

MINUTES

Durham Soil and Water Conservation District
721 Foster St.
Durham, NC 27701
(second floor conference room)

Meeting Number: 8 (District Meeting)

Date: August 3, 2015

Meeting Number: 2 (for State reporting purposes)

Supervisors Present:

Talmage Layton, Chairman
Danielle Adams, Vice Chairman
Ray Eurquhart, Financial Officer/Supervisor
Katie Locklier, Treasurer/Secretary
Curtis Richardson, Supervisor
David Harris, Associate Supervisor
Kathryn Spann, Associate Supervisor
Mark Dewitt, Associate Supervisor

Others Present:

Eddie Culberson, Director
Lisa Marochak
Jennifer Brooks, Soil Conservationist/EE Coordinator
Mike Dupree, Ag Development/Watershed Conservationist
Matthew Kinane, NRCS- District Conservationist
Jessica Pope, Contract Worker

The regular meeting of the Durham Soil & Water Conservation District Board was held on Monday, August 3, 2015, and called to order at 5:34 pm by the Chairman. The meeting was held at 721 Foster Street.

Minutes/Financial Report– A motion was made by Ray Eurquhart to approve the minutes from the July meeting and accept the financial report for June and July. Katie Locklier seconded the motion. Motion passed without dissent.

Old Business

A. District Issues

- a. **Whitepaper** – The Board discussed the Whitepaper. Staff submitted an agenda action form for the BOCC to get on the August 3 worksession agenda to discuss the whitepaper. Deputy County Manager, Drew Cummings pulled the agenda action form because he would like the County and City to discuss the whitepaper. Culberson will inform the District Board regarding the September 8th BOCC Work Session
- b. **Office Relocation** – The Board discussed the update on Soil & Water, Forestry & USDA/NRCS proposed move to the renovated Judicial Building. Ray Eurquhart and Eddie Culberson attended the BOCC worksession on August 3 to hear an update on the renovation of the Judicial Building given by O'Brien Consulting Firm. The design is to be completed by June 2016 and the construction to be completed by December 2017. To date the SWCD Board of Supervisors, the Durham County Farmland Protection Advisor Board and by the Durham County Farm Bureau have submitted letters of concern with moving Soil & Water, Forestry & USDA/NRCS from the Ag Building at 721 Foster St.
- c. **50th Anniversary** – The board discussed location and logistics for having a 50th Anniversary Celebration for Durham SWCD on October 28th. Curtis Richardson and Talmage Layton are going

to check with their contacts at Bayer Crop Science to see if we can use their RTP facility. Board members are going to reach out to the community for donations to pay for the celebration.

- B. Upper Neuse River Basin Association Issues Update**- David Harris reported on the following:
- a. Eddie Culberson and he attended the Path Forward Committee meeting on July 23rd
 - The City of Durham has hired their own firm for monitoring Lick Creek and Ellerbe Creek. Monitoring program status and update was given to the committee.
 - b. The next Path Forward committee meeting will be held on September 15th.
- C. Environmental Affairs Board Issues Update** – Mark Dewitt reported on the following:
- a. EAB has been on summer break. The first meeting for fall is scheduled for Wednesday, Aug. 5th.
 - b. A letter was submitted to City Council asking for feedback.
- D. Sediment and Erosion Control Plans** - Jennifer Brooks reported that since the last meeting they have had six plans. Five were adequate as follows: Lightning McClean Car Wash; West Brier Townes; Linderg Outdoor Tennis Court; Sterling Phase 2; All Saints Church. Rustica Oaks New was inadequate due to no seeding plan.
- E. Director’s Report** – Eddie Culberson reported on the following:
- a. **Deputy County Manager**- Drew Cummings would like to meet with the Durham SWCD on September 14th at 4:45 p.m. to conduct Culberson’ performance evaluation.
 - b. **Practice Keeper software** – August 19th and 20th staff training on software.
 - c. **Register of Deeds** – Durham County Register of Deeds Willie L. Covington will retire from Durham County Government effective September 30, 2015.
- F. Agricultural Cost Share Program**- Jennifer Brooks reported the following:
- a. **FY16 Allocation**- Waiting on state budget to pass for FY 16 funding. We have received 15% (\$15,000) of last year’s allocation in the meantime.
 - b. **District Issues**- The Area IV District Issues meeting was held on July 8th and was attended by Talmage Layton, David Harris, Eddie Culberson, Jennifer Brooks and Mike Dupree. All technical cost share rules are now under review. Technical assistance and cost share allocations will be up for review next.
- G. AgWRAP**
- No new business to report. Waiting on State budget to pass for FY 16 funding
- H. CCAP** – Mike Dupree reported on the following:
- a. **FY2016 Funding**- Waiting on state budget to pass before we can receive FY 16 funding
 - b. **City RFP** – Durham SWCD was not selected for the City RFP. The City can meet with us after the RFP process is over.
 - c. **Water Resources Fund for CCAP**- Durham SWCD was 1 of 30 applicants that were selected to submit an application. Staff will submit the application tomorrow.
 - d. **Application for Assistance** - A motion was made by Curtis Richardson to batch and approve the following 6 Applications for Assistance. Katie Locklier seconded the motion. Motion passed without dissent.
 - 32-2016-519 Hernandez for cistern and rain garden

