www.durhambigsweep.org and everyone is encouraged help clean up Durham. "The trash collected during Durham Big Sweep will be properly disposed of and no longer will pose an environmental or health threat."
- 2) GoTriangle invites you to participate in an informational meeting to learn about updates to the Durham-Orange Light Rail Transit Project, Tuesday September 26, 2017. Drop in anytime between 4:00-7:00 pm at Hayti Heritage Center, 804 Old Fayetteville Street to get an update on this 17.7-mile project that will provide over 26,000 trips per day to residents and commuters taking advantage of employment, healthcare, and education opportunities in Durham and Chapel Hill. *Please note that no formal presentation is scheduled.*
- 3) Early Voting for the October 2017 municipal primary and election began this past Thursday and continues until 1:00 p.m. on Saturday, October 7th. The upcoming Election Day is Tuesday, October 10th. For more information, including early voting sites and schedules, visit www.dconc.gov/elect.

- 4)The NC Department of Transportation will hold a public meeting on Thursday September 28 from 5 - 7 PM at Mount Sylvan United Methodist Church at 5731 N. Roxboro Road regarding proposed improvements at the intersection of N. Roxboro Road with Latta Road and Infinity Road.

Commissioner Reckhow stated the improvements included more than stop lights and encouraged those that travel the route to attend the public meeting.

- 5)One Month, One Book, One Community. Durham Reads Together strengthens the community through a bi-annual celebration of reading. By reading the same book, and attending programs around the theme, Durham's community is inspired to discuss important issues including race, family, identity, religion, faith, education, art, and culture. This year's book is the United States Constitution. Pick up a free copy of the Constitution at your library through the end of October, while supplies last. Read the US Constitution alongside your neighbors, start a conversation, and plan to attend this year's slate of programs. For more information go to durhamreadstogether.org.

Tammy Baggett, Library Director, explained the purpose and meaning behind the selection of the U.S. Constitution. She added its contents related to the events around the world and Durham County and hoped it would engage more conversations about the Constitution. Ms. Baggett shared the upcoming events which were all free to the public and encouraged citizens to go to the website www.durhamreadstogether.org for more information.

- 6)These announcements may also be found on the County's website or you may call the Clerk's Office at 919-560-0025.

Minutes

Chair Jacobs inquired about the status of numerous directives from the Budget Worksession meetings. Claudia Hager, General Manager responded now that the minutes were officially approved, staff could complete a cross reference to make sure no directives were over-looked.

Commissioner Reckhow commented on the format of the budget book, asking that the constructive feedback be used during the next budget. She specifically referred to the strategic plan and nonprofit areas. Ms. Hager stated staff was looking at ways to show online interaction so that citizens would be more aware of the overall process.

Commissioner Carter thanked staff for the work done on the Budget Worksession minutes, adding the information refreshed her memory of the topics discussed.

Commissioner Carter moved, seconded by Commissioner Howerton to approve the May 25, 2017, May 30, 2017 and June 13, 2017 Budget Worksession minutes and the September 11, 2017 Regular Session minutes.

The motion carried unanimously.

Directive: Commissioner Reckhow stated with the refreshed Strategic Plan, staff should add an overview throughout the book so the Board would have information to refer to. She also suggested the non-profits be placed in the correct departments that they were related to.

Ceremonial Items

Proclamation - Rail Safety Week

Chair Jacobs read the following proclamation:

RAIL SAFETY WEEK | 2017

WHEREAS, the County of Durham is a supporter of highway-rail grade crossing and pedestrian safety programs; and

WHEREAS, collisions between trains and motor vehicles or pedestrians could be prevented by increased public awareness of the dangers at crossings and around railroad property and of the appropriate safety laws; and

WHEREAS, North Carolina Operation Lifesaver is the foremost public information and education program dedicated to preventing highway-rail grade crossing crashes and pedestrian/railroad trespass incidents; and

WHEREAS, during the week of September 24 through 30, 2017, and throughout the year, all citizens are encouraged to observe added caution as motorists or pedestrians near tracks or trains; and

WHEREAS, this important observance should lead to greater safety awareness and a reduction in highway-rail grade crossing crashes and pedestrian/railroad incidents.

NOW, THEREFORE, I, Wendy Jacobs, Chair of the Durham Board of County Commissioners and on behalf of the Durham Board of County Commissioners, do hereby proclaim September 24 - 30, 2017 as

“RAIL SAFETY WEEK”

in Durham, North Carolina.

This the 25th day of September, 2017.

