

Meeting Minutes, Friends of the Durham Library Board
10 March 2011, 7:30 p.m.
Meeting Room, North Regional Library

Attending Board Members: Ann Wilder, presiding; Betty Danielson; Vicki Hertz, Janet Hessling; Gerry Larson; Wendell Musser; Aviva Starr; Andre Vann; Angela Zoltners
Also attending: Tammy Baggett, Library Director; Anastasia Bush, Library Development.

Call to Order

Ann Wilder called the board meeting to order at 7:30 p.m.

Approval of Minutes

The board approved the minutes of the February 2011 meeting.

Treasurer's Report

Jeff and Betty submitted the following for 2010-2011 year-to-date:

Year-to-date income:	\$84,918.52
Year-to-date expenses:	\$79,888.76

Jeff and Betty submitted the following for February 2010:

Monthly income:	\$9,822.30
Monthly expenses:	\$2,732.63
Checking account balance:	\$20,832.91
Savings account balance:	\$77,919.03

February income included two payments for the coffee machine. We have now received reimbursements that total \$2000. Then remaining balance we are owed on the coffee machine is \$2495.

The board approved the treasurer's report.

Ann proposed that we consider hiring a firm to help maintain the Friends financial books, as this has become a larger and larger job with the satellite sales. There are firms that specialize in maintaining books for non-profits. Betty stated that we could use some help once a month to reconcile our accounts and prepare tax returns.

Betty's computer has gotten a virus on two separate occasions. The board voted to reimburse her \$145.00 for out-of-pocket expenses.

Standing Committee Reports

Book Sale (Angela) The sorters continue to get ready for the Spring sale. A training class for processing credit cards was held on March 8. Another class will be scheduled during the week prior to the April sale.

Ann will be meeting with Michael Goodmon of the American Tobacco Campus, who has an idea for another initiative he wants to discuss.

Ann also asked for volunteers to pick up books at the Eno River Unitarian Universalist Fellowship on Monday, March 14.

Membership (Vicki)

Vicki reported the following membership numbers for February 28, 2011:

Adult	170
Senior	114
Life	66
Patron	14
Sustaining	37
Youth	6
Family	125
Friend Donor	6
Foundation Donor	<u>614</u>
Total	1151

Renewal reminder postcards will be mailed next week. Alice Sharpe is also planning a Foundation mailing.

Nominating (Aviva) Aviva has received five applications, and an additional person has expressed interest in serving on the Friends board. Aviva also got some recommendations from board members, but she hasn't pursued these yet. A total of six to nine new board members will be needed.

Scholarships (Roz) No scholarship applications have been submitted. The application deadline is at the end of March.

Liaison Reports

Foundation Liaison (Roz) The Foundation has not met since the last Friends meeting.

Board of Trustees Liaison A Trustees meeting is coming up later this month.

Old Business

Brewers for Books The Brewers for Books program has been approved by the Friends and the Foundation. Tammy Baggett will inform the Trustees about the program at the next Trustee meeting. The program is scheduled for April 26-30. We will ask the participating bars to bring book donations to the Main library.

National Library Workers Day Recognition Ann has ordered cupcakes. She and a couple of volunteers from the Friends board will deliver the cupcakes on April 12.

Vending Machines Joe Gibbs, who owns and services a vending machine in a staff-only area of the Main library, has submitted a proposal to service the Friends vending machine for a fee of \$250 per month. Mr. Gibbs's proposal is contingent on his being able to add the Friends vending machine to his insurance policy. Assuming that Mr. Gibbs can add our vending machine to his insurance policy, the board agreed to have him service the Friends vending machine for a short term (6 months to a year) and re-evaluate at the end of that term.

New Business

Legislative Day Tammy Baggett, Ann Wilder, and several library staff members attended Legislative Day in Raleigh on February 24.

Proposals Spring proposals will be submitted to the Friends by the end of March. We will review the proposals at our April meeting and vote on funding at the May meeting. Aviva mentioned that heard a comment from a library patron that none of the libraries have driver-side drop-offs for books, and possibly this could be considered for a future proposal.

Library News (Tammy Baggett)

South Regional hosted the PBS Raising Readers corner. This is a traveling exhibit that promotes childhood reading.

Tammy attended the county budget retreat, where she participated in a healthy conversation between county department heads and the county commissioners. The library budget for the 2011-2012 fiscal year has not yet been finalized.

Tammy also attended the meeting of the Friends of the Stanford L. Warren Library.

The meeting was adjourned at 8:55.

The next meeting will be on April 14 at 7:30pm in the **Stanford L. Warren** meeting room.

Respectfully submitted by
Vicki Hertz