

MINUTES

**Durham Soil and Water Conservation District
721 Foster St.
Durham, NC 27701**

Meeting Number: 4 (District Meeting)

Date: May 1, 2017

Meeting Number: 9(for State reporting purposes)

Supervisors Present:

Talmage Layton, Chairman
Danielle Adams, Vice Chairman
Katie Locklier, Supervisor (phone)
Raymond Eurquhart, Supervisor
David Harris, Associate Supervisor
Kathryn Spann, Associate Supervisor
Mark Dewitt, Associate Supervisor

Others Present:

Eddie Culberson, Director
Lisa Marochak, Senior Administrative officer
Jennifer Brooks, Natural Resources Coordinator
Mike Dupree, Agribusiness & Environmental Services Mngr.
Heather Dutra, Watershed Conservationist
Lauren Parker, USDA-NRCS

A regular meeting of the Durham Soil & Water Conservation District Board was held on Monday, May 1, 2017, and called to order at 1:03pm by the Chairman. The meeting was held at 721 Foster St, Durham, NC 27701.

Minutes/Financial Report– A motion was made by Danielle Adams to approve the minutes from the March meeting and accept the financial report Katie Locklier seconded the motion. Motion carried.

Old Business

A. Upper Neuse River Basin Issues update- David Harris reported on the following:

- Gave UNRBA update
 - UNRBA has been working on a work plan for 2019-2021- Modeling would occur
- The next Path Forward meeting will be held on June 7th

B. Environmental Affairs Board update- Mark Dewitt gave an update on the last EAB meeting that was held on April 5th.

- The election of new Board members will be held at the June meeting.

C. Director's Report – Eddie Culberson reported on the following:

- **Exceptional Service Planning-** A motion was made by Danielle Adams for the board to move forward with the Strategic Planning process. Katie Locklier seconded the motion. Motion passed without dissent. The board will plan to meet 3 to 4 times over the next 3 months. Eddie Culberson will share Peter Analyn's recommendations with the board.
- **Hydrilla-** NC Department of Environmental Quality has asked our department (Durham County) to provide funds to help control hydrilla in the Eno. They are looking for \$44,999 to \$74,919 from the group.
- **NJAA-** The email from NJAA has been shared with the Soil and Water NJAA committee. The committee needs to get together to come up with a response to send back to NJAA.

D. CCAP- Heather Dutra reported on the following:

- 1. Request for Contract Approval-** A motion was made by Danielle Adams to batch and approve the two contracts below as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
 - a. 32-2017-540: Pomeroy for \$5,000 for streambank stabilization, Ellerbe Creek, Neuse, ranking score 190 (see photo of water quality concern below).
 - b. 32-2017-541: Kellner for \$1,566 for a 350 gallon cistern, Ellerbe Creek, Neuse, ranking score 165.
- 2. Request for Contract Supplement Approval**
 - a. 32-2016-555: Callison for streambank stabilization. \$479 has been made available from the Division's supplemental CCAP budget for this project to fulfill the 75% landowner reimbursement. Only \$3,512 (66% of total project cost) was available in the District's CCAP budget last year. A motion was made by Danielle Adams to approve the Contract Supplement for 32-2016-555. Katie Locklier seconded the motion. Motion passed without dissent.
- 3. Request for Payment - 32-2016-503:** Boggs for rain garden. A request for payment in the amount of \$313 was processed at the completion of this rain garden project. RFP signed by Ray Eurquhart.
- 4. Payments made since last meeting-** Lisa Marochak reported that since the last meeting \$1,855 has been paid out from 319 funds and \$313 from City funds.
- 5. Letter to Mr. Pocinki-** A motion was made by Danielle Adams for staff to reach out to Michael Pocinki today and give him until the next Board meeting to reply. Ray Eurquhart seconded the motion. Motion passed without dissent.
- 6. CCAP Spot Checks-** Will be held on May 4th.

E. Ag Cost Share and AgWRAP- Jennifer Brooks reported on the following:

- **Spot Checks-** were held this morning (May 1st) for Ag Cost Share and AgWRAP on 6 sites. All were adequate.

F. Sediment and Erosion Control Plans- Jennifer Brooks reported on the following: that since the last meeting they have had 4 plans and all were adequate as follows: Carolina Crossing II and Farrington Village; Miami Blvd Car Lot-2917 S Miami Blvd; Ellis Rd Property- Phase I; Southern Pointe Townhomes.

G. Stream Restoration and Stormwater Projects – Eddie Culberson reported on the following:

1) Southern High Project

- **Phase II-** Construction will begin this summer.
- **Phase I-** Curtis Richardson is brought his class to Southern High to see the completed phase I project.

2) Grant Funds paid- Lisa Marochak reported that since the last board meeting \$31,375 in grant funds have been received and paid to Civil Environmental Consultants, Inc.