Wendy Jacobs, Chair
Durham Board of County Commissioners

Proclamation to Recognize Minority Enterprise Development Week October 2-6, 2017

Chair Jacobs read the following proclamation

MINORITY ENTERPRISE DEVELOPMENT WEEK | 2017

WHEREAS, it is the policy of the County of Durham that purchasing by the County and contracts with the County be open to all people and be free of discrimination on the basis of race and gender; and

WHEREAS, the Durham County Minority and Women Enterprise Ordinance Section 8-132 provides minorities and women equal opportunity to participate in all aspects of the County’s contracting program, including, but not limited to, employment, construction projects, and/or materials and service contracts, consistent with law.

WHEREAS, G.S. 143-128, provides for Good Faith Efforts to be made in an effort to ensure fair participation of minority and women business owners in all County projects.

WHEREAS, it is further the policy of the County to conduct its contracting programs so as to prevent such discrimination, correct present discrimination and to resolve claims of such discrimination.

WHEREAS, the County of Durham is a sponsor of the Minority Enterprise Development Week.

NOW, THEREFORE, I, Wendy Jacobs, Chair of the Durham Board of County Commissioners and on behalf of the Durham Board of County Commissioners, do hereby proclaim the week of October 2 - 6, 2017 to be

“MINORITY ENTERPRISE DEVELOPMENT WEEK”

in Durham, North Carolina

This the 25th day of September, 2017.

Wendy Jacobs, Chair
Durham Board of County Commissioners

Jacqueline Boyce, Procurement Manager, thanked the Board and the County Manager for their continued support. She introduced Keisha Davis, MWBE Coordinator, and thanked her for working on the planning committee and collaborating with the City of Durham.

Ms. Davis shared the following Minority Enterprise Development Week activities:

- Monday, October 2, 2017 – Meet the Developers of Durham Projects from 6pm – 8pm at the Hilton Durham near Duke University (this event was free of charge)
- Tuesday, October 3, 2017 – MED Week Honors Breakfast from 8am – 10am at the Cotton Room, Bldg. 6, Golden Belt (\$30.00 per ticket)
- Wednesday, October 4, 2017 – Minorities Who Give Back: A Look at Service Through Education from 6pm – 8pm at Self-Help, 302 W. Main Street (this event was free of charge)
- Thursday, October 5, 2017 – MED Week Business Fair from 5pm – 8pm at the Durham Armory, 2220 Foster Street (this event was free of charge)
- Friday, October 6, 2017 – MED Week Golf Day beginning at 8:30am at the Falls Village Gold Club, 115 Falls Village Drive (Golfer’s Cost: \$45.00 per person; Golf Clinic: \$20.00 per person)

Ms. Davis stated many events were free but registration was high encouraged. She provided the following website for more information www.medweekdurham.eventbrite.com

Consent Agenda

Chair Jacobs asked Commissioners if they had any comments or requested to pull any items from the agenda. Hearing none, Chair Jacobs congratulated Jane Korest, Division Head for Open Space & Real Estate on another successful land conservation easement and entertained a motion for approval of the Consent Agenda.

Commissioner Howerton moved, seconded by Commissioner Reckhow to approve the following items on the Consent Agenda.

*17-0396 Budget Ordinance Amendment No. 18BCC000010 to Recognize a Decrease of \$1,500 from the NC Department of Health and Human Services (Division of Public Health)

*17-0427 Property Tax Releases and Refunds for August 2017

*17-0435 FY2016-2017 Encumbrance Rollover - Budget Ordinance Amendment No. 18BCC000009

17-0439 Agricultural Lands Easement (ALE) Grant Award and Cooperative Agreement for Amed Tilley Farm

17-0440 Approval of the Annual Maintenance Contract for Our Record Management System between the Durham County Register of Deeds, and Manatron a Thomson Reuter Business

The motion carried unanimously.

Consent Agenda Item #17-0396

**Durham County, North Carolina
2017-2018 Budget Ordinance
Amendment Number 18BCC000010**

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the 2017-2018 budget ordinance is hereby amended to reflect budget adjustments.

Revenue:

<u>Category</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>GENERAL FUND</u>			
Intergovernmental	\$60,268,897	-\$1,500	\$60,267,397

Expenditures:

<u>Function</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>GENERAL FUND</u>			
Human Services	\$95,963,705	-\$1,500	\$95,962,205

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 25th day of September 2017

Consent Agenda Item #17-0427

Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached report details releases and refunds for the month of August, 2017.

August 2017 Releases and Refunds

Releases & Refunds for 2017 Taxes

Real Property	\$ 605,893.05
Personal Property	\$ 49,901.89
Solid Waste Fees	\$ 1,588.10
VTS Refunds	\$ <u>14,091.02</u>
Total	\$671,474.06

Releases & Refunds for Prior Years

2015----2016

Real Property	\$ 1,074.56
Personal Property	\$ <u>137,720.43</u>
Total	\$ 138,794.99
 Grand Total	 \$ 810,269.05

Consent Agenda Item #17-0435

**Durham County, North Carolina
2017-2018 Budget Ordinance
Amendment Number 18BCC000009**

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the 2017-2018 budget ordinance is hereby amended to reflect budget adjustments.

