

MINUTES

**Durham Soil and Water Conservation District
Durham Farm Bureau
2902 S. Miami Blvd
Durham, NC 27703**

Meeting Number: 11 (District Meeting)
Meeting Number: 5(for State reporting purposes)

Date: December 13, 2016

Supervisors Present:

Talmage Layton, Chairman
Danielle Adams, Vice Chair
Katie Locklier, Secretary/Treasurer
Raymond Eurquhart, Supervisor
David Harris, Associate Supervisor
Melissa Rooney, Associate Supervisor
Kathryn Spann- Associate Supervisor

Others Present:

Eddie Culberson, Director
Lisa Marochak, Senior Administrative officer
Jennifer Brooks, Natural Resources Coordinator
Mike Dupree, Agribusiness & Environmental Svc. Manager
Heather Dutra, Watershed Conservationist
Lauren Parker, NRCS Soil Conservationist

The regular meeting of the Durham Soil & Water Conservation District Board was held on Monday, December 13, 2016, and called to order at 12:25pm by the Chairman. The meeting was held at 2902 S. Miami Blvd Durham, NC 27703.

Minutes/Financial Report– A motion was made by Danielle Adams to approve the minutes and financial from the November meeting. Ray Eurquhart seconded the motion. Motion passed without dissent.

Old Business

- A. Upper Neuse River Basin Issues update-** David Harris reported on the following:
- No report- next meeting is scheduled for tomorrow
- B. Environmental Affairs Board update-** No report- Mark Dewitt was not present.
- C. Sediment & Erosion Control Plans-** Jennifer Brooks reported on the following: that since the last meeting they have had 4 plans and they were all adequate as follows: Lennar @ Valley Springs Subdivision; 2828 Pickett Road Office; Rustica Oaks Subdivision Phase 3; Hope Valley Commons Business Park.
- D. Environmental Education**– Jennifer Brooks report on the following:
- **Teacher of the Year-** Meghan Sauer from Durham will be receiving the Teacher of the Year from the NCASWCD during their Annual Meeting in January.
 - **Area IV Envirothon-** will be held on March 24th in Johnston
 - **State Envirothon-** Will be held April 28-29 at Cedar Rock Park in Burlington

E. Director's Report – Eddie Culberson reported on the following:

- **Conservation Action Team** –Division of Soil and Water is holding a series of listening sessions. Staff is planning to attend the one on January 23rd in Cedar Grove (Hillsborough). Supervisors are encouraged to attend. Ray Eurquhart would like to attend with the staff.
- **County Budget Session**- The 2017 Budget kick-off meeting will be held on Thursday.
- **City/County Planning Director**- Steve Medlin is retiring this week.
- **Oath of Office**- Danielle Adams was sworn into office on December 5th but the State said it couldn't count since Durham was still counting votes. Danielle was sworn in for the 2nd time on December 8.

F. Agricultural Cost Share Program- Jennifer Brooks reported the following:

- **Application for Assistance**- A motion was made by Danielle Adams to approve the Application for Assistance for 32-2017-004 for a stream crossing and alternate watering source for Bright Stars Stable. Katie Locklier seconded the motion. Motion passed without dissent.
- **Contract**- A motion was made by Danielle Adams to approve the following contract as presented: 32-2017-004 for a stream crossing and alternate watering source for Bright Stars Stable in the amount of \$6,566; Ranking score of 50. Katie Locklier seconded the motion. Motion passed without dissent.

G. AgWRAP- Jennifer Brooks reported on the following:

- **Application for Assistance**- A motion was made by Danielle Adams to approve the Application for Assistance for 32-2017-801 for a well for Larry Ricks. Katie Locklier seconded the motion. Motion passed without dissent.
- **Contract**- A motion was made by Danielle Adams to approve the following contract as presented: 32-2017-801 for a well for Larry Ricks in the amount of \$10,768; Ranking score of 95. Katie Locklier seconded the motion. Motion passed without dissent.
- Possible funding from the Foundation in January for additional AgWRAP projects

H. Stream Restoration and Stormwater Projects – Eddie Culberson reported on the following:

1) Southern High Project

- **Phase II**- Received a \$90,000 grant from DEQ. A motion was made by Danielle Adams to enter into the agreement with the NC Department of Environmental Quality (**DEQ**). Katie Locklier seconded the motion. Motion passed without dissent.
- **Phase I**- installing pump for irrigation from reuse pond

2) Marbrey/Jackson Project- received a \$200,000 DEQ grant to restore 3,200ft. of stream. A motion was made by Danielle Adams to enter into the agreement with NC Department of Environmental Quality (DEQ) grant. Katie Locklier seconded the motion. Motion passed without dissent.

3) Ward Project- received a \$400,000 grant from CWMTF and \$360,000 grant from UNCWI. Survey has been completed and going to the design phase next.

I. CCAP– Heather Dutra reported on the following:

1) Heather went over the Regional Application requirements and Ranking Parameters.

2) Signed RFPs prior to the meeting

- a. 32-2017-545: Stover - \$2,063 for critical area planting.
- b. 32-2016-528: Adkins - \$2,497 for riparian buffer.
- c. 32-2017-516: Bessias - \$3,015 for riparian buffer.

