

Durham Soil and Water Conservation District
721 Foster St.
Durham, NC 27701
(second floor conference room)

Meeting Number: 2 (District Meeting)

Date: February 9, 2015

Meeting Number: 7 (for State reporting purposes)

Supervisors Present:

Danielle Adams, Vice Chairman
Katie Locklier, Treasurer/Secretary
Ray Eurquhart, Financial Officer/Supervisor
Curtis Richardson, Supervisor
Mark Dewitt, Associate Supervisor
David Harris, Associate Supervisor
Melissa Rooney, Associate Supervisor

Others Present:

Eddie Culberson, Director
Lisa Marochak, Senior Administrative Officer
Mike Dupree, Ag Development/Watershed Conservationist
Matthew Kinane, NRCS- District Conservationist
Michelle Woolfork, City of Durham
Ryan Eaves, County Engineering
Christian Hirni- Forestry

The regular meeting of the Durham Soil & Water Conservation District Board was held on Monday, February 9, 2015, and called to order at 5:35pm by the Vice-Chair. The meeting was held at 721 Foster Street.

1. Minutes and Financial Report – A motion was made by Ray Eurquhart to accept the financial statement and approve the minutes. Katie Locklier seconded the motion. Motion passed without dissent.

2. Old Business

A. Director's Report – Eddie Culberson reported on the following:

- **Budget Hearing** – The County sent a proposed date of April 17th at 11am for the FY16 department budget hearing. The Board agreed that that was a good date and time.
- **Judiciary Building**- It's being proposed that the Soil and Water Department is going to be moved to the Judiciary Building on the 6th floor once the building is renovated.

B. Upper Neuse River Basin Association Issues Update –David Harris

- Passed out a copy of the financial responsibilities for UNRBA
- Modifying original testing of samples they analyze from rivers and streams that feed into Falls Lake.

C. Environmental Affairs Board Issues Update –Mark Dewitt reported the following:

- **Tree Canopy**- Completed and submitted a recommendation on the tree canopy in Durham.
 - To be presented at the next City Session
- **Joint City /Soil and Water Watershed Improvement** – Was tabled until March

D. Agricultural Cost Share Program- Eddie Culberson reported the following:

- **Application for Assistance** - Has 1 application for assistance on the following contract #32-2015-006 for heavy use areas and horse trails, using 319 Falls Lake funds for horse operations. A motion was made by Ray Eurquhart to approve the application as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Approval of Contract** - Has 1 contract 32-2015-006 for heavy use areas and horse trails. The contact amount is \$26,654, using 319 Falls Lake funds for horse operations. A motion was made by Ray Eurquhart to approve the contract as presented. Katie Locklier seconded the motion. Motion passed without dissent.

E. AgWRAP

- **Application** - Has 1 application for a new pond. The cost share is 90% for a new beginning farmer. A motion was made by Curtis Richardson to approve the application as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.

F. CCAP – Mike Dupree reported on the following:

- **Application for Assistance** - Has 1 application for assistance on the following contract #32-2015-536 for streambank stabilization. A motion was made by Curtis Richardson to approve the application as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Application for Assistance** - Has 1 application for assistance on the following contract #32-2015-537 for a cistern and a rain garden. A motion was made by Curtis Richardson to approve the application as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Approval of Contract** - Has 1 contract 32-2015-526 for streambank stabilization. The contact amount is \$4381 with a ranking score of 195 using CCAP funds- Third Fork Creek/Jordan. A motion was made by Ray Eurquhart to approve the contract as presented. Katie Locklier seconded the motion. Motion passed without dissent.
 - **Supplemental Contract**- For contract 32-2015-526 for \$405 for tree removal using Durham Soil and Water Conservation District 319 funds.
- **Approval of Contract** - Has 1 contract 32-2015-513 for streambank stabilization. The contact amount is \$5,280 (100%) with a ranking score of 175 using ISIP funds- Third Fork Creek/Jordan. A motion was made by Katie Locklier to approve the contract as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Approval of Contract** - Has 1 contract 32-2015-518 for streambank stabilization. The contact amount is \$5,280 (100%) with a ranking score of 175 using ISIP funds- Third Fork Creek/Jordan. A motion was made by Katie Locklier to approve the contract as presented. Curtis Richardson seconded the motion. Motion passed without dissent
- **Approval of Contract** - Has 1 contract 32-2015-519 for streambank stabilization. The contact amount is \$3,960 (75%) with a ranking score of 175 using Durham Soil and Water Conservation District 319 funds. A motion was made by Curtis Richardson to approve the contract as presented. Katie Locklier seconded the motion. Motion passed without dissent
- **Approval of Contract** - Has 1 contract 32-2015-520 for streambank stabilization. The contact amount is \$5,280 (100%) with a ranking score of 175 using ISIP funds- Third Fork Creek/Jordan. Pending final signature from landowner. A motion was made by Katie Locklier to approve the contract as presented pending landowner signature. Curtis Richardson seconded the motion. Motion passed without dissent
- **Approval of Contract** - Has 1 contract 32-2015-521 for streambank stabilization. The contact amount is \$4,950 (75%) with a ranking score of 175 using Durham Soil and Water Conservation District 319 funds. A motion was made by Katie Locklier to approve the contract as presented. Curtis Richardson seconded the motion. Motion passed without dissent
- **Contract Cancellation**- Has 1 contract cancellation 32-2015-505 \$2,069. The landowner had two BMP's funded by she only completed 1 BMP. A motion was made by Ray Eurquhart to accept the contract cancellation as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Request for Payment**
 - **RFP** - contract #32-2015-514 for \$472 for a cistern. Katie Locklier made a motion to approve the RFP as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **319 Funds**- funds can't be used in NE Creek until DENR approves the checklist. Curtis Richardson made a motion for the staff to move forward with creating a checklist. Ray Eurquhart seconded the motion. Motion passed without dissent. Katie Locklier volunteered to help with the checklist.