Revenue:

<u>Category</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>GENERAL FUND</u>			
Other Financing Sources	\$25,557,909	\$3,285,374	\$28,843,283

Expenditures:

<u>Function</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>GENERAL FUND</u>			
General Government	\$109,427,574	\$1,819,840	\$111,247,414
Public Safety	\$63,133,850	\$327,875	\$63,461,725
Environmental Protection	\$4,712,017	\$270,554	\$4,982,571
Economic and Physical Development	\$5,852,227	\$177,259	\$6,029,486
Human Services	\$95,690,489	\$273,216	\$95,963,705
Cultural and Recreation	\$12,637,795	\$416,629	\$13,054,424

Revenue:

<u>Category</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>REAPPRAISAL RESERVE FUND</u>			
Other Financing Sources	\$1,327,492	\$176,325	\$1,503,817

Expenditures:

<u>Function</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>REAPPRAISAL RESERVE FUND</u>			
General Government	\$1,327,492	\$176,325	\$1,503,817

Revenue:

<u>Category</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>RISK MANAGEMENT FUND</u>			
Other Financing Sources	\$50,000	\$132,206	\$182,206

Expenditures:

<u>Function</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>RISK MANAGEMENT FUND</u>			
General Government	\$3,423,808	\$132,206	\$3,556,014

<u>Revenue:</u>			
<u>Category</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>BENEFITS PLAN FUND</u>			
Other Financing Sources	\$20,891,882	\$32,689	\$20,924,571

<u>Expenditures:</u>			
<u>Function</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>BENEFITS PLAN FUND</u>			
General Government	\$8,851,648	\$32,689	\$8,884,337

<u>Revenue:</u>			
<u>Category</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>ENTERPRISE FUND</u>			
Other Financing Sources	\$0	\$215,342	\$215,342

<u>Expenditures:</u>			
<u>Function</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>ENTERPRISE FUND</u>			
Utilities	\$10,118,880	\$215,342	\$10,334,222

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 25th day of September 2017

Board and Commission Appointments

Michelle Parker-Evans, Clerk to the Board distributed ballots to the Board to make appointments to the boards and commissions.

The Board made the following appointments (incumbents are identified with an (i). Individuals who are recommended by a Board are underlined.) Individuals listed in bold print were appointed.

Adult Care Home Community Advisory Committee
(i)Amanda Borer (Carter, Hill, Howerton, Jacobs, Reckhow)

Audit Oversight Committee
(i)Manuel Rojas (Carter, Hill, Howerton, Jacobs, Reckhow)

Community Child Protection Team/Child Fatality Prevention Team
(i)Judy Mack (Carter, Hill, Howerton, Jacobs, Reckhow)
(i)Christy Malott (Carter, Hill, Howerton, Jacobs, Reckhow)
Charles Wood (Carter, Hill, Howerton, Jacobs, Reckhow)
Gregory Pickrell (Carter, Hill, Howerton, Jacobs, Reckhow)

Historic Preservation Commission
(i)Joseph Jones (Carter, Hill, Howerton, Jacobs, Reckhow)

Juvenile Crime Prevention Council
(i)Jessica Jones (Carter, Hill, Howerton, Jacobs, Reckhow)

Nursing Home Community Advisory Committee

(i) **Page Wingfield** (Carter, Hill, Howerton, Jacobs, Reckhow)

Triangle J Water Resources Committee

(i) **Michael Brewer** (Carter, Hill, Howerton, Jacobs, Reckhow)

Women's Commission

Stephanie Forman (Carter, Hill, Howerton, Jacobs, Reckhow)

Vivian Slade (Carter, Jacobs, Reckhow)

Jacqueline Wigfall (Hill, Howerton)

Chair Jacobs requested a five (5) minute recess before the start of the next item.

Closed Session

Chair Jacobs stated the Board was requested to adjourn into Closed Session pursuant to G.S. 143.318.11(a) (3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Commissioner Reckhow moved, seconded by Commissioner Howerton to adjourn to Closed Session.

The motion carried unanimously.

Reconvene to Open Session

Chair Jacobs announced the Board met in Closed Session and provided direction to staff.

Adjournment

Commissioner Reckhow moved, seconded by Commissioner Howerton to adjourn the Regular Session meeting.

The motion carried unanimously.

Respectfully Submitted,



Monica W. Toomer
Deputy Clerk to the Board