

## MINUTES

**Durham Soil and Water Conservation District  
721 Foster St.  
Durham, NC 27701**

Meeting Number: 9 (District Meeting)

Date: October 3, 2016

Meeting Number: 3(for State reporting purposes)

**Supervisors Present:**

Danielle Adams, Vice Chair (*via phone*)  
Katie Locklier, Treasurer/Secretary  
Raymond Eurquhart, Supervisor  
Curtis Richardson, Supervisor  
David Harris, Associate Supervisor  
Melissa Rooney, Associate Supervisor  
Becky Emmons- Associate Supervisor

**Others Present:**

Eddie Culberson, Director  
Lisa Marochak, Senior Administrative officer  
Jennifer Brooks, Natural Resources Coordinator  
Mike Dupree, Agribusiness & Environmental Svc. Manager  
Heather Dutra, Watershed Conservationist

*The regular meeting of the Durham Soil & Water Conservation District Board was held on Monday, October 3 2016, and called to order at 5:35pm by the Secretary/Treasurer. The meeting was held at 721 Foster St, Durham, NC 27701.*

**Minutes/Financial Report**– A motion was made by Ray Eurquhart to approve the minutes from the September meeting and accept the financial report. Danielle Adams seconded the motion. Motion passed without dissent.

**Old Business**

**A. Upper Neuse River Basin Issues Update**- David Harris reported on the following:

- UNRBA is going through a revaluation process and coming up with new rules. They were established in 2006 and last time they were revaluated was in 2011.
  - Have to present report to group in Raleigh by December 1<sup>st</sup>.

**B. Sediment & Erosion Control Plans**- Jennifer Brooks reported on the following: that since the last meeting they have had 5 plans and 4 were adequate as follows: Triangle Church of Christ; Lot 3- Alexander Industrial Park; Duke University East Campus Utility Upgrade-Phase 1 A; and Home Paramount Pest Control. There was 1 inadequate for no seeding plan as follows: Mangum Flats.

**B. Environmental Education**– Jennifer Brooks report on the following:

- **2016 Big Sweep**- Kicked-off on October 1st. So far there are 20 cleanups registered and 545 volunteers. If anyone is interested there is a canoe cleanup planned October 22 on Ellerbe Creek.
- **2016 Best of Both World's Conference** – Jennifer reported that Mike Dupree, Jennifer Brooks and Lisa Marochak attended the 2016 BoBW Conference in Estes Park, CO. The three staff presented on the BETC Project. Staff was asked by the President of the National Science Teachers Association to present at the Nation Science Conference next year.

- **3<sup>rd</sup> grade Environmental Field Days**- will be held October 12<sup>th</sup> and 13<sup>th</sup> at the Dr. Robert's Environmental Education Park. We have two schools signed up to end each day.

**C. Director's Report** – Eddie Culberson reported on the following:

- **District Land** –A motion was made by Curtis Richardson to hire someone to mow the Dr. Roberts Environmental Education Park regardless of the cost. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Judicial Building**- Renovations are beginning; Contractors have been hired.
- **NJAA**- Subcommittee proposal has been forwarded to Deputy County Attorney, Willey Darby.
- **Development Services Center**- Durham County Commissioners and City Council have created a Development Services Center. An MOU will be created with each department. The MOU should be in place by next FY budget cycle.

**D. Agricultural Cost Share Program**- Jennifer Brooks reported the following:

- **Application for Assistance**- A motion was made by Curtis Richardson to approve the AFA for 32-2017-002: for cropland conservation to grass. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Contract** - 32-2017-002: Roger Tilley for \$3,581 for cropland conversion to grass, ranking score 50. A motion was made by Ray Eurquhart to approve the contract as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Application for Assistance**- A motion was made by Curtis Richardson to approve the AFA for 32-2017-003: for Ag pond sediment removal. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Contract** - 32-2017-003: Page Family Farm for \$5,000 for Ag pond sediment removal, ranking score 45. A motion was made by Ray Eurquhart to approve the contract as presented. Curtis Richardson seconded the motion. Motion passed without dissent.

**E. AgWRAP**- Jennifer Brooks reported on the following:

- **Proposing batching period**- A motion was made by Curtis Richardson to approve a batching period from now until December since we only have an AGWRAP allocation of a little over \$10,000. Katie Locklier seconded the motion. Motion passed without dissent.

**F. Stream Restoration and Stormwater Projects** – Eddie Culberson reported on the following:

- 1) Southern High Project/Phase I**- gave an update on the project and showed pictures of the project to the Board.
  - Since the last meeting Lisa Marochak reported that she has paid out a check for \$1,201 and one for \$6,200 to Civil & Engineering Consultants, Inc.
- 2) CWMTF**- submitted 2 more applications to CWMTF and they are ranked at the top out of 26.

**G. CCAP**– Heather Dutra reported on the following:

- 1) Duke Energy Grant- Heather gave an update on the Duke Energy grant.**
  - Heather showed pictures of some CCAP projects under construction funded by Duke Energy
  - A motion was made by Ray Eurquhart if additional funds remain and cannot be encumbered into contracts due to limited implementation timeframe, staff propose lifting \$5K cap for Durham and/or Wake projects such as the Downing Creek HOA streambank stabilization (\$12,450) or Myer streambank stabilization (\$10,045). Curtis Richardson seconded the motion. Motion passed without dissent.

