

Meeting Minutes, Friends of the Durham Library Board
14 November, 2007, 7:30 p.m.
Board Room, Main Library

Attending Board members: Jeff Laufenberg, presiding, Mary Auen, Bobbie Walters-Brown, Vicki Hertz, Felicia Leggett, Jacqueline Matthews, Wendell Musser, Marge Nordstrom, Andre Vann, Ann Wilder.

Also attending: Skip Auld, Library Director, and Anastasia Bush, Grant Writer.

Call to order

Jeff called the meeting to order at 7:30 p.m.

Approval of minutes

The Board approved the minutes of the October meeting.

Treasurer's report (Mary)

Mary reported the following:

| | |
|----------------------------|-------------|
| Year-to-date income: | \$29,613.80 |
| Year-to-date expenses: | \$29,857.58 |
| Currently available funds: | \$15,000.00 |

The Board approved the report.

Standing committee reports

Book Sale (Jane)

No report.

Membership (Vicki)

Vicki reported the following current membership numbers:

| | |
|--------------|-------------|
| Adults | 212 |
| Donors | 865 |
| Family | 107 |
| Life | 51 |
| Patron | 3 |
| Senior | 78 |
| Sustaining | 15 |
| Youth | 4 |
| TOTAL | 1335 |

Marge noted (1) a need to send membership-renewal notices and (2) that people who contribute to the Foundation are not receiving notification of Friends membership. Stasi will talk with Sandy Sweitzer about these process issues.

Nominating (Ann)

Marge and Ann met with Gary Snyder, a candidate for the Board seat recently vacated by Kay Amos, and recommend that Gary join the Board. The Board approved a motion to invite Gary to join the Board.

Liaison reports

Liaison to the Durham County Library Foundation Board (Vicki)

The Foundation is concentrating on the NEH grant, which is due at the end of January. The Foundation recently received donation of a house and its contents. The Foundation has no use for the house and plans to sell it, with proceeds going to the Foundation.

Liaison to the Durham County Library Board of Trustees (Wendell)

The Trustees discussed fees for use of Library meeting rooms and the need to reorganize the Library Web site. Skip said that the newly hired Web master is addressing the site reorganization.

Old Business

Update of the book-sale shed (Marge)

The Durham Design Review Team tabled the shed discussion for two more weeks. The current focus is arriving at a logical solution. In accordance with the new Uniform Development Ordinance, the shed can perhaps be placed where it was formerly located. It could remain in that location for three years with a one-year extension.

Charles Nickelson, architect, and Dan Jewell, planner, have assisted us on a pro-bono basis. Their work was worth thousands of dollars, and we need to express our gratitude to them.

New Business

Distributing Poinsettias (Stasi)

Stasi suggested streamlining the distribution this year to reduce expenses and the time required to select and distribute large quantities of poinsettias. The Board agreed to purchase ten 10-inch plants: two plants for Main (one at each entrance), one plant for each branch, and one plant for Carol Walters, who managed poinsettia distribution in previous years. Jeff and Mary will distribute the plants after Thanksgiving. Each plant will be accompanied by a card that expresses season's greetings from the Friends.

Review of Fall 2007 Staff Proposals (Full Board)

Committing funds to proposals is currently unrealistic because the shed issue remains unresolved. The Board prioritized the Library staff proposals and agreed to fund the first seven items, in reverse order, pending income from the spring 2008 book sale. Anticipated income from that sale is \$25,000.00.

Library news (Skip)

Skip announced the following:

- On 8 January, a presentation of design and expansion plans for the Southwest Branch and the Main Library will be presented to the Board of Trustees.
- Skip has a new administrative assistant, and the Library has two additional new staff members.
- The Drill Team will participate in the Light Up Durham parade, which begins at 4 p.m. on 1 December.
- The Early Literacy Initiative begins next week.
- A grant proposal is in the works for a multicultural services center at the Library.
- Some shifts in administrative positions are taking place, giving staff members the opportunity to experience various activities and roles
- The Board can soon begin posting meeting minutes on the Library Web site. (Jeff will work with Stasi to coordinate.)

Announcements

We are saddened by the death this week of Ed Walters. The Board agreed to purchase and donate a book to the Library, in Ed's memory. Board members can individually express their condolences to Carol.

Adjournment

Jeff adjourned the meeting at 8:58.

Submitted by

Jacqueline Matthews