- d. 32-2017-503: Hitti - \$4,332 for impervious conversion to grass and pavers.
- e. 32-2016-537: Lowes Grove MS - \$3,989 for riparian buffer.
- f. 32-2016-533: Lakewood Community Preschool- \$5,000 for cistern.
- g. 32-2016-511: Watts Elem. School- \$5,000 for rain garden/bioretenion

3) Applications for Assistance-A motion was made by Danielle Adams to approve the following Application for Assistance. Ray Eurquhart seconded the motion. Motion passed without dissent.

- a. 32-2017-550: Tuck for 2 rain gardens, Northeast Creek, Jordan, ranking score 180

4) Request for Payments- A motion was made by Danielle Adams to approve the following 4 contracts as presented. Katie Locklier seconded the motion. Motion passed without dissent.

- a. 32-2017-509: Summerson for \$4,331 for streambank stabilization, Northeast Creek, ranking score 200.
- b. 32-2016-529: Carver for \$3,688 for streambank stabilization, ranking score 205. Funding DSWCD 319
- c. 32-2016-504: Scrap Exchange for \$5,000 for impervious surface conversion, ranking score 195
- d. 32-2017-533: Scrap Exchange for \$5,000 for impervious conversion to grass, ranking score 195

5) Request to lift CCAP, \$5,000 annual cost-share limit per landowner

A motion was made by Danielle Adams to move to approve lifting the cap in a case by case basis. Ray Eurquhart seconded the motion. Motion passed without dissent.

6) Request for District Board Letter of Support for Regional Allocation

A motion was made by Danielle Adams for the board to write a letter of support for the Feb 3 application submission for potential 16,000 sf riparian buffer, 150 ft. streambank stabilization (Phase 3), and 1,500 - 2,000 gallon cistern at Myer property, New Hope Creek, Cape Fear, ranking score 200. Up to \$15K – exact amount TBD based on cost-estimate. Katie Locklier seconded the motion. Motion passed without dissent.

7) CCAP Funds paid since last meeting- Lisa Marochak reported that since the last meeting she has paid the following RFPs: \$5,000 from DSWCD319 and \$18,833 from the Duke Energy Grant

J. Administrative Report – Lisa Marochak reported on the following;

a. NCASWCD Annual Meeting-

- Ray Eurquhart will be receiving the Supervisor of the Year award from the NCASWCD on January 9th during the Supervisor breakfast. The registration for the NCASWCD 2017 Annual Meeting (Jan. 8-11) is closed but you can register at the meeting.
- Danielle Adams reported that the NCASWCD Executive Committee is looking for a Supervisor to become the Chaplain for the NCASWCD.

b. 2017 Board Meeting dates: The board will meeting the 1st Monday of every month at 5:30pm except September the meeting will be held on the 2nd Monday at 5:30.

c. Election of Officers- There being no further nominations Ray Eurquhart made a motion by acclamation to keep the officers the same except to table the Financial Officer until the next meeting. Katie Locklier seconded the motion. Motion passed without dissent.

K. Durham Farmland Protection/Ag Development- Mike Dupree reported on the following:

- The next training opportunity for farmers is proposed for January 26th 8am-10am at Northern High School. The breakfast will highlight the Northern FFA program and there will be a group discussion regarding market opportunities for producers in Durham County.
- **NCASWCD Annual Meeting and NACD Annual Meeting-** Mike Dupree will be presenting on Jan. 9, 2017 during the Urban Issues meeting at 10:30am. The presentation will highlight the impact of the \$50,000 NACD grant support for the DPS Hub Farm and the Bull City Cool Food Hub. This presentation will also be shared at the NACD Annual meeting on Feb. 1, 2017 in Denver, CO.

- **Smith Richardson Foundation Grant-** The BETC program Research project has been approved by Durham Public Schools. The research team will begin contacting teachers and administration at Southern, Northern and Jordan High Schools.
- **DDFN-** Mike Dupree shared a copy of the DFFN Farming & Natural Resources Circle farmer survey with the board.
- **Longleaf Collective Grant-** Durham SWCD staff was interviewed by 4 members of the Longleaf Collective on November 14, 2016 at Southern HS because they have been selected as the top 5 finalist.

L. NRCS Report- Lauren Parker reported

- Matt Kinane has accepted a position with the NRCS State Office in Raleigh. Team 10 is going to assist Durham as needed.
- The last NRCS team meeting was about outreach
- CSPT is a new NRCS Program
 - No applications have been received from Durham or Chatham.

NEW BUSINESS:

- **Employee Award-** A motion was made by Danielle Adams to approve splitting \$2000 between the 5 staff. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Business cards & email-** Danielle Adams reported that she has asked for permission from Commissioner Jacobs for the Soil and Water Board to get official DCo email addresses and business cards.

Adjourn: The Chairman adjourned at 2:26pm

Next Meeting: Sunday, January 8, 2017 at 5:00pm at the Hilton University Charlotte

Talmage Layton
Chairman

Lisa Marochak
Senior Administrative Officer

1/19/2017
Approval date