

**DURHAM COUNTY  
NORTH CAROLINA**



**REQUEST FOR PROPOSALS  
RFP NO. 15-025**

**SOLID WASTE SERVICES  
FOR DURHAM COUNTY BUILDINGS AND CONVENIENCE SITES**

**Proposals Due Date:  
June 9, 2015  
2:00 P.M.**



# REQUEST FOR PROPOSALS

## SOLID WASTE SERVICES FOR DURHAM COUNTY BUILDINGS AND CONVENIENCE SITES RFP No. 15-025

**ISSUE DATE:** May 11, 2015

**ISSUING DEPARTMENT:** County of Durham Purchasing Division  
4<sup>th</sup> Floor / 200 East Main Street  
Durham, NC 27701

Proposals will be received until 2:00 P.M., on June 9, 2015 to provide Solid Waste Services for Durham County Buildings and Convenience Sites.

All inquiries concerning the Scope of Services, Proposal Submission Requirements or Procurement Procedures should be directed to:

**Anita Satterfield Torian, (919) 560-0741**  
**Purchasing Division**  
**[purchasinggroup@dconc.gov](mailto:purchasinggroup@dconc.gov)**

Proposals shall be mailed and/or hand delivered to the Issuing Department shown above, and the envelope shall bear the name and number of this Request for Proposals (RFP). It is the sole responsibility of the Proposer to ensure that his/her Proposal reaches the Purchasing Division by the designated date and hour indicated above.

**In compliance with this Request for Proposals and to all the terms and conditions imposed herein, the undersigned offers and agrees to furnish the goods and services described in accordance with the attached signed proposal.**

Firm Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

(Name Typed/Printed)

Phone: \_\_\_\_\_

By: \_\_\_\_\_

(Signature in Ink)

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**FOR DURHAM COUNTY BUILDINGS AND CONVENIENCE SITES**

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**INSTRUCTIONS TO PROPOSERS**

1. In order for a proposal to be considered, it must be based on terms, conditions and scope of services contained herein and must be a complete response to this RFP. One (1) original and five (5) copies of each Proposal shall submitted to the Issuing Department. The original Proposal should be marked "Original". The copies must consist of all documents that are included in the "Original" Proposal. No other distribution of the Proposal shall be made by the Proposer. Proposals shall be limited to fifteen (15) single-sided pages or less and must be signed by an authorized representative. The letter of introduction, section dividers, detailed Resumés, forms, and dividers are not included in this page limit. Each Proposal should be bound in a single volume with all relevant documentation. The County may elect to require oral presentations after receipt of the proposals.
2. **PRE-PROPOSAL CONFERENCE:** A Pre-Proposal Conference will be held at 10:00 A.M., on Wednesday, May 20, 2015, located in Durham County Purchasing Division's Conference Room, 200 East Main Street, 4th Floor, Durham, North Carolina 27701. The purpose of this Conference is to allow all potential Proposers an opportunity to present questions and obtain clarifications relative to this solicitation. While attendance at this Conference will not be a prerequisite to submitting a proposal, all potential Proposers are strongly encouraged to attend and read the entire solicitation in advance. Any changes resulting from this Conference will be issued in a written Addendum to the solicitation.
3. **COMMUNICATION WITH PROPOSERS:** All communications between the Purchasing Division and prospective Proposers shall be in writing. E-mailed questions will be accepted and can be sent to [purchasinggroup@dconc.gov](mailto:purchasinggroup@dconc.gov). Any inquiries, requests for interpretation, technical questions, clarification, or additional information shall be directed to Anita Satterfield Torian, Procurement Specialist at the email address above. All questions concerning this RFP shall reference the RFP number, section number and paragraph. Questions and responses affecting the Scope of Services will be provided to all Proposers by issuance of an Addendum. **All questions shall be received by the Purchasing Division no later than 3:00 P.M., on May 26, 2015. NO EXCEPTIONS.**
4. **PROPOSAL DUE DATE:** Proposals will be received until 2:00 P.M., on June 9, 2015. Proposals must be mailed or hand delivered to: Durham County Purchasing Division, Attn: Anita Satterfield Torian 200 East Main Street, 4<sup>th</sup> Floor, Durham, NC 27701. Proposals shall be dully marked and/or identified with Proposer name, address and RFP number.
5. **LATE PROPOSALS:** Proposals received after the date and time specified will not be considered for award and will be returned to the Proposer unopened.
6. **VENDOR APPLICATION:** All Proposers shall complete and submit the Vendor Application along with the W-9 Form. This information will be used to create or update the County's electronic vendor database upon award of contract.
7. **BOND REQUIREMENTS:** A Performance Bond **will not** be required for this project.
8. **MINORITY AND WOMEN BUSINESS REQUIREMENTS:** Durham County hereby establishes the following goals for the expenditure of funds with Minority and Women Business Enterprise (M/WBE). **Questions concerning M/WBE should be directed to Jacqueline Boyce, Purchasing Manager, at 919.560.0055.**

Industry	Ethnicity/Race/Gender				
	African American	Asian American	Hispanic American	Native American	Women-Owned
Other Professional Services	7.20%	N/A	N/A	N/A	3.55%
Goods/Supplies	N/A	N/A	N/A	N/A	12.05%

Each Proposer shall make good faith efforts to subcontract the established percentage stated with small business concerns, owned and controlled by M/WBEs. The Proposers are required to submit information about participating M/WBEs with their Proposal on the enclosed forms Affidavits A through C. The information shall

include the name and address of each M/WBE, a description of the work to be performed by each, and the dollar value of the work to be performed by each. Any Proposer who fails to achieve the indicated M/WBE participation goal stated above is required to provide documentation demonstrating that good faith efforts were made in an attempt to meet the established goal. Any Proposal that does not include M/WBE information and documentation may be considered non-responsive.

An M/WBE is a business that is at least 51% owned and controlled by minority group members or women. An M/WBE is bona fide only if the minority group or female ownership interests are real and continuing and not created solely to meet the M/WBE requirement. In addition, the M/WBE shall itself perform satisfactory work or service or provide supplies under the contract and not act as a conduit. The contractual relationship shall be bona fide owned and controlled as: (1) a sole proprietorship legitimately owned by an individual who is a minority group member or female; (2) a partnership or joint venture controlled by minorities and/or females;; (3) a corporation or other entities controlled by minorities or females, and in which at least 51% of the voting interests and 51% of the beneficial ownership interests are legitimately held by minorities and/or females. These persons shall control the management and operations of the business on a day-to-day basis:

A person who is a citizen or lawful permanent resident of the United States and who is:

a "Black American"; a person having origins in any of the black racial groups of Africa;

an "Hispanic American"; a person of Spanish culture with origins in Mexico, Central or South America, or the Caribbean, regardless of race; a "Native American Indian tribe"; a federally recognized Indian tribe means an Indian tribe, or band, nation, rancheria, pueblo, colony, or other organized group or community, including any Alaska native village, which is recognized by the Secretary of the Interior on October 1, 1985 as having special rights and is recognized as eligible for service provided by the United States to Indians because of their status as Indians, a tribe that has a pending application for Federal recognition on October 1, 1985.

