

Revised
Deleted—Item No. 9

**THE BOARD OF COUNTY COMMISSIONERS
DURHAM, NORTH CAROLINA**

Monday, September 22, 2008

County Commissioners' Chambers
200 East Main Street, Durham, North Carolina

AGENDA

“Public Charge”

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 P.M. Regular Session

1. **Opening of Regular Session**—Pledge of Allegiance 5 min.
2. **Agenda Adjustments** 5 min.
3. **Announcements** 5 min.

Durham County Library will host a second public meeting on Thursday, September 25 from 5:00-6:30 p.m. to share progress on the planning and programming study for the renovation of the Main Library. The meeting will be held in the auditorium of the Main Library at 300 N. Roxboro St. in Durham.

4. **Minutes** 5 min.
 - a. August 25, 2008 Regular Session
 - b. September 2, 2008 Worksession
 - b. September 8, 2008 Regular Session

5. **Proclamation for 20th Anniversary of Welcome Baby Program** 5 min.

Twenty years ago, Durham County's award winning Welcome Baby Program began with a \$50,000 grant from the Junior League of Durham and Orange Counties as a hospital visitation program. Since that time, the program has grown extensively to

provide parent education and support for more than 5,000 parents, visited 12,550 families in the hospital for the birth of a new baby, and served Durham families raising over 30,000 children. Throughout its existence, Welcome Baby has been successful thanks to dedicated staff and volunteers who provide extraordinary care to area families.

County Manager's Recommendation: The Manager's recommendation is that the Board approve the proclamation and honor the positive work that the Welcome Baby Program has done in supporting children and families in Durham County.

6. **Proclamation to Recognize Minority Enterprise Development Week—
October 6 – October 10, 2008**

5 min.

On January 14, 2008, the Board of County Commissioners approved an ordinance to continue the County's Minority/Women Business Enterprise Program. As a part of the program promotion and continued efforts to enhance participation in governmental contract awards to minority and women businesses, it is hereby requested that October 6 through October 10, 2008 be recognized as Minority Enterprise Development Week in the County of Durham, North Carolina.

Local and National Minority Enterprise Development programs provide assistance to minority and women groups who own or wish to start or expand their own businesses.

Resource Person(s): Pamela Gales, CLGPO, Assistant Purchasing Manager

County Manager's Recommendation: The Manager recommends that the Board approve the Resolution and recognize October 6 through October 10, 2008 as Minority Enterprise Development Week in Durham County.

7. **Consent Agenda**

20 min.

- a. Contract with Cox & Company (renew the contract with Cox & Company to provide support and updates to the Tax Administration Department; contract amount not to exceed \$90,500 for support services and other system enhancements);
- b. Approval for the Purchase of Additional SAP Licenses to bring Durham County in Compliance as a Result of the Annual SAP License Audit (authorize the Manager to enter into an agreement with SAP Public Service Inc. in the amount of \$93,760.20);
- c. Property Tax Releases and Refunds for Fiscal Year 2008-2009 (accept the property tax release and refund report for August 2008 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report);
- d. Capital Project Amendment No. 09CPA00004—Appropriate \$4,338,640 to the 2008 IT Computer Replacement Project (DC097) and \$475,000 to the 2008 IT Telecommunications Project (DC098); funding will come from a short-term bank financing loan, and any General Fund funds spent towards these projects will be reimbursed once loan funds are secured;
- e. Declaration of Surplus Personal Property and Approval of Resolution to Donate to Triangle United Way (declare the personal property as surplus, approve the resolution authorizing the donation to Triangle United Way, and authorize the