- 32-2016-520 Angerer for cistern and streambank stabilization
 - 32-2016-521 Alvarez for streambank stabilization & rain garden
 - 32-2016-522 Blatz for cistern & rain garden
 - 32-2016-523 Sparko for a rain garden
 - 32-2016-524 EK Powe PTA for a cistern
- e. **Contracts Durham 319 grant funds**- A motion was made by Curtis Richardson to batch and approve the following 5 Contracts. Katie Locklier seconded the motion. Motion passed without dissent.
- 32-2016-512 Yarborough for stream bank stabilization \$4880, ranking score 195, Third Fork Creek, Jordan, DSWCD 319 grant
 - 32-2016-514 Silver for rain garden \$424, ranking score 170, Ellerbe Creek, Falls, DSWCD 319 grant
 - 32-2016-518 Levine for cistern \$1729, ranking score 170, Ellerbe Creek, Falls
 - 32-2016-517 Horton for cistern \$1425, ranking score 170, Third Fork Creek, Jordan, DSWCD 319 grant
 - 32-2016-523 Sparko for a rain garden \$499, ranking score 170, Ellerbe Creek, Falls, DSWCD 319 grant
- f. **Request for Payment**- 32-2015-503 Stowell \$265 EEG funds, was signed by Ray Eurquhart and mailed to division on July 21, 2015.
- g. **Contracts State Funds**- Tabled until next meeting
- I. **Stream Restoration and Stormwater Projects** – Eddie Culberson reported on the following:
- a. **Southern High School Stormwater Project**- application was submitted to Division of Water Resources, for design \$100,000.
 - b. **Piedmont Conservation Council**- is applying for an \$85,000 for the Green Roof on the Durham County Agricultural Building.
 - c. **Ward Project** – Applied for \$389,000 grant with DWR and a \$400,000 grant with CWMTF. The CWMTF Board Trustees meeting on August 25th. Hope to receive word after that on funding.
- J. **Administrative Report** – Lisa Marochak reported on the following:
- a. **State Fair**- The board decided to work a ½ day at the Soil and Water booth. Marochak will reserve the booth date.
 - b. **Raffle tickets**- tickets for the NC Association of Soil & Water and the NC District Employees Association raffle were passed out to the 5 Supervisors and Associate Supervisors that wanted them.
 - c. **319 Funds**- A motion was made by Curtis Richardson to allow staff to use the account ending in 9175 for the 319 CCAP Funds. Danielle Adams seconded the motion. Motion passed without dissent.
- K. **Durham Farmland Protection**-
- a. **Farmers Market**- Kathryn Spann reported that the Durham County Farmland Protection Board has been primarily focused on the ‘Durham farmer only’ farmers market at the Ag Building location, but the Northgate location is also a possibility. At the July 16th Farmland Board meeting the board voted to go ahead and update the bylaws and check on insurance for the market.
 - **Parking lot** - Eddie Culberson reported that On July 21st Interim Deputy County Manager, Drew Cummings; Delphine Sellers; Deputy County Manager, Marqueta Welton; and he met along

with the General Services Director (via telephone) to discuss the parking lot at the Agricultural Building (721 Foster St). After the discussion it was concluded that the back entrance will not be closed.

- **Data-** Contractor, Jessica Pope has been gathering data from farmers and citizens on the 'Durham Farmer only' farmers market.
- b. **Bull City Cool-** Mike Dupree reported that the opening is planned for September 10th. The Farmland Board will send out invitations.

L. **NRCS** – Matthew Kinane reported on the following:

- a. **New Delivery Service Model** – Kinane thanked Danielle Adams and the district staff for attending the listening session in Hillsborough, NC, July 7th at 12:30pm
- b. **National Farmers Market Week-** Secretary of Agriculture Tom Vilsack signed a proclamation declaring National Farmers Market week August 2-August 8.
- c. **EQIP – FY15-16** applications have closed. Durham County received funding for 3 producers; two for development of a Conservation Activity Plan for Transitioning to an Organic System and the other for installation of Micro-Irrigation System. Total contract obligation is in the amount of \$7,463
- d. **Local Work Group Sessions-** the District will need to host a Local Work Group Session later this summer to prioritize resource needs for FY16
- e. **NC Forest Service-** Emerald Ash Borer Quarantine and information meeting for Orange/Durham is scheduled for August 20th at 9am. The meeting is being held at the Orange County Whitted Human Services Ctr./Building 'A' located on the 2nd floor room 230 at 300 w. Tryon St in Hillsborough.
- f. **Avian Influenza Outbreak-** The NC Dept. of Agricultural and Consumer Services is requiring all poultry owners, regardless of the number of birds, to register for an NC Farm ID number. This will facilitate the department in alerting poultry owners about an outbreak, especially owners in close proximity to a positive farm.

Adjourn: The Chairman adjourned at 7:30pm

Next Meeting: Monday, September 14, 2015, Time TBD - 721 Foster St Durham, NC 27701

Talmage Layton
Chairman

Lisa Marochak
Senior Administrative Officer

9/14/2015
Approval date