9. **DISCREPANCIES AND OMISSIONS:** Should a Proposer find discrepancies in, or omissions from the documents, or should be in doubt as to their meaning, he/she should at once notify the County, and a written Addendum shall be issued. The County will not be responsible for any oral instructions. Acknowledgment of any Addendum received shall be noted on the Addendum Acknowledgement Form included in the Proposal. In closing of a contract, any Addendum issued shall become a part thereof.
10. **SECURITY OF NON-PUBLIC RECORDS:** Pursuant to N.C.G.S. § 132-1.7, entitled, "Sensitive Public Security Information", public records, as defined in G.S. 132-1, shall not include information containing specific details of public security plans and arrangements or the detailed plans and drawings of public buildings and infrastructure facilities. Therefore, all information provided, received, gathered or obtained by BIDDER containing specific details of public security plans and arrangements or the detailed plans and drawings of public buildings and infrastructure facilities shall be held confidential and shall be used by the BIDDER only for the purpose of responding to this bid. All plans and drawings shall be returned to the County. Any breach of this paragraph by the BIDDER may result in BIDDER being barred from being awarded any contracts with the COUNTY.
11. **E-VERIFY.** As a condition of payment for services rendered under this agreement, CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if CONTRACTOR provides the services to the County utilizing a subcontractor, CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes as well. CONTRACTOR shall verify, by affidavit, compliance of the terms of this section upon request by the COUNTY.

## **END OF INSTRUCTIONS TO PROPOSERS**

**Attachment A**

**ADDENDUM ACKNOWLEDGEMENT  
RFP NO. 15-025**

Receipt of the following Addendum is acknowledged:

Addendum no. \_\_\_\_\_ Date \_\_\_\_\_

Addendum no. \_\_\_\_\_ Date \_\_\_\_\_

Addendum no. \_\_\_\_\_ Date \_\_\_\_\_

Addendum no. \_\_\_\_\_ Date \_\_\_\_\_

Addendum no. \_\_\_\_\_ Date \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Name of Firm

**Attachment B**

**NON-COLLUSION AFFIDAVIT**

State of North Carolina  
County of Durham

\_\_\_\_\_, being first duly sworn, deposes and says that:

1. He/She is the \_\_\_\_\_ of \_\_\_\_\_, the Proposer that has submitted the attached proposal;
2. He/She is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
3. Such Proposal is genuine and is not a **collusive** or **sham** Proposal;
4. Neither the said Proposer nor any of its officers, partners, owners agents, representatives, employees or parties of interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm or person to submit a **collusive** or **sham** Proposal in connection with the contract for which the attached Proposal has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm or person to fix the price or prices in the attached Proposal or of any other Proposer, or to fix any overhead, profit or cost element of the Proposal price of any other Proposer or to secure through collusion, conspiracy, connivance or unlawful agreement any advantage against the County of Durham or any person interested in the proposed contract; and
5. The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

\_\_\_\_\_  
*Signature of Proposer*

\_\_\_\_\_  
Date

Subscribed and sworn before me,  
this \_\_\_ day of \_\_\_\_\_, 20XX

*(Seal)*

\_\_\_\_\_  
Notary Public

Notary Public  
My Commission Expires: \_\_\_\_\_

**Attachment C**

**EQUAL EMPLOYMENT OPPORTUNITY**

During the performance of this contract, the contractor agrees as follows:

- A. The contractor will not discriminate against any employee or applicant for employment because of race, handicap, age, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to race, handicap, age, color, religion, sex or national origin. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruiting advertising, layoff or termination rates of pay or other forms of compensation, and selection for training including apprenticeship. The contractor agrees to post in conspicuous places available to employees and applicants for employment notices setting forth the provisions of the nondiscrimination clause.
- B. The contractor will in all solicitations or advertisements for employees placed by or on behalf of the contractor state that all qualified applicants will receive consideration for employment without regard to race, handicap, age, color, religion, sex, or national origin.
- C. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding a notice to be provided advising the labor union or workers' representative of the contractor's commitments under the Equal Employment Opportunity section of this contract and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- D. In the event of the contractor's noncompliance with nondiscrimination clauses of this contract or with any such rules, regulations or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further County contracts.
- E. The contractor will include the provisions of this section in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Board of County Commissioners of the County of Durham, North Carolina so that such provisions will be binding such Subcontractor or Proposer.



**Attachment D**

**M/WBE FORMS**  
(Affidavits A-C and Appendix E)

**Affidavit A**

**ATTACH TO BID**

**State of North Carolina AFFIDAVIT A - List of the Good Faith Effort**

**COUNTY OF DURHAM**

Affidavit of \_\_\_\_\_  
(Name of Bidder)

**I have made a good faith effort to comply under the following areas checked:**  
(A minimum of 5 areas must be checked in order to have achieved a "good faith effort")

- 1-Contacted minority businesses that reasonably could have expected to submit a quote and that were known to the contractor, or available on State or local government maintained lists, at least 10 days before the bid date and notified them of the nature and scope of the work to be performed.
- 2-Made the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bids are due.
- 3-Broken down or combined elements of work into economically feasible units to facilitate minority participation.
- 4-Worked with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority business.
- 5-Attended pre-bid meetings scheduled by the public owner.
- 6-Provided assistance in getting required bonding or insurance or provided alternatives to bonding or insurance for subcontractors.
- 7-Negotiated in good faith with interested minority businesses and did not reject them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
- 8-Provided assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisted minority businesses in obtaining the same unit pricing with the Bidder's suppliers in order to help minority businesses in establishing credit.
- 9-Negotiated joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
- 10-Provided quick pay agreements and policies to enable minority contractors and suppliers to meet cashflow demands.

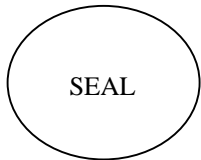
In accordance with GS 143-128.2(d) the undersigned will enter into a formal agreement with the firms listed in the Identification of Minority Business Participation schedule conditional upon execution of a contract with the Owner. Failure to abide by this statutory provision will constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of the minority business commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: \_\_\_\_\_ Name of Authorized Officer: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_



State of North Carolina, County of \_\_\_\_\_  
Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_ 20\_\_  
Notary Public \_\_\_\_\_  
My commission expires \_\_\_\_\_

**Affidavit B**

**ATTACH TO BID - IF YOU ARE NOT UTILIZING SUBCONTRACTORS**

**State of North Carolina AFFIDAVIT B - Intent to Perform Contract with Own Workforce**

**COUNTY OF DURHAM**

Affidavit of \_\_\_\_\_  
(Name of Bidder)

I hereby certify that it is our intent to perform 100% of the work required for  
the \_\_\_\_\_ contract.  
(Name of Project)

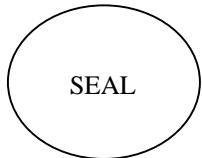
In making this certification, the Bidder states that the Bidder does not customarily subcontract elements of this type project, and normally performs and has the capability to perform and will perform all elements of the work on this project with his/her own current work forces; and agrees to provide any additional information or documentation requested by the owner in support of the above statement.

