

Meeting Minutes

Friends of the Durham Library Annual Meeting

June 9, 2011, Main Library

Attendance: Ann Wilder (presiding) , Wendell Musser, Vicki Hertz, Angela Zoltners, Eve Marion, Tammy Baggett, Ann Rebeck, Betty Danielson, Jan Hessling, Elsa Woods, Heather Cunningham, , Edward Etim, Suoyoung McKenna, Tonja Wall, Kimberly Gilbert, Anastasia Bush, Gina Rozier, Andre Vann, Alan Teasley and Elizabeth Hayes

Call to Order

Ann Wilder called the annual meeting to order at 7:46 p.m.

Introductions of all board members

Opening Remarks

Ann outlined many of the FODL accomplishments from this past year. FODL has raised over \$100,000 from booksales, satellite sales, memberships, and donations. The sorters are the source of the Friends success. FODL returned over \$70,000 to the library in funding projects, such as: AED's for each site, Comic Fest, Book Club Kits, and a Roving Computer Lab. FODL partnered with the Library Foundation to donate another \$20,000. Due to the increased complexity of our fundraising, the board has hired a bookkeeper to assist the Board Treasurer.

Budget Presentation

Betty thanked Jeff for his work on the budget. The 2011-12 budget changes in spending and income were mostly determined by the Chairs of the Book Sales, Jane and Carol Ann. Line items were added for credit card income, staff day costs, vending machines and other items. Angela moved that the budget be approved; Wendell seconded. The budget was approved by unanimous consent.

Nominating Committee Report

Aviva submitted the following slate of officer and new members.

President/Ann Wilder

Vice President/Elsa Woods

Secretary/Aviva Shira Starr

Treasurer/Betty Danielson

New Members:

Elsa Woods, Eve Marion, Alan Teasley, Ann Rebeck, Kimberly Gilbert, Jaime Danehy and Elizabeth Hayes

Aviva moved to accept this slate of officers and new members; Angela seconded. The motion was approved by unanimous consent.

Recognition of Scholarship Recipients

Wendell told of the history of the Scholarship Committee which was founded in 2009. Recipients can receive the \$2500 scholarship for 2 years. Wendell recognized the attendants who received the scholarship in 2010-11. Heather Cunningham is studying for her Masters in Library Science at UNC-Chapel Hill. Edward Etim is studying for his Masters in Library Science at NCCU. Gina Rozier is studying

for her Masters in Business from NCCU. Soyoung McKenna graduated with her Masters in Library Science from NCCU. Tonja Wall graduated with her Masters in Library Science from NCCU. Gina spoke to the group commenting on how much the library staff appreciates everything the Friends do for the staff; even things that seem small like feeding staff at staff day mean so much. "No other organization showers support on our staff like you guys do."

Recognition of Retiring Board Members

Ann Wilder recognized the four retiring board members: Wendell, Gerry, Jeff and Roz. Wendell was the only member in attendance. Ann commented on how Wendell is always helpful, picking up book donations, volunteering at the membership table at booksales, and serving on the scholarship committee, etc. FODL donated a book on Churchill to the library collection in Wendell's honor.

Recognition of Ann Wilder

Aviva thanked Ann for serving as President for a second year. The Board presented her with a plant.

Adjourned for Board Business Meeting

Meeting Minutes

Friends of the Durham Library Business Meeting June 9, 2011, Main Library

Attendance: Ann Wilder (presiding) ,Wendell Musser, Vicki Hertz, Angela Zoltners, Eve Marion, Tammy Baggett, Ann Rebeck, Andre Vann, Martha Scotford, Betty Danielson, Jan Hessling, Elsa Woods, Anastasia Bush, Alan Teasley and Elizabeth Hayes

Approval of Minutes

Jan moved to approve the May 2011 minutes; Andre seconded. The board unanimously approved the minutes.

Treasurer's Report

Betty submitted the following for 2010-2011 year-to-date:

Year-to-date income:	134,437.83
Year-to-date expenses:	121,048.10

Betty submitted the following for May 2011:

Monthly income:	4,466.73
Monthly expenses:	27,607.43
Checking account balance:	\$16,174.53
Savings account balance:	\$90,937.38

Betty noted that the board is paying out last payments for last year's funded projects and just starting to pay for May's funded projects.

