

MINUTES

**Durham Soil and Water Conservation District
721 Foster St.
Durham, NC 27701**

Meeting Number: 3 (District Meeting)

Date: April 3, 2017

Meeting Number: 8(for State reporting purposes)

Supervisors Present:

Danielle Adams, Vice Chairman
Katie Locklier, Secretary/Treasurer
Raymond Eurquhart, Supervisor
Curtis Richardson, Supervisor
David Harris, Associate Supervisor
Kathryn Spann, Associate Supervisor
Melissa Rooney, Associate Supervisor
Becky Emmons

Others Present:

Eddie Culberson, Director
Lisa Marochak, Senior Administrative officer
Jennifer Brooks, Natural Resources Coordinator
Heather Dutra, Watershed Conservationist
Diana Lewis, District Conservationist USDA-NRCS
Jessie Birckhead- Longleaf Collective

A regular meeting of the Durham Soil & Water Conservation District Board was held on Monday, April 3, 2017, and called to order at 5:30pm by the Vice Chairman. The meeting was held at 721 Foster St, Durham, NC 27701.

Minutes/Financial Report– A motion was made by Ray Eurquhart to approve the minutes from the January meeting and accept the financial report Curtis Richardson seconded the motion. Motion carried.

Old Business

A. Upper Neuse River Basin Issues update- David Harris reported on the following:

- Gave UNRBA update
 - **Watershed rules-** New rules will be effective 2019, but the effective date may be moved to 2026.
- The next Path Forward meeting will be held on April 26th

B. Director's Report – Eddie Culberson reported on the following:

- **County Budget** –our department's budget hearing with the County Manager was held on March 28th. Our department asked for 2 new items this year. The rest of the budget rolled over from last year.
- **Exceptional Service Planning-** reminded the Durham SWCD Supervisors to contact Mr. Anlyan if they have not already done so.
- **UNCWI Committee-** Eddie Culberson reported that he currently serves on the Upper Neuse Clean Water Initiative Committee and the City of Durham is starting a program that mimics the UNCWI Program. The city's program will be for projects in Little River and Lake Michie.
- **NJAA-** The email from NJAA has been shared with the Soil and Water NJAA committee. The committee needs to get together to come up with a response to send back to NJAA.
- **Judicial Building** – Completion is slated for May 2018 with a move in date of August 2018.

C. CCAP- Heather Dutra reported on the following:

- 1. Applications for Assistance-** A motion was made by Ray Eurquhart to batch and approve the following 2 Application for Assistance. Curtis Richardson seconded the motion. Motion passed without dissent.
 - a. 32-2017-553: Corwin for cistern design, Ellerbe Creek, Neuse, ranking score 175.
 - b. 32-2017-554: Kirkpatrick for cistern design, Ellerbe Creek, Neuse, ranking score 165.
- 2. Contract Supplement-** A motion was made by Ray Eurquhart to approve the Contract Supplement for 32-2017-551. The Castoe family submitted to the Board a letter of request for a special exception contract supplement of \$492 for the full 75% reimbursement of their second stream stabilization project. They have included language to exclude themselves from applying for additional funds in FY 18. Katie Locklier seconded the motion. Motion passed without dissent.
- 3. Contract Extension-** Motion was made by Ray Eurquhart to approve the contract extension for 32-2016-555: Callison for streambank stabilization. Contract signed 5/2/16; requesting up to 6 month extension for project initiation. Curtis Richardson seconded the motion. Motion passed without dissent.
- 4. Request for Payment-** A motion was made by Katie Locklier to approve the following RFP as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
 - a. 32-2017-520: North Carolina School of Science & Math for \$1,855 for critical area planting.
- 5. Grant Funds paid-** Lisa Marochak reported that since the last board meeting she paid \$3,746.00 from the EPA 319/CCAP account to Cassie Conner.

D. Ag Cost Share- Jennifer Brooks reported on the following:

- **AFA-** A motion was made by Katie Locklier to batch and approved the following two applications for assistance. Raymond Eurquhart seconded the motion. Motion passed without dissent.
 - 32-2017-005: Livestock exclusion for Matthew Eagle, ranking score 55.
 - 32-2017-006: Grassed waterways for Jason Marbrey, ranking score 30.
- **Contract-** A motion was made by Katie Locklier to approve contract 32-2017-005 in the amount of \$13,008 for livestock exclusion; ranking score 55. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Contract-** A motion was made by Katie Locklier to approve contract 32-2017-006 in the amount of \$2,284 for grassed waterways; ranking score 30. Ray Eurquhart seconded the motion. Motion passed without dissent.

E. AgWRAP- Jennifer Brooks reported on the following:

- **AFA-** A motion was made by Raymond Eurquhart to approve the application for assistance for 32-2017-802: Micro-irrigation pump/filter and pipeline for Big Table Farm, ranking score 105. Curtis Richardson seconded the motion. Motion passed without dissent.
- **AFA-** A motion was made by Raymond Eurquhart to approve the application for assistance for 32-2017-803: Micro-irrigation pump/filter and pipeline for Kevin Healy, ranking score 100. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Contract-** A motion was made by Ray Eurquhart to approve the contracts for Big Table Farm in the amount of \$8,063 for micro-irrigation pump, filter and pipeline. Curtis Richardson seconded the motion. Motion passed without dissent.