The undersigned hereby certifies that he or she has read this certification and is authorized to bind the Bidder to the commitments herein contained.

Date: \_\_\_\_\_ Name of Authorized Officer: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_



State of North Carolina, County of \_\_\_\_\_  
Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_ 20\_\_  
Notary Public \_\_\_\_\_  
My commission expires \_\_\_\_\_

**Affidavit C**

**ATTACH TO BID - IF YOU HAVE M/WBE PARTICIPATION**

**State of North Carolina AFFIDAVIT C - Portion of the Work to be Performed by Minority Firms**

**COUNTY OF DURHAM**

Durham County Goals for M/WBE Participation in the Procurement of Goods, Services and Construction

<b>Industry</b>	<b>African American</b>	<b>Asian American</b>	<b>Hispanic American</b>	<b>Native American</b>	<b>Women-Owned</b>
Construction	2.61%	N/A	N/A	N/A	3.98%
Construction Subcontracting	14.67%	N/A	2.14%	N/A	10.76%
Professional Services (including Architecture and Engineering)	N/A	N/A	N/A	N/A	N/A
Other Professional Services	7.20%	N/A	N/A	N/A	3.55%
Goods/Supplies	N/A	N/A	N/A	N/A	12.05%

Affidavit of \_\_\_\_\_ I do hereby certify that on the  
(Name of Bidder)

\_\_\_\_\_ (Project Name)

Project ID No. \_\_\_\_\_ Amount of Bid \$ \_\_\_\_\_

I will expend a minimum of \_\_\_\_\_% of the total dollar amount of the contract with minority businesses enterprises. Work will be subcontracted to the following firms listed below. Attach additional sheets if needed.

Firm Name(Street Address/Zip/Telephone)	*Minority Category	Work Description	Dollar Value	Percentage of Goal

**\*Minority categories:** Black, African American (**B**), Hispanic (**H**), Asian American (**A**), American Indian (I), Female (**F**)

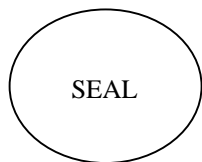
Pursuant to GS 143-128.2(d), the undersigned will enter into a formal agreement with Minority Firms for work listed in this schedule conditional upon execution of a contract with the Owner. Failure to fulfill this commitment may constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of this commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: \_\_\_\_\_ Name of Authorized Officer: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_



State of North Carolina, County of \_\_\_\_\_  
 Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_  
 Notary Public \_\_\_\_\_  
 My commission expires \_\_\_\_\_

**Appendix E**

**MWBE DOCUMENTATION FOR CONTRACT PAYMENTS**

Prime Contractor/Architect: \_\_\_\_\_

Address & Phone: \_\_\_\_\_

Project Name: \_\_\_\_\_

Pay Application #: \_\_\_\_\_ Period: \_\_\_\_\_

The following is a list of payments to be made to minority business contractors on this project for the above-mentioned period.

<b>Firm Name</b>	<b>*Minority Category</b>	<b>Total Contract Amount</b>	<b>Amount Paid this Period</b>	<b>Total Payment Amount to date</b>	<b>Percentage of Work Completed</b>	<b>Scheduled Start Date</b>	<b>Scheduled End Date</b>

**\*Minority categories:** Black, African American (**B**), Hispanic (**H**), Asian American (**A**), American Indian (**I**), Female (**F**)

Date: \_\_\_\_\_ Approved/Certified By: \_\_\_\_\_

Name

\_\_\_\_\_ Title

\_\_\_\_\_ Signature

**\*THIS DOCUMENT MUST BE SUBMITTED WITH EACH PAY REQUEST & FINAL PAYMENT\***

**Attachment E**

**NO PROPOSAL REPLY FORM**

TO: Durham County  
Purchasing Division  
200 East Main Street, 4th Floor  
Durham, NC 27701

PROPOSAL #: **RFP No. 15-025** \_\_\_\_\_

PROPOSAL TITLE: **Solid Waste For  
Durham County Buildings and Convenience**

To assist us in obtaining good competition on our Request for Proposals, we ask that each firm that has received an invitation, but does not wish to submit a proposal, state their reason(s) below and return to this office. This information will not preclude receipt of future invitations unless you request removal from the Bidders' List by so indicating below, or do not return this form or bona fide proposal.

Unfortunately, we must offer a "No Proposal" at this time because:

- \_\_\_\_\_ 1. We do not wish to participate in the proposal process.
- \_\_\_\_\_ 2. We do not wish to submit a proposal under the terms and conditions of the Request for Proposal document. Our objections are:  
\_\_\_\_\_  
\_\_\_\_\_
- \_\_\_\_\_ 3. We do not feel we can be competitive.
- \_\_\_\_\_ 4. We cannot submit a Proposal because of the marketing or franchising policies of the manufacturing company.
- \_\_\_\_\_ 5. We do not wish to sell to the Durham County. Our objections are:  
\_\_\_\_\_  
\_\_\_\_\_
- \_\_\_\_\_ 6. We do not sell the items/services on which Proposals are requested.
- \_\_\_\_\_ 7. Other: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
FIRM NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PHONE

- \_\_\_\_\_ We wish to remain on the Bidders' List.
- \_\_\_\_\_ We wish to be deleted from the Bidders' List.

**Attachment F**



**Vendor Application**

**IT IS CRITICAL TO THE COUNTY THAT YOU COMPLETE ALL DATA - PLEASE PRINT OR TYPE**

**(A W-9 FORM IS REQUIRED AND MUST BE SUBMITTED WITH THIS FORM)**

1. Proposer Name: \_\_\_\_\_

Do you require a 1099? Yes \_\_\_ No \_\_\_

2. Mailing address for payments: \_\_\_\_\_ 3. Mailing address for purchase orders, proposals and bids: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

4. Contact Person \_\_\_\_\_ Phone #: \_\_\_\_\_

Email address: \_\_\_\_\_ Fax #: \_\_\_\_\_

5. In what City and State is your firm licensed? \_\_\_\_\_

If licensed in NC, indicate County (for tax purposes) \_\_\_\_\_

6. Indicate your firm's organizational type:

Individual \_\_\_ Partnership \_\_\_ Corporation \_\_\_ Governmental Agency \_\_\_ Other \_\_\_\_\_