H. Administrative Officer- Lisa Marochak reported on the following:

- **Pond Clinic-** Lisa passed out a copy of the Annual Pond Clinic flyer to the board. The pond clinic will be held on May 6.
- **Bank-** Opened new checking account for 319 grant.
- **Awards Banquet-** Will be held June 1st 6:15pm at the Bahama Ruritan. Invitations have been mailed out.

I. Education- Jennifer Brooks reported on the following:

- **State Envirothon-** was held April 28-29 at Cedar Rock Park in Burlington. We had two High School teams from NC School of Science and Math to compete at the event. They placed 6th and 11th. The 6th place team won a 1st place medal in aquatics.
- **RCW Applications-** A motion was made by Danielle Adams to approve sending the two applicants to the RCW for \$400 plus \$100 spending money (each). Katie Locklier seconded the motion. Motion passed without dissent.

J. Ag Development/Durham Farmland Protection- Lisa Marochak reported on the following:

- **Farmland Tour/breakfast-** The tour/breakfast will be held on May 18th at the DPS Hub Farm. The breakfast and short presentation will be held 8am-8:45am. The Farmland Tour will begin at 9am and guest will visit seven farms. Please let Lisa know if you would like to attend.
- **NACD Grant**
The next training opportunity for farmers is scheduled for June 29th from 8am to 4pm at the DPS Hub Farm. This workshop will be led by Mitch Woodard with CES. Upon completion of the training, the students and teachers will have the opportunity to take a test on rain garden design and installation. Those individuals that receive a passing grade will receive a Residential Rain Garden Certification for Professionals by NC State University.
The NACD agreed to a grant change of \$2500 from the contracted services line item to equipment and supplies. The District used the NACD funds to purchase hand held GPS devices and a new laser level.
- **Smith Richardson Foundation Grant**
The research team; Rob Matheson & Kevin Curry worked with teachers and administration at Southern, Jordan and Northern High schools. They did 19 classroom presentations of the rain garden curriculum in April giving students 547.5 hours of green infrastructure training. The team has scheduled to be at 2 additional schools in May. The instruction will be in AP Environmental classes. They will teach 3 classes a day for 5 to 7 days providing an estimated 1260 hours of training.
- **UL Award application**
The District had received an invitation to resubmit the BETC program for a potential monetary award. The BETC program was a 2016 Finalist. The application was submitted on February 28th, 2017. The committee is scheduled to make announcements of the finalist this month.
- **Duke Energy Grant**
A letter of Interest was submitted to Duke Energy requesting \$26,500 in financial assistance. The funding would be used to purchase materials for the installation of 15 to 20 BMPs in the community. The BMPs would be installed by teachers and students during the summer Green Infrastructure Program.
- **North Carolina School of Math & Science**
The Greener Challenge Club held a school wide event highlighting the rain gardens, cistern and critical area planting installed on campus. The event was held on April 26, 2017 from 4:30 pm to 5:30pm. The Greener Challenge Club has been working with the District for six years and to date have installed five BMPs.

- K. **NRCS Report-** Lauren Parker gave an update on NRCS to the board and staff.
 - **Conservation Plan-** A motion was made by Ray Eurquhart to approve the Conservation Plan for Douglas Daye. Katie Locklier seconded the motion. Motion passed without dissent.
 - **EQIP-** Durham County had a total of 4 eligible EQIP applications of which 3 were funded for a total of approximately \$27,000. These were all for High Tunnels.
 - **Hiring Freeze-** On April 17 the hiring freeze was lifted for NRCS but on April 20th it was reinstated. Freeze will continue until further notice
 - **Status Reviews-** In the process of being conducted and will finish in July. Durham has 3.
 - Diana Lewis will be the acting Supervisory Soil Conservationist for Team 10 Lead until the end of May.

- L. **Regional Coordinator-** Louise Hart reported on the following:
 - **Potential Area IV Bylaws-** Louise will draft up the bylaws.
 - Vernon Cox has been named the new Division of Soil and Water Director.

New Business

- A. **Unexpired term of Katie Locklier-** A motion was made by Danielle Adams to submit David Harris’s name to the Commission of Soil and Water to fill the unexpired term of Katie Locklier. Ray Eurquhart seconded the motion. Motion passed without dissent.
- B. **Strategy Plan-** A motion was made by Danielle Adams to approve the Strategy Plan as presented. Katie Locklier seconded the motion. Motion passed without dissent.
- C. **BMP/Certification-** A motion was made by Ray Eurquhart to approve the BMP/Certification as presented. Katie Locklier seconded the motion. Motion passed without dissent.
- D. **Draft FY 18 Durham SWCD Budget-** The final FY18 budget will be approved at the June 1st meeting.
- E. **Natalie Murdock-** Introduced herself to the board and told them that she is looking for other ways to serve in the County/Government.

Adjourn: The Chairman adjourned at 2:16pm

Next Meeting: Monday, June 1, 2017 at 5:30pm at 721 Foster St Durham, NC 27701

Talmage Layton
Chairman

Lisa Marochak
Senior Administrative Officer

6/5/2017
Approval date