G. Administrative Officer– Lisa Marochak reported on the following:

- **Area IV Spring Meeting**- Will be held February 26 in Wilson. The cost is \$25
- **Legislative Breakfast/Ag Awareness Day**- Will be held March 18th 7am-8am in the Legislative Building Cafeteria. The Ag Awareness day will be held on March 18th at the General Assembly/State

Fair Grounds (lunch provided). If you are planning to participate in any of the events on March 18th please let the Association or Lisa Marochak know by email.

- **Disclosure Form-** The Division of Soil and Water requires that all Supervisors sign the Disclosure Form. Katie Locklier, Talmage Layton and Ray Eurquhart already signed the form when they were sworn in at the December Board meeting.

H. Durham Farmland Protection- Lisa Marochak reported on the following:

- **Second Farmer Appreciation Breakfast-** Will be held on February 19th at Neil Frank's Farm. The topic will be livestock.
- **Next Meeting** – next meeting is scheduled for February 19 after the breakfast

I. Stream Restoration and Stormwater Projects – Eddie Culberson reported on the following:

Southern High School Stormwater Project

- **Clean Water Management Trust Fund (CWMTF) contract 2014-402-** A motion was made by Ray Eurquhart to execute the agreement with CWMTF for contract 2014-402 for Southern High School in the amount of \$176,500. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Environmental Enhancement Grant (EEG)-**A motion was made by Ray Eurquhart for Durham SWCD to enter into an agreement with Civil & Environmental Consultants, Inc. Curtis Richardson seconded the motion. Motion passed without dissent.

J. NRCS – Matthew Kinane reported on the following:

- **Staffing-** The NRCS State Management Team is currently working on a new staffing model to be implemented in the coming months. Cooperation among our conservation partners will be needed
- **EQIP Rollout Training-** NRCS conducted training for FY15 Environmental Quality Incentives Program on November 13-14, 2014.
 - 2 remaining application periods offered for FY-2015: March 20, 2015 and May 15, 2015.
 - NRCS is processing two applications from Durham County that were received and eligible prior to 1st application period deadline of January 16, 2015.
 - The NC NRCS State Office goal is to have 90% of the EQIP funds obligated to contracts by June 1, 2015.
- **Soil Conservationist-** Themis Stone, Soil Conservationist assigned to the Raleigh Service Center has completed her detail in the Burlington Service Center (Alamance and Caswell Counties) and reported back to Raleigh/Durham Service Center on Tuesday February 03, 2015.
- **Conservation Stewardship Program (CSP) -** NRCS is accepting applications for the CSP until February 27th. Applications received after February 27th will be considered for future funding.
- **USDA Contract Reviews:** All active Financial Assistance Contracts for Durham County received an annual contract status review.
- **Customer Service:** NRCS launched a new website portal for our conservation customers. Client Gateway was launched in December 2014 for early adopters and should be available for all customers in early 2015.
- **NCASWCD-** Kinane thanked District Supervisors, Talmage Layton, Ray Eurquhart, Katie Locklier and Danielle Adams as well as Associate Supervisors David Harris and Mark Dewitt for attending the NCASCD Annual Meeting January 4-6 in Greensboro, NC
- **Annual Review of Acknowledgement of Section 1619 Compliance:** As required, Matt Kinane conducted the Annual Review of Acknowledgement of Section 1619 Compliance. The Durham SWCD adopted this Acknowledgement of Section 1619 at their November 4, 2014 Board meeting. A copy of this agreement has been provided to the board. *Currently all Durham SWCD Supervisors are in compliance with this agreement.*
- **Civil Rights and Equal Opportunities Responsibilities-**
 - Receipt of Request for Benefit or Service Offered by USDA (aka Receipt for Service): NRCS personnel will be providing Receipt for Service (using a web-based tool) to customers who call, email, or visit the field office.

K. City of Durham- Michelle Woolfork reported that the City of Durham is using most of their resources in Ellerbe Creek and Third Fork Creek.

L. County Engineering- Ryan Eaves reported that they are still waiting on a new Director to be hired.

M. Forestry- Christian Hirni introduced himself to the board and told the board to contact him for any forestry issues. Hirni gave a presentation on forestry plans to the Board and passed out a copy of the Forestry Leaflets along with his business card.

New Business

- a. White Paper-** Supervisor, Katie Locklier moved for the Durham SWCD Board to adopt the Durham County Government's Need for a Watershed Improvement Commission & Revenue Policy, White Paper. Ray Eurquhart seconded the motion. Motion passed without dissent.
- b. Area IV Nominating Committee-** A motion by was made by Curtis Richardson for Talmage Layton to serve on the Area IV Nominating Committee. Katie Locklier seconded the motion. Motion passed without dissent.

Adjourn: The Chairman adjourned at 7:55pm.

Next Meeting: Monday, March 2, 2015 at 5:30pm- 721 Foster St Durham, NC 27701

Talmage Layton
Chairman

Katie Locklier
Secretary/Treasurer

Approval date