7. Is your firm a large business? Yes \_\_\_ No \_\_\_ 8. Is your firm a small business? Yes \_\_\_ No \_\_\_

9. Is your firm 51 percent or more owned and operated by a woman? Yes \_\_\_ No \_\_\_  
If yes, with what governmental agencies are you certified? \_\_\_\_\_

10. Is your firm 51 percent or more owned and operated by a minority? Yes \_\_\_ No \_\_\_  
If yes, with what governmental agencies are you certified? \_\_\_\_\_

Identify appropriate minority group:

Black American \_\_\_ Native American \_\_\_ Hispanic \_\_\_ Asian/Pacific \_\_\_ Asian Indian \_\_\_

11. Is your firm incorporated? Yes \_\_\_ No \_\_\_

12. Is your firm a not-for-profit concern? Yes \_\_\_ No \_\_\_

13. Is your firm a handicapped business concern? Yes \_\_\_ No \_\_\_

14. Give a brief description of goods or services your firm provides:  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Print name: \_\_\_\_\_ Date: \_\_\_\_\_

If you have any questions concerning this form, call Durham County Purchasing Division - (919) 560-0051.

Return to: County of Durham Purchasing Division or Fax to: 919-560-0057  
200 E Main St., 4th Floor  
Durham, NC 27701

**Attachment G**

**STATE OF NORTH CAROLINA**

**COUNTY OF DURHAM**

**AFFIDAVIT OF COMPLIANCE  
with N.C. E-Verify Statutes**

I, \_\_\_\_\_ (hereinafter the "Affiant"), being duly authorized by and on behalf of \_\_\_\_\_ (hereinafter "Contractor") after first being duly sworn hereby swears or affirms as follows:

1. Contractor understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with Article 2 of Chapter 64 of the North Carolina General Statutes; and
2. Contractor understands that an "Employer", as defined in NCGS§64-25(4), is required by law to use E-Verify to verify the work authorization of its employees through E-Verify in accordance with NCGS§64-26(a). The term "Employer" does not include State agencies, counties, municipalities, or other governmental bodies.
3. Contractor is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in the state of North Carolina. (mark Yes or No)
  - a. YES \_\_\_\_\_
  - b. NO \_\_\_\_\_
4. Contractor will ensure compliance with E-Verify to the extent applicable and will ensure compliance by any subcontractors subsequently hired by Contractor to perform work under Contractor's contract with Durham County.

This \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
Signature of Affiant

Print or Type Name: \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_

Signed and sworn to (or affirmed) before me, this the \_\_\_\_\_

day of \_\_\_\_\_, 201\_\_.

My Commission Expires:

\_\_\_\_\_

Notary Public

|||  
(Affix Official/Notarial Seal)



**SCOPE OF SERVICES**

**SOLID WASTE SERVICES FOR DURHAM  
COUNTY BUILDINGS AND CONVENIENCE SITES**

1. **PURPOSE:** The purpose and intent of this Request for Proposals (RFP) is to solicit proposals from qualified firms to establish a contract to provide solid waste and recycling collection services for Durham County Government owned and operated facilities including solid waste and recycling convenience sites (hereinafter referred to as the Service Area). Services to be provided in the Service Area include the collection, transportation, disposal, and processing of solid waste, recyclable materials and yard waste. In addition, the proposer/contractor will be required to provide dumpster, roll off container, compactor and roll cart procurement, rental, delivery and maintenance.

The initial term of the contract is from **July 1, 2015** through **June 30, 2016**, with the option to renew up to four (4) additional terms in one-year increments (July 1<sup>st</sup> through June 30<sup>th</sup>) for a total five terms (5) years at the sole discretion of the County; and the County shall make notice of such intent approximately sixty (60) days prior to the expiration of the current term.

2. **BACKGROUND:** The land area of Durham County is 299 square miles. The economy is comprised mainly of industry, business, and some agriculture. There is over 30,000 acres of cropland. The Research Triangle Park is located in Durham County offering pharmaceutical, chemical, agriculture, technological, research, and production facilities. Durham County is located in the North Piedmont region of the State. Durham County is contiguous with Person County to the North, Chatham County to the south, Wake and Granville Counties to the east, and Orange County to the west. There are several unincorporated communities within Durham County. Those communities are:

- Bahama
- Bethesda
- Rougemont
- Redwood
- Parkwood

The predominate incorporated municipality centered in Durham County is the City of Durham. As reported by the Durham County/County Planning Department the official population estimates for Durham County, which includes populations of the City of Durham and portions of Chapel Hill and Raleigh as of January 1, 2015 are as follows:

1. Durham County – 286,722
2. City of Durham – 246,722
3. Unincorporated Areas – 40,000

From July 1, 2006 to July, 2008, the County of Durham experienced an increase in growth totaling 13,066 residents. At this time the City of Durham represents 85% of the total County of Durham’s population, with the unincorporated areas representing 15% of the County’s population.

The Solid Waste Division within the Department of General Services is responsible for providing solid waste and recycling services to citizens of the unincorporated areas of Durham County and the employees and visitors of its government facilities. The Solid Waste Division oversees the residential roadside recycling program where currently 13,429 households are serviced each month.

3. **STRATEGIC PLAN INITIATIVE:** In February, 2012 Durham County launched its Strategic Plan. It contains five overarching goals and a host of objectives, measures and initiatives that guide the county. Work to be completed under this scope of services aligns with Strategic Goals #4 and #5.

**Goal 4-Environmental Stewardship:** Protect our environment through planned growth, conservation, preservation, enhancement and restoration of our natural and built resources.

**Goal 5-Accountable, Efficient and Visionary Government:** An effective organization committed to the pursuit of excellence through: collaborative leadership, exceptional customer service, innovation, transparency and fiscal responsibility.

4. **STATEMENT OF NEEDS:** As part of the Proposal evaluation and selection process, the County is requesting five (5) service options for its government owned/leased and operated facilities its four solid waste and recycling convenience sites.

The County's contract with the selected proposer(s)/contractor(s) will set forth the option(s) chosen by the County that best provides solid waste and recycling services. Service received should be:

- At a reasonable cost;
- In a clean, courteous, and well executed manner;
- With uninterrupted and continuous service; and,
- Effectively to limit the number of trucks utilizing County roads.

**The Contractor shall submit cost information for collection services outlined in the following options:**

**Option 1:** The Contractor shall provide solid waste and recycling services to the County to include the collection, transportation, receipt, processing, or disposal of solid waste, cardboard, and yard waste, as applicable, from County solid waste and recycling convenience sites and designated County owned/leased and or operated buildings and facilities.

The contractor will be responsible for the procurement of solid waste and cardboard containers and/or compactors. Procurement may lead to the County entering into a purchase and/or lease arrangement for such items.

