

Meeting Minutes, Friends of the Durham Library Board
4 March 2009, 7:30 p.m.
Board Room, Main Library

Attending Board Members: Bobbie Walters-Brown, presiding; Mary Auen; Jane Goodridge; Roz Grace; Vicki Hertz; Gerry Larson; Wendell Musser; Marge Nordstrom; Aviva Starr; Andre Vann; Ann Wilder; Angela Zoltners.

Also attending: Skip Auld, Library Director; Anastasia Bush, Library Grant Writer

Call to Order

Bobbie Walters-Brown called the board meeting to order at 7:30 p.m.

Approval of Minutes

The board approved the minutes of the February 2009 meeting.

Treasurer's Report (Mary)

Mary reported the following for FY 2008-2009 year-to-date:

Year-to-date income:	\$64,826.83
Year-to-date expenses:	\$64,483.27

Mary also reported the following for February 2009:

Monthly income:	\$4378.97
Monthly expenses:	\$3713.39

The board approved the treasurer's report.

Standing Committee Reports

Book Sale (Jane)

Jane reported that things are on target for the next book sale, which is March 27-29. The Main Library weeding project is ramping up and the sorters are getting lots of books. The book sale committee is not expecting to make as much money as usual at the March sale, as many of the books in good condition are selling at the satellite sales and the shelves will be full of library discards, which usually don't sell as well. Much of our stock is sold to dealers, who don't go to the satellite sales. In addition, the state of the economy is a wildcard. We don't know if some of the dealers are still in business, or if they will travel for the sale.

The book sale committee has considered the possibility of scaling back to two large sales a year, plus the satellite sales. This definitely won't happen this year, as we are already publicizing three sales for this year.

Membership (Vicki)

Vicki reported the following membership numbers for February 28:

Adult	215
Senior	80
Life	54
Patron	2
Sustaining	31
Youth	6
Family	143
Friend Donor	4
Foundation Donor	<u>649</u>
Total	1184

Ann suggested that our membership forms should provide people with an opportunity to make an additional donation to the Friends along with their membership dues. Stasi added that we should

add the Patron (\$100) level back to the membership forms, as recently a few people have joined at this level.

Nominating (Ann)

Jeff Anton has moved away from Durham and tendered his resignation from the Board. Ann Wilder has discussed the empty position with Jeff Laufenberg, former president of the Friends of the Library, and Jeff has indicated interest in rejoining the Friends board. Bobbie will speak with Jeff Anton and determine if he intends to permanently leave the Board. If this is the case, the nominating committee will offer the empty seat to Jeff Laufenberg.

Liaison Reports

Liaison to the Durham Library Foundation

No report.

Liaison to the Durham Library Board of Trustees (Wendell)

The Board of Trustees met on Tuesday, March 3. Skip gave a budget presentation, and Becky Heron, representative from the County Commissioners, was supportive. Elsa Woods discussed plans for the Main Library renovation. The Board of Trustees was laudatory of the Friends and their efforts in support of the library.

Old Business

There was no old business.

New Business

Book Sale Operations

Carol has not yet obtained a laptop computer for the sorters. Gerry found a two-sided library display case that might be suitable for the satellite book sales. These cases cost approximately \$1500.00 each. After some discussion, the board decided to hold off on buying display cases until we see if our income seems to be coming from the regional sales or from the large downtown sales. Jane is concerned that the satellite sales may be sabotaging the large sales.

Skip reported that a plan to move the AV department to the current business reference space was discussed at a recent staff meeting. This would free up space in the current AV area to house satellite sale books.

Best of Friends

The Best of Friends committee will meet on March 23 to plan the next issue. Stasi asked for article suggestions. Andre suggested an article about people who use the library. Gerry suggested a story about the summer reading program.

Volunteer Coordinators

Martha and Gerry have volunteered to replace Aviva as volunteer coordinators for the downtown book sales. They will begin with the June sale.

Library News (Skip)

1. The Urban Libraries Council meets on March 11 to discuss the future of public funding of libraries. This audio conference will be broadcast at the Main library.
2. Skip asked the staff to submit suggestions for saving costs or increasing revenues. They have submitted 11 pages of suggestions.
3. The library's financial picture has changed since our last meeting. Skip is now operating with a \$9 million budget. While Skip was expecting to open the South and Southwest regional libraries with 10 new Full-Time Equivalents each, the new budget allows for zero new staff for either library. Southwest probably won't be ready to occupy until the last

few months of the fiscal year, and Southwest may not be opened until FY 2009-2010.

The way in which the libraries are staffed may be reconfigured and the possibility of closing libraries at certain times (such as all day Friday, Thursday morning, or Sunday) will be considered.

4. Library staff is getting ready to select self-checkout equipment for Main and Parkwood. The goal is to go to approximately 95% self checkout.
5. The maximum number of holds per patron has been increased from 5 to 25. This has resulted in a lot of extra work for the staff. To reduce the number of books that have to be transported, suggestions have been made to go to a floating collection. In a floating collection, books do not belong to a particular branch, but are left at the branch to which they are returned.
6. An artist has been selected for the South regional branch art project.
7. A group of library representatives met with our local state legislative delegation on Legislative Day.

Adjournment

Bobbie adjourned the meeting at 8:35 p.m. The next Board meeting will be on Wednesday, April 1 at the Stanford L. Warren branch.

Submitted by Vicki Hertz