

**Meeting Minutes**  
**Friends of the Durham Library**  
**September 8, 2011, Main Library**

**Attendance:** Vicki Hertz, Ann Wilder, Angela Zoltners, Jaime Danehy, Ann Rebeck, Betty Danielson, Jan Hessling, Kimberly Gilbert, Alan Teasley, Elizabeth Hayes, Andre Vann, Aviva Starr, Elsa Woods, Gina Rozier and Jill Wagy.

**Call to Order**

Ann Wilder called the meeting to order at 7:30 pm.

**Approval of Minutes**

Angela moved to approve the August 11th minutes, Martha seconded. The board unanimously approved the minutes.

**Treasurer's Report**

Betty provided the report.

Betty submitted the following for August 2011:

Monthly income:	\$8600
Monthly expenses:	\$7000
Account balance:	\$96,000

Major expenses for August 2011 were for the Scholarship program and yearly insurance.

Group approved purchasing a \$100 gift card as a thank you to Stasi for all of her work.

Angela moved to approve the financial report. Martha seconded. The board unanimously approved the Treasurer's Report.

**Standing Committee Reports**

**Book Sale:** Angela presented. Jane has asked for sufficient volunteers for the book sale since it should be busy. Elizabeth requested people to sign up for shifts especially people to be credit card processors. Training for credit card processors will be scheduled for a lunch hour the week of the book sale.

Fall Sale: Oct 14-16.

Jill Wagy, Library Webmaster, is the temporary staff liaison for the Friends. Jill will provide flyers to promote the book sales for people to distribute. Jill, 560-0128, [jwagy@durhamcountync.gov](mailto:jwagy@durhamcountync.gov). Gina will provide a short blurb for people to place on various listservs before the book sale. Kimberly Gilbert volunteered to send out the letters to book sellers about the book sale.

Met with Hitoko, the graphics person, to discuss how to make a more universal presentation of the satellite sales. They will create standard signs that will rotate to branches that are harder to find the satellite sales to see if that helps in those branches.

The Regulator has been donating books to the book sale regularly for the book sale. Regulator staff can no longer bring the books downtown. Alan Teasley will coordinate this collection with John Valentine.

**Membership:** Vicki presented that there was a computer glitch and the membership report will be coming later.

**Liaison Reports**

**Liaison to the Foundation:** Ann Rebeck will attend her first meeting next week.

**Liaison to the Trustees:** Gina reported that the next meeting is the end of September. Allan Lang is the new chair. Henry Felder is the new vice-chair.

### **Old Business**

**Vending Machines:** Jill reported that the library is considering two companies to stock the library's machines. Discussed selling the machines on Craig's List. Ann Rebeck volunteered to coordinate the sale on E-Bay.

**Duke Collection Day:** Will be held in the spring when the main Perkins contact will return from maternity leave.

### **New Business**

**Friends Website:** Jill reported that as a non-profit the Friends can get a website for free. The Friends would just have to pay for the domain name (approximately \$50/year). The advantage to the Friends is that we can add more to the website than we can on the county server—add pictures, blog, minutes, etc. Also, volunteers can do changes and additions to the website. Would allow us to sell memberships, books on-line, satellite sales if we wanted in the future.

Angela motioned to authorize the funds to pay for a separate website for the Friends. Jan seconded. Unanimously passed. In the future we will need a volunteer website coordinator.

**Staff Proposals:** Ann described the process for the proposals. Email will go out tomorrow to staff to request proposals which will be due October 15<sup>th</sup>. Friends will review in November and make decisions in December. Aviva motioned that the board put aside \$50,000 for the fall proposal cycle. Martha seconded. 13 people approved. One voted no. Motion was passed.

**Library News:** Gina reported for Tammy Baggett. The "I love my library" video contest is currently happening and submissions are due on October 17th. Judges are needed to decide to select three finalists in each category. The finalists will be shown at the Northgate Stadium Movie Theatre on November 20<sup>th</sup> at 11 am.

Gina thanked the library for helping to start each new collection especially to keep the library current with new technologies.

Blood Drives at Main, Warren. South, Southwest and East are trying to collect 40 interested participants to hold the drive.

### **Announcements:**

Next meeting is on October 13<sup>th</sup> at Southwest Branch at 7:30 pm.

Martha described a fundraiser that is happening in another community that might be good for this area. Community/personal libraries of authors, community members that are open for touring. Tickets are sold similar to a farm tour. People seemed interested in the idea. Alan proposed that it could also include the special library collections at the various university libraries.

Ann adjourned the meeting at 8:50 pm.

Respectfully submitted by Aviva Starr

### Next Meeting

7:30 p.m., Thursday, October 13th, 2011  
Southwest Regional