**Option 2:** The Contractor shall provide solid waste and recycling services to the County to include the collection, transportation, receipt, processing, or disposal of solid waste, commingled recyclable materials, cardboard, and yard waste from County solid waste and recycling Convenience Sites.

The Contractor will be responsible for the procurement of solid waste, cardboard and commingled recyclable containers, compactors and/or pre-crushers. Procurement may lead to the County entering into a purchase and/or lease arrangement for such items.

**Option 3:** The Contractor shall provide recycling collection services to the County to include the collection, transportation, delivery, processing of commingled recyclable materials, including cardboard and rigid plastics from County solid waste and recycling Convenience Sites.

The Contractor will be responsible for the procurement of cardboard and commingled recyclable containers, and compactors. Procurement may lead to the County entering into a purchase and/or lease arrangement for such items.

**Option 4:** The Contractor shall provide solid waste collection services to the County to include the collection, transportation, delivery, processing, and disposal of solid waste, bulky items, and yard waste from County solid waste and recycling Convenience Sites.

The Contractor will be responsible for the procurement of solid waste dumpsters, roll off containers, and compactors. Procurement may lead to the County entering into a purchase and/or lease arrangement for such items.

**Option 5:** The Contractor shall provide solid waste collection services to the County to include the collection, transportation, receipt, processing, or disposal of solid waste, cardboard, and yard waste, if applicable, from designated County owned/leased and or operated buildings and facilities.

The Contractor will be responsible for the procurement of solid waste and cardboard dumpsters, roll off containers, and compactors. Procurement may lead to the County entering into a purchase and/or lease arrangement for such items.

5. **REQUIREMENTS:** The requirements for this RFP are listed in the following Attachments:

- Attachment K Collection Locations
- Attachment M Collection Container Specifications
- Attachment N Collection Vehicle Specifications
- Attachment O Work to be Performed by the Contractor

6. **INVOICE PAYMENT:** Invoice from vendor must reference funds reservation number assigned to this contract, location of service, description of service, vendor's remittance address, completion dates, warranties, permits or additional submittals and shall be forwarded to County Representative for review. The Contractor is to include with each pay request, the completed MWBE, Appendix E Form (if applicable).

These reports are material obligations of the contractor. Authorization of payments will be forwarded to Finance Department dependent on receipt of all forms. The County may withhold payment if required reports or submittals are not received. Upon payment authorization, invoices will be paid net 30.

7. **PRICE ESCALATION/DE-ESCALATION:** Any request for price escalation by the Contractor will:
  - a. Only be considered for subsequent terms; and
  - b. Must be submitted at the County's budget request time (by February 5th each year); and
  - c. Must be approved by the County prior to their effective date; and
  - d. Will only be allowed on a pass-through basis (does not result in a higher profit margin than that reflected in the prices awarded in the original proposal.)

The Contractor will be required to provide sufficient documentation to justify the requested price escalation(s). Approval of a price escalation request will be at the sole discretion of the County. Retroactive price increase adjustments will not be considered.

This escalation/de-escalation provision shall be considered to mean and apply to price decreases as well as increases. Price decreases may be considered and implemented at any time during the term of the contract if agreed by both parties.

8. **ALTERATION OF WORK:** The County reserves the right to add, delete, or change specifications as may be necessary or desirable during the contract term. Any such changes shall be subject to Contractor's review and written consent of both parties. Additions and deletions may result in added or deleted cost to the service fee which is in keeping with the original proposal prices.
9. **CANCELLATION OF CONTRACT:** The County of Durham reserves the right to cancel and terminate any resulting contract(s), in part or in whole, without penalty, upon 30 days written notice to the Contractor. Any contract cancellation shall not relieve the Contractor(s) of the obligation to deliver and/or perform services on all outstanding orders issued prior to the effective date of cancellation.
10. **MANAGING FOR RESULTS (MFR)/CONTRACT COMPLIANCE:** Designed to help the County reach its strategic goals, and yield better performance measures, the County Representative(s) indicated will manage this contract to ensure the results stated in the scope of services are achieved, evaluate and learn to determine how it can make improvements for better outcomes.

The County will perform on-going contract monitoring and inspections of the Contractors adherence to the scope of services to ensure that the terms of this agreement, as amended or extended, are complied with.

The Contractor agrees to cooperate with the County in its monitoring process and provide documentation and/or information requested during the term of this agreement for the purpose of monitoring the services provided by Contractor.

11. **RESPONSE AND RESOLUTION TO COMPLAINTS:** At a minimum, Contractor's customer complaint procedure shall ensure that the customer complaint shall be addressed within 24 hours of receipt of such complaint and shall be promptly resolved. The Contractor shall be responsible for maintaining a log of complaints, and provide the County on a weekly basis, with copies of all complaints indicating the date and hour of the complaint, nature of the complaint, address of complaint, name of customer, and the manner and timing of its resolution, or stating that no complaints were received.
12. **QUALIFICATIONS OF CONTRACTOR AND STAFF:** The County may make such reasonable investigations as deemed proper and necessary to determine the ability of the Proposer to perform the work, and the Proposer shall furnish to the County all such information and date for this purpose as may be requested. The County reserves the right to inspect the Proposer's physical facilities prior to award to satisfy questions regarding the Proposer's capabilities. The County further reserves the right to reject any proposal if the evidence submitted by, or investigations of, such Proposer indicates that the Proposer is not properly qualified to carry out the obligations of the contract and to complete the work contemplated herein.
  - The County requires the Contractor to have management staff in place to supervise their staff's schedule and performance.
  - Proposers must have previous experience providing requested services on a continual basis for the past five (5) years.
  - The Contractor and assigned personnel shall possess all licenses, insurances and bonds required to provide requested services in the State of North Carolina.
  - While onsite, all of the Contractor's staff including owners and sub-contractors will be required to carry proper visible identification on their persons at all times. Contractor's staff shall dress appropriately, and clearly identify themselves with company uniform, logo etc.
13. **BEHAVIOR OF CONTRACTOR'S PERSONNEL:** The County of Durham is committed to creating and maintaining an environment free from harassment and other forms of misconduct that fundamentally compromise the working environment of the County. All Contractors performing work/services at a County facility shall take all necessary steps to ensure that none of its employees engage in harassment or intimidation relating to personal beliefs or characteristics of anyone on the County's

premises, including, but not limited to race, religion, color, sex, or national origin, or disabilities. Such harassment is unacceptable and will not be condoned in any form at the County of Durham. If such conduct occurs, the contractor will take all necessary steps to stop it and prevent its future occurrence, including but not limited to the immediate dismissal of personnel. This policy shall be strictly enforced.

The County may require the Contractor to dismiss certain employees from providing services in the event such employee is careless, insubordinate or otherwise objectionable, or who continues services to the contrary of public services or security of the building.

The County reserves the right to request the Contractor have an employee reassigned or removed at any time for improper activities including, but not limited to, embezzlement, poor customer service, or violating any County Rules and Regulations.

