

Meeting Minutes, *General Membership Meeting of the Friends of the Durham Library*
2 June 2010, 7:30 p.m.
Meeting Room, Southwest Regional Library

Attending Board Members: Aviva Starr, presiding; Mary Auen; Betty Danielson, Roz Grace, Vicki Hertz; Janet Hessling; Tara Lake; Gerry Larson, Jeff Laufenberg; Wendell Musser; Rob Rabb; Martha Scotford; Bobbie Walters-Brown, Ann Wilder; Andre Vann.

Also attending: Priscilla Lewis, Interim Library Director; Anastasia Bush, Grant Writer.

Call to Order

Aviva Starr called the general membership meeting to order at 7:30 p.m.

Opening Remarks

Aviva thanked the board members for all of their help during the past year and commented that the Friends have accomplished much good work. She especially thanked Mary Auen, who went far above and beyond what she thought her duties would be when she was elected to be treasurer.

Budget Presentation

Mary presented a detailed budget for 2010-2011, which anticipates increased income from the satellite book sales and from the vending machines in the Main Library.

Nominating Committee

Bobbie presented the nominating committee's slate of officers for 2010-2011:

President: Ann Wilder

Vice President: Gerry Larson

Co-Treasurers: Betty Danielson and Jeff Laufenberg

Secretary: Vicki Hertz will return as secretary

Betty Danielson will be responsible for day-to-day cash management, while Jeff Laufenberg will be responsible for budgeting, auditing and tax reporting.

The board approved the nominating committee's slate of officers.

Incoming President's Remarks

Ann thanked Aviva for her service to the board. Aviva kept us focused, and with her leadership we accomplished much and funded a variety of projects. Ann presented Aviva with a selection of children's books that will be donated to the library in Aviva's honor.

Meeting Minutes, *Business Meeting of the Friends of the Durham Library Board*
2 June 2010, 7:50 p.m.
Meeting Room, Southwest Regional Library

Attending Board Members: Ann Wilder, presiding; Mary Auen; Betty Danielson, Roz Grace, Vicki Hertz; Janet Hessling; Tara Lake; Gerry Larson, Jeff Laufenberg; Wendell Musser; Rob Rabb; Martha Scotford; Aviva Starr; Bobbie Walters-Brown; Andre Vann.

Also attending: Priscilla Lewis, Interim Library Director; Anastasia Bush, Grant Writer.

Call to Order

Ann Wilder called the meeting to order at 7:50 p.m.

Approval of Minutes

The board approved the minutes for the May 2010 meeting.

Treasurer's Report (Mary)

Mary reported the following for FY 2009-2010 year-to-date:

Year-to-date income:	\$113,949.40
Carryover	\$24,000.00
Total Year-to-date Income	\$137,949.40
Year-to-date expenses:	\$102,045.60

Mary also reported the following for May 2010:

Monthly income:	\$6,445.50
Monthly expenses:	\$8,409.41
Checking account balance	\$4,247.83
Savings account balance	\$102,857.78

The board approved the treasurer's report.

Standing Committee Reports

Book Sale

Rob Rabb has volunteered to assume responsibility for the satellite book sale at the Southwest Regional Library. Each library has a volunteer who collects the money and restocks the book sale shelves on a weekly basis.

Membership (Vicki)

Vicki reported the following membership numbers for March 31, 2010:

Adult	223
Senior	100
Life	60
Patron	8
Sustaining	32
Youth	5
Family	157
Friend Donor	3
Foundation Donor	<u>654</u>
Total	1242

Nominating (Aviva)

No report.

Scholarship Committee (Roz)

The scholarship winners were announced at Staff Day. Tonja (2nd year MLS student) will be receiving a scholarship for a second year. First-year scholarships were awarded to Soyoung (2nd year MLS student), Gina (1st year MBA student), and Edward (1st year MLS student).

Liaison Reports

Liaison to the Durham Library Foundation

No report. Angela Zoltner cannot continue as Foundation liaison. Roz agreed to take Angela's place on the Foundation Board.

Liaison to the Durham Library Board of Trustees (Wendell)

No report.

Old Business

Southwest Grand Opening

The grand opening of the Southwest Regional Library was a great success and attracted large crowds. Betty Danielson, who worked at the Friends table, noted that several people were interested in donating books to the Friends.

New Business

Friends Meeting Night

If passed, the proposed county budget will require cutting library hours. The libraries will be closed on Wednesday nights, which is the slowest night of the week. Priscilla Lewis was not certain that closing on Wednesday night would be necessary (the budget has not yet passed), nor was she sure when the closures would take effect. However, since the Friends board has historically met on Wednesday evenings, we need to be ready with a new meeting date. After polling the members who were present, the 2nd Monday of the month or the 2nd Thursday of the month emerged as two options.

Ann will poll the board members who were not present at the meeting to see which of the two options would work best for them.

The Friends board will not meet in July. The August meeting will be on Monday, August 9 or Thursday, August 12. Priscilla Lewis will see if meeting space is available at the new South Regional, which is scheduled to open on July 28.

Library Staff Day Food Future Friends Support

Library staff member Lakesia W. Farmer has submitted a proposal that the Friends provide \$1900 per year to provide breakfast at the half-day May Staff Day and to provide breakfast and lunch at the full-day November Staff Day.

Board members made these comments:

- By adding a line item to the budget to support Staff Day, the Friends board would have less flexibility to fund projects. The Friends should be raising money to fund projects, not to meet a budget.
- This proposal was submitted outside of the Board's regular Fall and Spring proposal cycles. The Board has worked very hard to get away from the habit of funding proposals on an ad hoc basis.
- The county did not allow for the purchase of food for staff day this year because of current budget constraints, and this won't necessarily become a permanent policy.

Bobbie proposed a motion that the Board provide financial support for purchasing food for Staff Development Day. This motion passed.

Vicki proposed a motion that the Board should provide \$1900 for purchasing food for the November 2010 and May 2011 staff days, and that the library staff should be encouraged to submit a proposal during the Spring 2011 proposal cycle for Staff Day funding for 2011-2012. This motion passed. At this time, Staff Day funding will not become a permanent line item.

Donations at Duke University

Gerry reported that Duke is willing to have a Friends of the Durham Library donation box in Perkins Library. Gerry is in the process of meeting with the person who will tell us what the donation box would have to look like and what the requirements would be.

Library News (Priscilla Lewis)

Priscilla Lewis is serving as interim library director. Priscilla previously served as interim library director before Skip Auld was hired. Priscilla's main focus is to make the library staff feel secure, to get the South Regional Library opened successfully, and to get Summer Reading program started.

The county has already started the recruitment process for a new library director. Priscilla has made suggestions of sites where the job should be posted. Information packets will be distributed at the ALA annual meeting and at the annual meeting of the NC Public Library Directors. County Human Resources will handle the hiring process. If things go the same as they did when Skip was hired, representatives from the Friends, Foundation, and Board of Trustees will be invited to serve on interview panels.

South will open on July 28 and Parkwood will be closed on June 27.

Adjournment

Ann adjourned the meeting at 8:55 p.m.

The next board meeting will be held on a date and location to be announced.

Submitted by Vicki Hertz