**2) Applications for Assistance-**A motion was made by Curtis Richardson to batch and approve the following 3 Application for Assistance. Ray Eurquhart seconded the motion. Motion passed without dissent.

- 32-2017-544: Hillandale Commons for grassed swale, Ellerbe Creek, Neuse, ranking score 165 (pending VNRP participation).
- 32-2017-546: Misegades for grassed swale/cistern, Northeast Creek, Cape Fear, ranking score 155.
- 32-2017-545: Stover for critical area planting, New Hope Creek, Cape Fear, ranking score 170.

- A motion was made by Curtis Richardson to approve 32-2017-547: Anika James Foundation for 2 cisterns, New Hope Creek, Cape Fear, ranking score 200 pending signatures. Ray Eurquhart seconded the motion. Motion passed without dissent.

**3) Contracts-** A motion was made by Curtis Richardson to batch and approve the following 2 Contracts as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.

- 32-2017-545: Stover for \$2,063 for critical area planting, New Hope Creek, ranking score 170 (Duke Energy).
- 32-2017-516: Bessias for \$3,015 for riparian buffer, Third Fork Creek, ranking score 175 (Duke Energy).

- A motion was made by Curtis Richardson to approve contract 32-2017-547: Anika James Foundation for \$3,080 for 2 cisterns (pending signatures), New Hope Creek, ranking score 200 (Duke Energy) pending signatures. Ray Eurquhart seconded the motion. Motion passed without dissent.

**4) RFP-** A motion was made by Curtis Richardson to approve the RFP for 32-2016-531 for McCoy. The RFP is for \$1,428 for a cistern, Eno, Neuse, Ranking score 170 (CCAP). Ray Eurquhart seconded the motion. Motion passed without dissent.

**5) Resolution for Recurring CCAP Appropriation-** A motion was made by Curtis Richardson to adopt the resolution for CCAP as presented for the Area IV Fall meeting.

**H. Administrative Report** – Lisa Marochak reported on the following;

- a. Resolutions-** All resolutions are due to the Area IV Chairman by first week in October
- b. Reappointment Form-** A motion was made by Ray Eurquhart to approve the reappointment form for Curtis Richardson as presented. Danielle Adams seconded the motion. Motion passed without dissent.
- c. State Fair-** October 21<sup>st</sup> Durham SWCD Board and staff will be working at the NC State Fair/Soil and Water booth. Please contact Lisa Marochak if you would like to work at the booth.
- d. NCASWCD Annual Meeting-** Registration has opened for the NCASWCD Annual Meeting. Lisa will send out a link to the registration page.
- e. Standing Committees** for the NCASWCD Annual Meeting. Danielle Adams would like to remain on the Legislative Committee, Ray Eurquhart would like to take Katie Locklier’s place on the Finance Committee and Katie Locklier would like to move to the CCAP committee.

- I. **Durham Farmland Protection**- Mike Dupree reported on the following:
- **National Association of Conservation Districts Urban Agriculture Initiative** technical assistance grant of \$50,000 for Urban Ag technical assistance.
    1. The first training was held on September 22, 2016. Twenty three people attended the GAP training, 12 farmers, two from Durham County. The other ten farmers were from Chatham, Person & Orange Counties. The other trainings are listed on our website.
    2. The NACD has requested the DSWCD do a presentation highlighting its Urban Ag programs at the NACD Annual meeting on February 1, 2017 in Denver, Colorado. The grant covers \$2000 of the travel.
    3. The first quarterly report is due by November 1, 2016.
  - **Smith Richardson Foundation Grant for the BETC Program**
    1. The check for \$50,000 has been received. The press release will be sent out this week.
    2. The Grant has \$5000 for teacher travel, \$15,000 for extended employment for teachers for the BETC summer program & \$30,000 for one half of a FTE for expanding the program into Jordan, & Northern High schools.
    3. There is a proposal from Rob Matheson & Kevin Curry for Board consideration to work with SWCD staff to provide metrics to gauge the BETC curriculum effectiveness for teachers and students.
  - **Local Food Purchase Agreement by the Durham County Detention Center**
    1. NC Growth and a Graduate student from Duke University Savannah Onwochei are willing to conduct research and Local Food Sourcing Policy in Durham. The deliverables include case studies within the US and cost benefit analysis.
    2. The Client (DSWCD) is responsible for;
      - a. Provide related data
      - b. Make introductions to stakeholders
      - c. Provide meeting space
      - d. Review and provide feedback on draft deliverables
      - e. Maintain regular communications with NCGrowth
      - f. Attend NC Growth events to the greatest possible extent
      - g. Complete short semiannual survey
    3. The District Board suggested that the proposal be sent to the County Managers office.
  - **Alliance for Innovation**  
 Ryan Spillers with the AIA sent a request to reproduce the TLG Conference presentation completed In June in Minneapolis in a webinar format. The live webinar will be held on October 25<sup>th</sup> at 2pm EST.

**Adjourn:** The Secretary/Treasurer adjourned at 6:53pm

**Next Meeting: Monday, November 7, 2016 at 5:30pm** - 721 Foster St Durham, NC 27701

Katie Locklier  
**Secretary/Treasurer**

Lisa Marochak  
**Senior Administrative Officer**

11/14/2016  
**Approval date**