- County Manager to enter into an agreement which reflects the terms of the conveyance);
- f. Extend Contract with RS&M Appraisal Services Inc. (approve to provide revaluation assistance to the Tax Administration Department; contract amount not to exceed \$150,000 for support services);
 - g. 2005 Annual Report of the Durham Environmental Affairs Board (accept the report);
 - h. Amend Contract with Sungard Public Sector Inc. (authorize the County Manager to enter into a service contract with SunGuard Public Sector Inc. [OSSI] in the amount of \$58,617.25 for the completion of the EMS Automation Project);
 - i. Approve Contract between Durham County and N.C. Agricultural Development and Farmland Preservation Trust Fund for Grant Award of \$398,000 for Tilley Farm (approve the contract and authorize the Manager to execute the agreement);
 - j. Budget Ordinance Amendment No. 09BCC000010—FY 2007-2008 Encumbrances;
 - k. Budget Ordinance Amendment No. 09BCC000011 and Capital Project Amendment No. 09CPA000005—\$194,548 Appropriation of Capital Financing Fund fund balance for the BOCC Chambers Technology Upgrades Project (No.: DC089) for a total project budget of \$964,548 and Approve Contract Amendments with Harrod & Associates Constructors Inc. (H&AC) for Completing BOCC Chambers Technology Upgrades Project—Bid No: 08-021r;
 - l. Capital Project Amendment No. 09CPA000006—Appropriation of \$367,004 for the Human Services Complex Project (DC070) for a total budget of \$8,313,646 and Execution of the Construction Contract with Environmental Holdings Group LLP in the amount \$258,265 (Base Bid Only) for the Demolition of the 500 Block Area of East Main Street Project No.: DC070-56, Bid. No: IFB 09-002; funding for this project will come from a COPS financing loan and any General Fund funds spent towards these projects will be reimbursed once loan funds are secured;
 - m. Execution of Design Contract Amendment with Cherry Huffman Architects P.A. for the Expansion and Renovation of the Durham County Southwest Branch Library. RFQ 07-005 Project No.: DC075-67 (authorize execution of a \$7,100 amendment, thus increasing the total compensation for the basic design services, additional services, and reimbursement to \$399,250);
 - n. Execution of Design Contract Amendment with The Freelon Group P.A. for the Road Widening Design for the Proposed Durham County South Regional Branch Library. Project No.: DC076-50/58 (authorize the execution of the amendment in the amount \$27,800 for additional architectural design services);
 - o. Acceptance of a Conservation Easement for Impervious Surface Rights Transfer per Unified Development Ordinance Section 8.7.2.B.2 (accept the conservation easement from the Eno River Association for a conservation easement to limit permanently impervious surfaces on parcel # 177548); and
 - p. Appointments—Criminal Justice Partnership Act Advisory Board (approve the recommended appointments).

8. **Draft of the Work First Block Grant Plan for 2009-2011**

Work First is the primary program in North Carolina for administering the Temporary Assistance for Needy Families (TANF) Program. Since Work First is administered

15 min.

locally in each county, North Carolina law (NCGS 108A-27) requires each county to submit a County Work First Block Grant Plan every two years.

Local leaders were appointed by the Board of County Commissioners from various community agencies and organizations to form the Work First Planning Committee which is responsible for the development of the Work First Block Grant Plan.

On August 25, 2008, the Board of County Commissioners voted to have Durham County remain as a Standard County as recommended by the Planning Committee.

By October 31, 2008, the Board of County Commissioners must submit the new Work First Plan to DHHS.

The Planning Committee has forwarded the draft plan to the Board of Commissioners for their review, questions, and revision. The draft plan will be made available for public comment from October 6-9, 2008. The Planning Committee requests that the Board set a public hearing on the draft Work First Plan for the October 13, 2008 Commissioner's meeting.

Resource Person(s): Jim Polk, Chair of the Work First Planning Committee, and Rhonda Stevens, Assistant Director of the Department of Social Services, Family Economic Independence Division

County Manager's Recommendation: The Manager recommends that the Board provide input on the draft plan and set a public hearing on the Work First Plan for October 13, 2008.

9. **Ordinance Amending Durham County Animal Control Ordinance**

20 min.

The current Animal Control Ordinance places the responsibility of billing and collection of animal fees with the Animal Control Division of the General Services Department. At the request and recommendation of the Animal Control Advisory Board, the Tax Department was approached to bill and collect for animal fees, due to their experience and success in collection of taxes.

As a result of such request, a review of the process and an implementation plan was developed. To transfer the billing and collection of the animal fees to the Tax Department requires amendments. The provision changes the animal fee to an animal tax and places the listing, billing, and collection of animal taxes with the Office of the Tax Administrator.

Resource Person(s): Kimberly H. Simpson, Tax Administrator

County Manager's Recommendation: Approve the changes to the animal ordinance allowing the fee to become a tax; therefore, requiring the Tax Administrator to be responsible for the listing, billing, and collection of such tax.

10. **Board and Commission Appointments**

5 min.

Vonda Sessoms, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards and commissions:

- Community Child Protection Team/Child Fatality Prevention Team
- Criminal Justice Partnership Act Advisory Board
- Historic Preservation Commission
- Industrial Facilities & Pollution Control Authority

Resource Person(s): Vonda Sessoms

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners vote to appoint members to the above-mentioned boards/commissions.

11. **Closed Session**

1 hr.

The Board is requested to adjourn to closed session pursuant to G.S. 143.318.11(a)(3) to consult with an attorney and to preserve the attorney-client privilege and pursuant to G. S. 143-318.11(a)(4) to discuss matters relating to the location or expansion of a business or industry.

2 hrs. 10 mins.