

Meeting Minutes, Friends of the Durham Library Board  
9 December 2010, 7:30 p.m.  
Auditorium, Main Library

Attending Board Members: Ann Wilder, presiding; Betty Danielson; Roz Grace; Vicki Hertz, Janet Hessling; Gerry Larson; Jeff Laufenberg; Martha Scotford, Aviva Starr; Angela Zoltners.

Also attending: Tammy Baggett, Library Director; Priscilla Lewis, Assistant Director for Facilities Management; Anastasia Bush, Library Development.

### **Call to Order**

Ann Wilder called the board meeting to order at 7:30 p.m.

### **Approval of Minutes**

Vicki noted two corrections to the November minutes: in the Membership section, the total number of members was incorrect and a comment should have been deleted. The board approved the minutes of the November 2010 meeting with these two corrections.

### **Treasurer's Report (Betty)**

Jeff submitted the following for 2010-2011 year-to-date:

Year-to-date income:	\$63,872.34
Year-to-date expenses:	\$62,743.13

Jeff also submitted the following for November 2010:

Monthly income:	\$7,374.52
Monthly expenses:	\$14,467.69
Checking account balance:	\$16,951.58
Savings account balance:	\$77,899.81

Jeff noted that almost \$3700 in expenses were bills that came in from the October book sale. Tote bags sales are brisk, with the green bags outselling the blue; and we are making a net profit from the vending machine.

The board approved the treasurer's report.

### **Standing Committee Reports**

Book Sale (Angela) The sorters continue to have a good relationship with Mini City. Mini City has alerted the sorters to some books that they have been discarding that may have more potential value than they thought.

The North satellite sale had \$700 in sales in one week. The North satellite sale is so successful for several reasons. First, the volunteer who runs that sale probably spends more than 20 hours a week pulling books for the sale and stocking the shelves. Anything about the Civil War will sell, and North sits in a high income area.

Sales at South Regional are not as high as Angela would have expected. Stasi suggested getting signs that extend out from the side of the shelves, similar to the ones at the Main Library sale.

Angela mentioned that many of the sorters are aging, and they are becoming concerned about who will replace them.

Gerry will speak to her contacts at Duke about having another book drive on campus this spring. We got about 20 boxes of donations this year, but many more donations came in later as a result of people becoming aware that the library will take book donations. Suggested dates for 2011 are April 26 or 27. Gerry suggested that in addition to collecting books, we have something else

going on to draw more people. One suggestion was to have a mini sale, has many people were interested in looking through our donations this year. We will need a budget for placing ads in the Duke newspaper.

Membership (Vicki)

Vicki reported the following membership numbers for November 30, 2010:

Adult	163
Senior	106
Life	64
Patron	15
Sustaining	36
Youth	6
Family	131
Friend Donor	5
Foundation Donor	<u>634</u>
Total	1160

We gained one new Life member in November.

Nominating (Aviva) The Friends web page includes a request for nominations, and an announcement will go into the February *Best of Friends*. A notice is also in *Season's Readings*. Other suggestions for generating nominations include sending email notices to the book sale cashiers and to the sorters and placing a notice on the lobby monitors.

Publicity (Roz) Martha, Janet, and Roz will meet with the library webmaster tomorrow (December 10) to discuss upgrading the Friends webpage.

**Liaison Reports**

Foundation Liaison (Roz) Wendell Davis, deputy county manager, has indicated that there probably won't be a library bond referendum until 2015, and construction on the Main Library renovation will probably not start until 2017-2018. Because renovation of the Main Library is so far in the future, the Foundation will be raising money for large programming and technology projects, instead of for bricks and mortar.

Board of Trustees Liaison (Wendell) No report.

**Old Business**

Friends Webpage Roz will report on tomorrow's meeting at the next Board meeting.

Vending Machines Rob is still working on getting a refund for the coffee machine.

**New Business**

Scholarship Increase Roz asked the board to consider to increase funding for staff scholarships by \$5,000 so that up to six scholarships could be offered each year. The board voted to spend up to \$15,000 per year on scholarships (up to six \$2500 scholarships per year).

Proposals for Spring Award Cycle The board agreed to ask for proposals totaling up to \$40,000 for the spring cycle. Stasi will ask the staff to think about making proposals for larger projects. The Request for Proposals will go out at the end of January.

**Library News (Priscilla Lewis)**

Priscilla expressed her thanks to the Friends for their support during her tenure as interim director.

- The temporary positions Priscilla described at the November meeting have been filled and the new hires will start December 13.

- Priscilla is working with the Board of Trustees on the future of McDougald Terrace.
- The new sign for the book sale at Southwest is here, but Priscilla is waiting for the sign company to come out and hang it up.
- There have been a series of power outages at Main. A new part will be installed tomorrow morning, which will hopefully fix the problem.
- South has been closed on several occasions due to plumbing problems. Priscilla is meeting with the county engineer and the construction company tomorrow to discuss what the problem is and what must be done about it.

**New Library Director (Tammy Baggett)**

Tammy Baggett expressed her thanks to Priscilla for helping her get acclimated during her first weeks on the job. During her first week, Tammy visited all the libraries, and this week she is meeting staff and having one-on-one meetings with the library managers. Tammy is looking forward to working with the Friends board.

The meeting was adjourned at 8:45.

There will be no meeting in January. The next meeting will be on **February 10** at 7:30pm in the **East Regional** meeting room.

Respectfully submitted by  
Vicki Hertz