14. **SAFETY PRACTICES:** Contractor shall instruct all employees performing work within facility to utilize industry standard safety methods to ensure staff keep work areas free from hazards as not to cause harm to themselves or county employees.
    - Contractor is to provide all necessary Personal Protective Equipment (PPE), accident prevention signs and tags, illumination requirements, fall protection etc. to personnel performing work on County property.
    - The Contractor will comply with all applicable laws, ordinances, and rules and regulations for the safety of persons and property.
  15. **PROTECTING PERSONNEL, EQUIPMENT AND FACILITIES:** The Contractor shall be responsible for the protection of their employees while working onsite. Contractor's staff should not be on-site or enter County buildings or parking lots during non-scheduled service times. The Contractor shall be responsible for the protection of all existing equipment and facilities and shall, at his/her own expense, repair or restore any damages caused by the actions or negligence of his employees. If he/she fails or refuses to make such repairs or restorations, the County may have the work accomplished under separate contract and deduct the cost from its next payment to Contractor. The use of County telephones, copy equipment, computers or communications equipment for personal use is strictly prohibited. The Contractor shall be responsible in the event of theft or destruction of County property.
  16. **SMOKING AND DRUG FREE WORKPLACE:** The Contractor acknowledges and certifies that it understands that the following acts by the Contractor, its employees and/or agents performing services on County property is prohibited.
    - The unlawful manufacture, distribution, dispensing, possession or use of alcohol or other drugs, and;
    - Any impairment or incapacitation from the use of alcohol or other drugs (except the use of drugs for legitimate medical purposes).
    - Smokers are prohibited from smoking in, on or around any County building or property, including public spaces such as sidewalks adjacent to County or City facilities, and public bus stops.
    - All tobacco use is prohibited on the Human Services property inclusive of the buildings parking lot.
- The Contractor(s) further acknowledges and certifies that it understands that a violation of these prohibitions constitutes a breach of contract and may result in default action being taken by the County of Durham in addition to any criminal penalties that may result from such conduct.
17. **CONTRACTOR PARKING:** The County will not be obligated to provide parking for Contractors. The Contractor will have access to unload/load equipment and move their vehicle to legal public designated parking areas. Parking on grass, sidewalks, curbs, driveways or in reserved parking areas is not permitted.
  18. **SUBCONTRACTING:** The Contractor shall not subcontract any of the work contemplated hereunder without the prior written consent of the County's Designated Representative. All subcontracts shall incorporate this contract by reference and shall require the subcontractor to carry the minimum insurance requirements set forth, unless otherwise agreed to in writing by the County's Designated Representative. It is understood that the Contractor will be fully liable and responsible for the satisfactory accomplishment of the service or activities included in a subcontract.
  19. **HOLIDAYS:** The Contractor shall not perform services on County recognized holidays unless agreed to in writing with the County. Holidays include Martin Luther King, Jr. Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, and New Year's Day. The County shall notify the Contractor of any changes to the holiday schedule within forty-five (45) days of the holiday.
  20. **COUNTY DESIGNATED REPRESENTATIVE:** Brian S. Haynesworth, Solid Waste Program Manager. 919-560-0433 or via e-mail at bhaynesworth@dconc.gov.

## **Attachment I**

### **QUALIFICATIONS AND SUBMISSION REQUIREMENTS**

The Proposal must include all of the information set forth in this Section and other Sections of this RFP and should be organized and tabbed appropriately. Unnecessary elaborate brochures or other materials beyond those sufficient to present a complete and effective response to this solution are not desired and may be construed as an indication of the Proposer's lack of cost consciousness. Therefore, elaborate artwork, expensive paper and bindings, etc., are strongly discouraged.

#### **Tab 1 – Signed Forms**

This Tab should include the following forms and information.

- a. Signed Proposal Signature Sheet, Page 1
- b. Proposal Form
- c. Addendum Acknowledgement Form
- d. Non-Collusion Affidavit
- e. Affidavit of Compliance (E-verify)
- f. Vendor Application/W-9 Form
- g. M/WBE Forms:

**Affidavits A and C** are required to be submitted with your proposal if your company has M/WBE participation.

**Affidavit B** is required if your company has no opportunity to sub-contract and will complete all work with their own work force. No other Affidavits must be returned.

**NOTE:** Appendix E is not to be returned with your Proposal. However, this form must be submitted with each pay request for documentation of contract payment to M/WBEs.

#### **Tab 2 – Executive Summary**

This Tab should provide a brief summary of the Proposer's understanding of the Scope of Services presented in this RFP and emphasize any unique aspects or strengths of the Proposer.

#### **Tab 3 – Corporate Overview**

This Tab should present an overview of the Proposer's organization and should include the firm's name, address, phone and fax numbers, firm history, email address and phone number of the firm's representative for the Proposal.

#### **Tab 4 – Approach**

This Tab should present the Proposer's approach to providing the services specified in this RFP. This Tab should describe the services to be provided, who will provide the services, how the services will be provided, etc. This Tab should include a description of activities, such as the project methodology and timeline for project completion, etc. The Proposer should also include in this Section its plan for managing the work requirements. Most of the proposed responses to the requirements found in Attachment O, Detailed Work Requirements To Be Performed by the Contractor, should be included under this Tab.

#### **Tab 5 – Organization and Staffing**

This Tab should present the Proposer's proposed organization structure and staffing chart showing specific job classifications, number of employees and full-time equivalent employees by position and reporting relationships. Résumés for all managerial and key personnel should be provided in sufficient detail to be able to determine the nature and depth of each individual's relevant experience. This Tab should also identify any of the required services that the Proposer intends to subcontract, if any, providing for each (i) the reasons for subcontracting, (ii) the proposed subcontractor's responsibilities, and (iii) information identifying proposed subcontractor's name, location, relevant personnel and experience. The Proposer's proposed M/WBE utilization and explanation of their involvement on this project must also be included under this Tab.

#### **Tab 6 – Qualifications and Experience**

In this Tab, the Proposer should describe its track record in performing services comparable to those specified in this RFP and other information relevant to making a determination as to the ability of the Proposer to perform these services. This tab should also include a list of all similar work performed by your firm over the past five (5) years. This list should include the name of each client, a client contact and telephone number, the size and Scope of Work provided, effective dates of the contract(s) with this client, and the annual contract amount.

**Tab 7 – Conflict of Interest**

In this Tab the Proposer should describe any involvement that your firm, its employees, or its owner(s) have that may constitute a conflict of interest.

**Attachment J**

**Evaluation and Award Criteria**

Based on the evaluation criteria outlined below, all Proposals will be evaluated and scored by the Evaluation Committee designated by the County of Durham. Written or oral discussions may be requested to resolve issues relating to individual proposals.