A letter from a lawyer was sent to the man who bounced a check at April sale. Ann Rebeck suggested that we could send him an email that tells him that we will tag his site announcing his bad business practices if he doesn't pay. Angela is going to check with the sorters to see if they want to pursue this. Angela moved to approve the Treasurer's Report; Ann Rebeck seconded. The board unanimously approved the minutes.

Standing Committee Reports

Book Sale

Angela noted that this is the first year without a June sale. Donations have been strong and the shelves are filling up. Angela was approached by a patron at Southwest to pay with a credit card at the satellite sales. The board agreed to consider this in the future. Currently the libraries do not have the capacity to accept credit card payments.

Book Sorters received an award from the Durham County Commissioner's on May 23rd for their service to the library. The sorters also received an award at the Volunteer Center's Key Award Ceremony.

Satellite sale stocking volunteers made a tour of all the satellite sites to see what everyone is doing and how to increase the impact of all the satellite sales.

Membership

Vicki explained that there are 2 types of members in the Friends—those who join the Friends directly and those who receive a membership after they have donated to the Library Foundation.

May 2010

Adult	159
Senior	93
Life	66
Patron	12
Sustaining	29
Youth	8
Family	121
Friend Donor	4
Foundation Donor	<u>568</u>
Total	918

At the end of April membership for Friends and Foundation was at 1240. At the end of May this number had dropped to 914. Membership usually spikes in October and April so it is not unusual for it to drop in May. Vicki plans to start sending postcards every month to direct Friends members when their membership is expiring.

Nominating: Aviva reported that there was nothing additional to add to the Annual Meeting report.

Scholarship: Wendell reported that there was nothing additional to add to the Annual Meeting report.

Liaison Reports

Liaison to the Foundation: Ann Wilder reported that the Friends need a new liaison to the Foundation. The representative is a full voting member and counts towards the quorum. The representative is welcome to serve on a committee but is not required. Ann Rebeck volunteered to serve in this position.

Liaison to the Trustees: Wendell reported that the Trustees are planning a retreat. Rob Rabb is the new FODL liaison to the Trustees.

Old Business

Vending Machines: Tammy is trying to arrange for the library to take over the vending machines. Currently the library is deciding if they want vending machines in all libraries or none. If they decide yes, then they will need to use the county company. If they decide not to have vending machines, then they would want the FODL vending machines to be removed from Main. Betty says she is willing to continue counting the money until a decision is made. When a decision is made the Friends will sell the machines to try to recoup some of the initial costs.

Elsa moved that the Friends continue to operate the vending machines with library staff stocking the machines until the County decides whether or not to have vending machine in branches at which point the board will sell the machines and the friends will get the proceeds. Alan seconded. The Board unanimously approved this motion.

New Business

Gerry is working with Perkins at Duke to have a donation day. Duke is interested in having the donation day in September from 2-6 pm. Elsa will work with Gerry on the planning. The Board would like them to investigate selling books at the same time as collecting books.

Library News

Tammy reported about Staff Development Day. One Library: One Mission – was the theme of staff development day. She thanked the Friends for the donation of breakfast and lunch which helped lift staff morale. The day was a great success. New projects include: Strategic Planning Consultant being

interviewed by the Admin Council (current plan is now ending); the Board of Trustees planning a retreat and a manager/unit supervisor retreat.

On Staff Development Day 130 full and part-time staff members toured not regularly highlighted library sites -- Main Library, Bragtown, East— for lunch and the keynote speaker, Julia Lanham who spoke on the topic, “Life is change, growth is optional and culture is not just a side dish anymore.”--, Stanford L. Warren, McDougald Terrace, and then returned to Main Library. In November, on the next staff day, staff will visit the remaining library branches.

Main library will be getting \$29,999 in new furniture from FY 10-11 budget. An additional \$40,000 is needed to complete the whole library remodel. The Admin Council is looking at next year’s budget for possibilities.

On June 27th the County Budget will be approved. The library should receive a 2% cut. The library will not lose any positions. 8 part-time temporary positions will move to permanent positions. There will be a reduction of 6% in the book budget.

Announcements: Andre announced the passing of Ms. Lillian White who worked at McDougald Terrace and Stanford L Warren for 32 years.

Ann recognized Stasi for her assistance and dedication to the Friends.

Ann adjourned the meeting at 8:40 pm.

Respectfully submitted by Aviva Starr

Next Meeting

7:30 p.m., Thursday, August 11, 2011
Main Auditorium