



## DURHAM COUNTY ENVIRONMENTAL HEALTH Service Request Form

New School Facility \_\_\_\_\_ New Management \_\_\_\_\_

*Please note: scheduling may take up to 30 days from the date of request.*

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### Please Complete The Following Information:

*Please Print*

School Name: \_\_\_\_\_

School Manager \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Physical Address: Street \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Number of Students: \_\_\_\_\_ Age of Students: \_\_\_\_\_

**Water Supply:** Well\*  Public Water Supply  City

**Waste Disposal:** Septic System\*  Municipal sewer

Will there be food preparation on site? YES  NO

If yes, a food service plan review application is required.

\*Additional application, fees and water sampling required

Include a scale drawing of the layout of the facility.

*Business office information (if different from above)*

Business office: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Telephone: (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_ **Date** \_\_\_\_\_