1. **Evaluation Criteria**

Proposals will be evaluated using the following criteria:

- a. Experience in providing these types of services for this size contract.
- b. Public Sector Experience
- c. Demonstrated ability to meet commitments requested in the RFP
- d. Qualifications of staff to be assigned to this project
- e. Specific plans and methodology for providing the proposed services
- f. References from at least three (3) similar clients
- g. Financial stability
- h. Price
- i. Compliance with Durham County M/WBE requirements
- j. Safety Record

2. **Award of Contract**

The County reserves the right to award to a single Contractor or multiple Contractors deemed to be fully qualified and best suited among those submitting proposals on the basis of the evaluation factors included in the Request for Proposals. Price shall be considered, but shall not be the sole determining factor. Once the proposals are ranked and the most qualified firm(s) are determined, the County may conduct further negotiations, and/or request presentations from firm(s) to further assist in the clarification of information and selection process.

The County reserves the right to accept or reject, in whole or in part, such proposals as appears in its judgment to be in the best interest of the County.

**Attachment K**

**COLLECTION LOCATIONS**

1. **GOVERNMENT FACILITY LOCATIONS:** The County's General Services Department, Solid Waste Division manages the collection of solid waste and recyclables from the following Durham County Government Facilities:
  - a. Emergency Medical Services #1 (EMS)-402 Stadium Drive
  - b. Judicial Annex-201 N. Roxboro Street
  - c. Youth Home-2432 Broad Street
  - d. Health & Human Services Complex-414 E. Main Street
  - e. Administration Building-200 E. Main Street
  - f. Main Library-300 N. Roxboro Street
  - g. Durham County Courthouse-510 S. Dillard Street
  - h. General Services Complex-310 S. Dillard Street
  - i. Criminal Justice Resource Center-326 East Main Street
  - j. Detention Facility (solid waste and cardboard)-217 S. Mangum
  - k. Cooperative Extension-721 Foster Street
  - l. East Regional Library-211 Lick Creek Lane
  - m. EMS Station #6-226 Milton Road
  - n. Stanford L. Warren Library-1201 Fayetteville Street
  - o. North Regional Library-221 Milton Road
  - p. General Services Warehouse-4527 Hillsborough Road
  - q. Durham County Memorial Stadium-750 Stadium Drive
  - r. South Regional Library -4505 S. Alston Avenue
  - s. Southwest Regional Library-3605 Shannon Drive
  - t. Bethesda Fire Station #2- 7305 Leesville Road

It is important to note that it is anticipated that new Durham County Government buildings will be constructed or renovated during the term of the contract. The Contractor will be required to provide additional solid waste and recycling collection services at these new locations and eliminate or modify service at closing facilities.

2. **CONVENIENCE SITE LOCATIONS:** The County's General Services Department, Solid Waste Division operates four Solid Waste and Recycling Convenience Sites whose physical addresses are:
  - a. Solid Waste Container Site #1 – Parkwood  
5928 Highway 55  
Durham, North Carolina 27713
  - b. Solid Waste Container Site #2 - Bahama  
9008 Quail Roost Road  
Bahama, North Carolina 27503
  - c. Solid Waste Container Site #3 – Redwood  
100 Electra Road & Electra Road  
Durham, North Carolina 27704
  - d. Solid Waste Container Site #4 – Rougemont  
108 Bill Poole Road  
Rougemont, North Carolina 27572
3. **ADDITIONS/DELETIONS OF COLLECTION SITES:** Collection sites may be added or deleted from any contract awarded hereunder at the discretion of the County. In the event that additional collection sites would be added during the term of the contract, the itemized costs provided by the Contractor will be applicable to these locations.



**ATTACHMENT L**

**ESTIMATED ANNUAL HAULS DURHAM COUNTY CONVENIENCE SITES**

CONVENIENCE SITE	ADDRESS	No.	DISCARD	CONTAINER	ESTIMATED ANNUAL HAULS (FY12-13)	ESTIMATED ANNUAL HAULS (FY13-14)
<b>Parkwood</b>	<b>5928 Hwy 55, 27713</b>	1	Recyclables	30 yd Recycler	150	150
		1	Recyclables	30 yd Recycler	150	150
		1	Trash	30 yd Compactor	20	17
		1	Bulky Items	40 yd Roll Off	107	118
		1	Bulky Items	40 yd Roll Off	107	118
		1	Bulky Items	40 yd Roll Off	35	35
		1	Yard Waste	40 yd Roll Off	48	37
		1	Yard Waste	40 yd Roll Off	48	37
<b>Bahama</b>	<b>9008 Quail Roost Road, 27503</b>	1	Recyclables	30 yd Recycler	100	100
		1	Recyclables	30 yd Recycler	100	100
		1	Recyclables	30 yd Recycler	100	100
		1	Recyclables	30 yd Recycler	100	100
		1	Bulky Items	40 yd Roll Off	234	273
		1	Bulky Items	40 yd Roll Off	234	273
		1	Bulky Items	40 yd Roll Off	234	234
		1	Yard Waste	40 yd Roll Off	56	56
		1	Yard Waste	40 yd Roll Off	56	57
		1	Trash	30 yd Compactor	27	11
		1	Bulky Items	30 yd Roll Off	50	50
		1	Bulky Items	30 yd Roll Off	50	50
<b>Redwood</b>	<b>100 Electra Rd, 27704</b>	1	Recyclables	30 yd Recycler	100	100
		1	Recyclables	30 yd Recycler	100	100
		1	Recyclables	30 yd Recycler	100	100
		1	Recyclables	30 yd Recycler	100	100
		1	Bulky Items	40 yd Roll Off	183	224
		1	Bulky Items	40 yd Roll Off	183	224
		1	Bulky Items	40 yd Roll Off	183	224
		1	Yard Waste	40 yd Roll Off	49	44
		1	Yard Waste	40 yd Roll Off	49	45
		1	Bulky Items	40 yd Roll Off	50	50
		1	Bulky Items	40 yd Roll Off	50	50
		1	Trash	30 yd Compactor	75	37
<b>Rougemont</b>	<b>108 Bill Poole Road, 27572</b>	1	Recyclables	30 yd Recycler	100	100
		1	Recyclables	30 yd Recycler	100	100
		1	Bulky Items	40 yd Roll Off	172	176
		1	Bulky Items	40 yd Roll Off	172	176
		1	Bulky Items	40 yd Roll Off	50	50
		1	Trash	30 yd Compactor	33	11

**Attachment M**

**COLLECTION CONTAINER SPECIFICATIONS**

1. **COUNTY FACILITY COLLECTION CONTAINERS:** The Contractor shall equip each County building/facility site with the required collection containers as listed in Attachment K of this Proposal for the designated material (solid waste, designated recyclables, bulky wastes, yard waste, and white goods). Contractor shall provide sufficient collection container capacity to meet expected demand. Contractor's container specifications and designs must be submitted to the County for approval prior to procurement and/or use as part of the Services.
2. **COUNTY FACILITY COMPACTOR NEEDS:** The County currently owns eight compactors. This includes a 34 yard compactor at the Durham County Detention Center, four 40 yard compactors at the four convenience sites, two at the Health and Human Services Complex and one at the Hillsborough Road Warehouse. As new and larger buildings come on line there will be a need to either lease or purchase additional compactors.
3. **MATERIALS TO BE COLLECTED:** Roll off containers, dumpsters, compactors and or carts to be supplied by the Contractor and designated for disposal should be capable of accepting government generated trash, bulky wastes, yard waste and white goods. Containers designated for recyclables should be capable of receiving commingled papers (newspapers, magazines, junk mail, cardboard, chip board, shredded office paper) and commingled containers (plastic bottles, aluminum cans, steel and tin food cans, glass bottles and jars).

