

## MINUTES

### **Farmland Protection Program Durham Soil and Water Conservation District 721 Foster Street Durham, NC 27701**

Meeting Number: 7 (Farmland Advisory Board)      Date: September 17, 2015

#### **Advisory Board Present:**

Neil Frank- Chairman- At Large  
Will Wilson-Vice Chair  
Kathryn Spann- Soil & Water Representative  
Wendy Jacobs- County Commissioner  
John Monroe- At Large  
Douglas Daye- Flat River VAD  
Demetrius Thompson- At large

#### **Others Present:**

Eddie Culberson-Soil & Water  
Lisa Marochak- Soil & Water  
Mike Dupree- Soil & Water  
Wendy Seddon- Open Space  
Jane Korest-Open Space  
Jessica Pope-Contractor with Soil & Water  
Deborah McGiffin- Cooperative Extension Service  
Jared Cates- Carolina Farm Stewardship Association

*The regular monthly meeting of the Farmland Protection Advisory Board was held on Thursday, September 17, 2015 and called to order at 8:01 am by the Chairman. The meeting was held at 721 Foster Street in the first floor conference room.*

1. **Minutes** – A motion was made by Kathryn Spann to approve the minutes from the last meeting with a correction to remove Demetrius Thompson from the Advisory Board Present list. Will Wilson seconded the motion. Motion passed without dissent.
2. **Budget update-** Lisa Marochak reported that the Farmland Board spent \$300 since the last meeting to pay for the food at the Bull City Cool opening.
3. **Easement Updates-** Wendy Seddon reported on the following:
  - The surveys for the Douglas Daye and George Tilley easements are underway and are starting to get information back on them.
  - The County has not yet heard back from the ACEP/ALE program regarding the Adcock and S. McFarland grant requests that were submitted this spring. If the two farms do not receive funding in this cycle, staff will start to seek alternate sources of funds.
  - Jane Korest reported that they are working on a couple of potential farms for next Spring.
4. **Ag Development Coordinator-** Mike Dupree reported on the following:
  - **Goal: Expand marketing opportunities**
    - A. Bull City Cool- the Grand Opening was held on Thursday September 10, from 11am to 12:30 and 50+ people attended. The tour had local foods (\$300 of the cost covered by FPAB). The purpose of the tour was to show case the facility and the tenants who discussed their role in the local food system.
  - **GAP** – new rules coming out in November
  - **Farmland Breakfast Series**  
January 21st breakfast will be held at Bull City Cool

- **Farmland Board Annual Report to the BOCC-** Neil Frank will send out an invite to the subcommittee for possible meeting dates to work on the report. Mike Dupree, Neil Frank and Jane Korest are on the Annual Report subcommittee.

**5. Farmers Market Subcommittee report-**

**A.** John Monroe gave an update on the Northgate location for the market.

- A timeline has been created to identify community members to help with the market, develop by-laws, and rules for the market. Identifying an intern who could function as the market manager was also discussed.
- Northgate is ready for us to proceed- The temporary permit would be for one year.
  - A motion was made by John Monroe that this board is committed to pursuing the Northgate site and will try to work out with Northgate help with some of the administrative functions if Northgate is willing to assume such duties. Wendy Jacobs seconded the motion. Motion passed without dissent.
  - Market to start in Spring
  - John will inquire about any additional administration that Northgate will be willing to do.
  - John Monroe and Demetrius Thompson will work with Northgate
- **Durham Farmers Market/JCCP-** Farmland Board will ask for the following:
  - 25% of the Durham Farmers Market membership is Durham Farmers
  - Venders locations are identified on their tents

**B. Farmers Market Survey-** Jessica Pope reported on the following:

- Students from NCCU & Duke may be willing to help at the market
- Waiting on Practice Keepers software to enter data

**New Business:**

**1. DFFN –** Jared Cates with Carolina Farm Stewardship Association reported on the following:

- Food Policy Council has been meeting to try & create a base model
  - Group met on September 15<sup>th</sup>
    - Next public forum will be in November or December

**Next Meeting Date – October 15, 2015** at 8:00am- Agricultural Building 721 Foster St, Durham, NC 27701, second floor conference room.

**Adjourn –** With no further discussion or business, Chairman, Neil Frank adjourned the meeting at 9:45 am.

Neil Frank  
Chair

Will Wilson  
Vice Chair

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Date approved