- **Contract-** A motion was made by Ray Eurquhart to approve the contracts for Kevin Healy in the amount of \$8,634 for micro-irrigation pump, filter and pipeline. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Spot Checks-** will be held May 1st for Ag Cost Share, AgWRAP and CCAP

F. Sediment and Erosion Control Plans- Jennifer Brooks reported on the following: that since the last meeting they have had 9 plans and all were adequate as follows: Farrington Rd Mixed Use-Phase I; South Point Hotel; Family Dollar- Old Oxford Rd; Roxboro Mini Price Storage; Witherspoon Garrett Rd; NC Hwy 55 Storage Center; Senior Living Apartments; Family Dollar-900 Bacon St; and Lakewood Residential Revised.

G. Stream Restoration and Stormwater Projects – Eddie Culberson reported on the following:

1) Southern High Project

- **Phase II-** Construction will begin this summer.
- **Phase I-** Did final walk through with Clean Water Management Trust Fund and Division of Water Resources and everything passed. Curtis Richardson is bringing his class this week to Southern High to see the completed phase I project.

2) Walker Project- A motion was made by Katie Locklier to enter into the Walker Project contract between CWMTF and the Durham SWCD Board for \$400,000. Ray Eurquhart seconded the motion. Motion passed without dissent.

3) Marbrey/Jackson- A motion was made by Katie Locklier for Durham SWCD to enter into an agreement for \$650,000 with the Civil Environmental Consultants, Inc. Ray Eurquhart seconded the motion. Motion passed without dissent.

4) Grant Funds paid- Lisa Marochak reported that since the last board meeting she received \$9,800 from Clean Water Management Trust Fund and paid it to Civil Environmental Consultants, Inc.

H. Administrative Officer- Lisa Marochak reported on the following:

- **Pond Clinic-** Lisa passed out a copy of the Annual Pond Clinic flyer to the board. The pond clinic will be held on May 6.
- **Bank-** staff is not happy with our current bank. The board advised staff to look into an alternate bank that they could move their money to at the beginning of the FY.

I. Education- Jennifer Brooks reported on the following:

- **Area IV Envirothon-** was held on March 24th at the Johnston County Ag Center. Brooks thanked David Harris and Ray Eurquhart for volunteering at the Area IV Envirothon. Two teams from Durham will advance to the State Envirothon.
- **State Envirothon-** will be held April 28-29 at Cedar Rock Park in Burlington. Please let Lisa or Jennifer know if you would like to volunteer.
- **Creek Week-** Joint City/County cleanup was held on March 23rd and 4 county employees
- **2017 Bookmark contest-** All entries are due by April 27th.

J. Ag Development/Durham Farmland Protection- Lisa Marochak reported on the following:

- **LAC meeting-** coming up on at 7:30am on April 20th.
- **SWCD to Contract with DPS CTE-** A motion was made by Katie Locklier for Durham SWCD to enter into an agreement with Durham Public School/Career and Technical Education Department in the amount of \$35,000. Ray Eurquhart seconded the motion. Motion passed

without dissent. Funding will be provided by the Longleaf Collection (\$15,000) and Smith Richardson Foundation (\$20,000). Durham SWCD will pay DPS CTE \$35,000 to pay the six teacher's for extended employment this summer. The teacher's will receive salary & benefits for six weeks beginning June 19th and ending July 28th.

- **Farmland Tour/breakfast-** The tour/breakfast will be held on May 18th at the DPS Hub Farm. The breakfast and short presentation will be held 8am-8:45am. The Farmland Tour will begin at 9am. Please let Lisa know if you would like to attend.

K. NRCS Report- Diana Lewis gave an update on NRCS to the board and staff.

- Been working with Eddie Culberson on open space/easements in Durham
- Diana's duties will be mainly focused on contract management.
- **EQIP-** In the middle of sign-ups for EQIP. NRCS approved 3 more high tunnel applications for Durham today.
- **CSP-** Year round signup

New Business

A. Secretary/Treasurer- Katie Locklier announced that she is stepping down as Secretary/Treasurer of the board effective today. She is resigning as Board supervisor effective May 2, 2017, pending resignation letter. A motion was made by Ray Eurquhart to accept Katie's resignation as Secretary/Treasurer and Board Supervisor. Curtis Richardson seconded the motion. Motion passed without dissent.

A motion was made by Katie Locklier to appoint Curtis Richardson as Secretary/Treasurer effective 4/3/2017. Ray Eurquhart seconded the motion. Motion passed without dissent. Lisa Marochak reported that Richardson will need to sign the signature card at the bank.

B. Longleaf Collective grant- Jessie Birckhead, Vice Chairman of the Longleaf Collective attended the board meeting. She talked to the board about the Longleaf Collective and announced that the board was awarded \$18,500 from the Longleaf Collective to support the BETC summer program.

Adjourn: The Chairman adjourned at 7:16pm

Next Meeting: Monday, May 1, 2017 at 1:00pm at 721 Foster St Durham, NC 27701

Talmage Layton
Chairman

Lisa Marochak
Senior Administrative Officer

5/1/2017
Approval date