

Durham County ABC Board

**Minutes of the Special Meeting
December 1, 2016, 4:30 p.m.**

The Durham County ABC Board met at the administrative office, 3620 Durham Chapel Hill Boulevard. The purpose of the meeting was to consider a personnel matter. Notice of the date, time, location and purpose of the meeting was published.

Wayland Burton, Board Chair, called the meeting to order. Board members Norwood "Andy" Miller, Jacqueline Wagstaff and Lawrence Daye were present. Attorney George Miller, Jr. and Gerrie Beland with Capital Associated Industries were also in attendance.

Conflict of Interest Review and Declaration

Chairman Burton read the Board's Conflict of Interest Review and Declaration statement and asked Board members if they have an actual conflict or appearance of a conflict of interest with any items that were known to be coming before the Board and, if so, does any Board member having a conflict wish to recuse him/herself from deliberating and voting on the matter. All Board members present verbalized that they do not have a conflict.

The Board considered going into closed session to discuss a personnel matter. Chairman Burton requested that all DCABC employees having held the position of acting General Manager excuse themselves from the meeting at this time. Ms. Wagstaff made a motion for the Board to go into closed session per G.S. § 143-318.11(a): (3) consult with attorney and (6) personnel matters. Board Member Miller seconded the motion and the Board approved without objection.

The Board returned to open session at 5:17 p.m. and Chairman Burton motioned to recess the meeting. The Board unanimously approved.

Approved By: _____

Wayland Burton, Board Chair