

**Minutes for the 3/17/15 meeting of the  
Durham County Adult Care Home Advisory Committee**

**Call to Order**

The Meeting was called to order.

Two guests were present: Michelle Parker-Evans, Clerk to the Durham Co. Board of Commissioners, and Marco Carlton, Senior Administrative Assistant, Durham Co. Commissioners Clerk's Office.

There have been two resignations: Rashida King has moved out of Durham County and Jessika Walker has taken a new job that prevents her from being able to serve.

The committee did not meet in February 2015 due to inclement weather. The group approved the minutes from the January meeting.

**Old Business**

By-laws:

A copy of the most current by-laws was sent out via email prior to the meeting and input was requested. On the second page, second paragraph, the last sentence should read "adult *care* homes." Regarding the third paragraph related to membership, Ms. Parker-Evans and Mr. Carlton reported that the Board of County Commissioners voted in August that a committee appointed by the County Commissioners cannot terminate members. The Board of County Commissioners must be the body to dismiss members. The requirements are that CAC members have no more than three consecutive unexcused absences or five consecutive excused absences. The by-laws were approved with the recommended changes and will be sent to the Commissioners.

Annual Report for 2014:

The report was reviewed. On the second page, first paragraph, the name of the paper is The Herald Sun. In the second paragraph, bullet three, "has" should be "have." In the third paragraph, bullet five should read "two adult care homes *are* operating." The document was approved with the aforementioned changes.

June is Elder Abuse Awareness Month. Ideas for things we can do this year include writing a newspaper article, sending flyers out to our adult care homes, joining with the Nursing Home CAC to send a letter to the editor or contacting county commissioners to ask them to recognize Elder Abuse Awareness Month. An idea for a flyer was a short message that lists the top three to five things that someone can do to support/help someone who has been a victim of abuse. Another idea was to send an email to lawmakers to remind them about elder abuse and request funding for awareness programs. The AAA and Coalition on Aging have made this issue one of their legislative priorities. Carmelita will investigate the best way to advocate in numbers and get back to the committee. Matthew will ask APS if they have any brochures or information online. There are existing information cards we can use. World Elder Abuse Awareness Day has a website at <http://www.inpea.net/weaad.html>. The Nursing Home CAC is interested in joining up with our group again for the Durham Farmer's Market. Deidre is on both committees and is willing to be the liaison.

**New Business**

None

### **ACH Specialist Report**

There are no new facilities at the moment. Central Family Care homes on Murray Avenue and Cole Mill Road are still under suspension of admission and visits should be a priority.

### **Ombudsman's Report**

If we should observe abuse while visiting a home, we need to be aware that our committee operates under the guidelines of the Ombudsman program. In NC, any person having reasonable cause to believe that a disabled adult is in need of protective services is required to report it. Our committee operates under the Older American's Act which – because we fall under the Ombudsman guidelines – requires that we must explain the reporting process to the resident and obtain their consent before reporting. Our by-laws have been expanded to reflect how we should handle this. When there is abuse you can see or a peer-to-peer altercation and someone is hurt, the facility has the responsibility to report.

The Ombudsman program is to be surveyed by the state next week. All outstanding reports must be sent in.

The Music and Memory program is being revived and has equipment as needed. The Nursing Home CAC has started reaching out to faith-based agencies regarding Music and Memory. If any of our members are interested in doing this, please let Carmelita know.

### **Visitation Reports**

In December, Team 1 visited Ellison's, Seasons at Southpoint, and Spring Arbor.

In December, Team 4 visited Victory Residential, Croasdaile, and Eno Point.

In January, Team 2 visited Atria, Optimal Health, Clare Bridge, Wynwood, Carillon, and Crawley Family Care Home.

In February, Team 1 visited Ellison's, Seasons at Southpoint, and Spring Arbor.

In March, Team 3 visited Eden Springs, Camellia Gardens, and Durham Ridge.

In March, Team 4 visited Pickett House, Richardson Family Care Home, Carolina House, and Eno Point.

All visitation reports were approved for December 2014 and January, February, and March 2015.

New Day Community has closed. Faith Homes on Suitt Road was added to Team 1.

### **Adjournment**

The meeting was adjourned. The next meeting will be on 4/21/15 at 9:00 am at the Durham Center for Senior Life.