

**Minutes of the Meeting
June 29, 2015**

The Durham County ABC Board met at the administrative office, 3620 Durham Chapel Hill Boulevard, on the 29th day of June, 2015.

In the absence of the Board Chair, Wayland Burton, and without objection by the Board, Board Member, Robert Nauseef, called the meeting to order at 5:30 p.m.

Board members Deirdre Guion, Norwood “Andy” Miller, Robert “Bob” Nauseef and Pilar Rocha-Goldberg were present. General Manager Barry Sessoms and attorney George W. Miller, Jr. were also present. Durham County Law Enforcement Chief Rufus Sales and Cliff Credle, with Credle Engineering were also in attendance.

Conflict of Interest Review and Declaration

Mr. Nauseef read the Board’s conflict of Interest Review and Declaration statement and asked Board members if they have an actual conflict or appearance of a conflict of interest with any items coming before the Board and, if so, does the Board member wish to recuse him or herself from deliberating and voting on the matter. Ms. Rocha-Goldberg requested to recuse herself from deliberating and voting on the agenda item Grants 2016. All other Board members present verbalized that they do not have any conflicts.

Consent Items

The consent item for the June Board meeting was the Minutes of the May 11, 2015 Regular Board Meeting. Dr. Guion motioned to accept the consent item. Board Member Miller seconded the motion and the Board approved without objection.

Board Member Miller motioned to amend the Agenda to allow Mr. Credle to present to the Board on the subject of the Hillsborough Road project. Ms. Rocha Goldberg seconded the motion and the Board approved without objection.

General Business

Public Comment

Mr. Nauseef stated that there were not any members of the public present this evening.

Hillsborough Road Parking Update

Mr. Sessoms recapped the history of the purchase and ongoing process of approval required for an additional parking lot adjacent to the Hillsborough Road store. Mr. Credle provided preliminary plans for the parking lot and explained the layout to the Board. He presented to the Board the challenges encountered including the expenses associated with lighting, landscaping and the necessity to erect a six foot masonry wall between the ABC store parking lot and neighboring residential property. Along with these items, it was determined that the number of parking spaces allowed in correlation with the size of a building are dictated by Durham ordinance. The Board had a general discussion regarding the present plan layout along with the many additional options that warrant consideration.

Law Enforcement Report for May 2015

Chief Sales presented to the Board the present schedule of establishment inspections per year. The Board had a discussion regarding increased frequency of inspections resulting in higher mixed beverage sales. Also discussed was the ratio of law enforcement personnel available to permitted establishments operating in Durham County. Mr. Sessoms will work with Chief Sales to research the need to expand the amount of law enforcement personnel to match future growth.

Financial Report for May 2015

FY2015 Final Amendments and FY2015-2016 Budget

Mr. Sessoms presented to the Board the final Budget Document and pointed out that profits increased from what was reported in the preliminary budget due to a reduction in the 401K plan option offered to DCABC employees.

Ms. Rocha-Goldberg motioned to accept the FY2015-2016 Budget as presented. Board Member Miller seconded the motion and the Board approved without objection.

Dr. Guion motioned to accept the FY2015 Final Amendments as presented. Ms. Rocha-Goldberg seconded the motion and the Board approved without objection.

Grants 2016

Mr. Sessoms presented to the Board the proposed grant distributions noting a discrepancy in the printed material disseminated to the Board. He suggested that if there is an overture of funds available due to additional profit at the end of the fiscal year, the Board should choose where the monies should be distributed. The Board decided that if there are additional funds, they will be allocated to alcohol awareness and education and, specifically, used for further materials associated with the golf cart and goggles alcohol awareness project.

Dr. Guion motioned to accept the Grant Proposal as drafted noting the typo and change Mr. Sessoms previously stated. Board Member Miller seconded the motion and all voting Board members present approved without objection.

Board Member Miller motioned to allow the DCABC Law Enforcement Division to receive any overtures of monies available to be used for alcohol education and awareness. Dr. Guion seconded the motion and all voting Board members present approved without objection.

NC Association of ABC Summer Conference

The Board had a general discussion regarding Board attendance at the annual conference.

Closed Business

Dr. Guion motioned for the Board to go into closed session per G.S. § 143-318.11(a): (3) consult with attorney, (5) facility leases or purchases and (6) personnel matters. Ms. Rocha-Goldberg seconded the motion and the Board approved without objection.

Adjournment

Board Member Miller motioned to adjourn the meeting. Ms. Rocha-Goldberg seconded the motion and the Board approved without objection.

Approved By: _____
Wayland Burton, Board Chair

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