**ATTACHMENT N**

**COLLECTION VEHICLE SPECIFICATIONS**

1. **TRUCK CAPABILITY:** All collection vehicles used in accordance with the provisions of this contract shall be of the type capable of lifting, transporting, and dumping the specified cubic yard containers identified in this Proposal. Trucks shall be equipped with a fully enclosed body sufficiently tight in construction to prevent leakage or spillage of the loaded refuse and/or recyclables. Due to road size variations in the County, the Contractor will need to provide equipment that will accommodate both public and neighborhood streets and alleys. Special collections shall be made using appropriate equipment.
2. **VEHICLE IDENTIFICATION:** All collection and service vehicles used in performance of the obligations herein created shall be clearly marked with the Contractor's name, telephone number and unit number legible from 150 feet. No advertising shall be permitted on vehicles unless approved in writing by the County.
3. **VEHICLE MAINTENANCE AND CLEANLINESS:** All collection equipment shall be maintained in a first class, safe, and efficient working condition throughout the term of the Contract. Contractor's vehicles shall be maintained and painted as often as necessary to preserve and present a well-kept appearance, and be on a regular preventative maintenance program. Vehicle loaders and/or hoppers are to be washed on the inside and sanitized with a suitable disinfectant and deodorant a minimum of once a month. Vehicles shall be externally washed and painted or repainted as often as necessary to keep them in a neat and sanitary condition. Contractor shall, hand-clean all spillage and power wash all hydraulic oil and vehicle fluid leaks from public and/or private property resulting from its collection activities by end of the next business day after learning of such spillage or leak.
4. **VEHICLE INSPECTION:** The County may inspect the Contractor's vehicles at any time to insure compliance of equipment with the Contract, or require equipment replacement schedule to be submitted to County.

## Attachment O

### **DETAILED WORK REQUIREMENTS TO BE PERFORMED BY CONTRACTOR**

1. **REQUIREMENTS:** Although the specific requirements of this proposal are for collection, transportation, receipt, processing, or disposal the Contractor may be asked to perform routine and/or emergency repair to the compactors or containers, and should have staff available for such repairs. The Contractor shall provide solid waste collection and disposal services together with recycling services for Durham County. The Contractor shall be prepared to perform routine and/or emergency repair to the compactors or containers, and should have staff available for such repairs.

The selected Contractor shall, during the term of this Contract, furnish all labor, materials, tools, equipment and services required and shall not subcontract with any person or other entity without prior written approval from the County.

2. **DISPOSAL:** Solid waste collected on the County's behalf shall be disposed of at the City of Durham's Waste Disposal and Recycling Facility (Transfer Station) located at 2115 East Club Boulevard. In the event that the Transfer Station becomes inoperable at any time during the term of the contract, the Contractor would be required to direct haul to another transfer station or a landfill designated by the County.

As of April 1, 2015, the City of Durham's per ton tipping fees for municipal solid waste and yard wastes are:

- Municipal solid waste - \$44.50 per ton
- Yard waste - \$26.50 per ton

3. **RECYCLING:** The County shall be responsible for determining the recycling facility where the recyclables collected as part of this Proposal will be transported to and unloaded. The Contractor shall be responsible for the transport and delivery to such facility, and for insuring that all materials delivered meet the processor's written specifications for acceptance. In the event the designated recycling facility becomes inoperable, the Contractor shall be required to direct haul to another recycling processing facility designated by the County. Any notifications pertaining to additions or deletions to the list of recyclable materials shall be made in writing by either the County or the Contractor within 45 days of desired implementation. **Recyclables collected on behalf of the County may not be deposited in any landfill or transfer station.**
4. **CONVENIENCE SITE SERVICING:** The Contractor shall service the collection containers at each Convenience Site often enough that material capacity is available during all hours of operation. A schedule of pulls from each collection site shall be established and kept updated by the County. The schedule of pulls shall vary by season and by site usage. Peak event periods, may necessitate the need for on-demand service due to heavy usage. The objective is to service roll-offs when nearly full, avoid overfilling/site spillage whenever possible and have nearly empty containers at the beginning of peak usage times. Containers can be switched from site to site as necessary. Contractor will need to maintain a spare of each container type to serve as the switching container in order to avoid uninterrupted access for the public at all times.
5. **CLEANING CONTAINERS:** The Contractor will be responsible for steam cleaning the containers quarterly and sanitizing them monthly. The Contractor will also be responsible for painting the containers annually and keeping them neat in appearance. If other repairs are necessary to the containers the Contractor will be responsible for repairing or having them repaired at Contractor's own expense.
6. **PICKUP ADJUSTMENTS:** The County and/or its designated representative shall have the right to require the Contractor to relocate containers and/or adjust pickup times within a 48 hour period.
7. **COLLECTION SUMMARIES:** The Contractor shall provide accounting for all recycled materials to assist the County in meeting State of North Carolina recycling mandates. Each accounting shall include weight by category of recycled materials, recycle destinations, and revenues generated by the sale of the materials.
8. **INCLEMENT WEATHER:** The Contractor shall notify the County within 48 hours of any weather related situation that will result in the cancellation or delay of solid waste and recycling collection services.
9. **PULL TICKETS:** The Contractor shall provide ticket service to document each load transported from each Convenience Site to the City of Durham's Transfer Station and/or Sonoco Recycling. Once the container for the load has been returned to the Convenience Site the Contractor shall provide a completed pull ticket to the Site attendant.

10. **MONTHLY REPORTS:** The Contractor shall submit detailed monthly reports by the 10<sup>th</sup> of the following month that includes:
  - a. Actual tonnage of each recyclable material collected by site to include average weights
  - b. Actual tonnage of each material sold,
  - c. Unit price of each material sold,
  - d. Total revenues received for each material,
  
11. **ANNUAL REPORTS:** The Contractor shall submit an annual report within 15 days of the end of each contract year (July 1- June 30). The report shall include:
  - a. Description of services provided during the year,
  - b. Total tonnage of each material collected by site,
  - c. Tonnage comparison of each material by month,
  - d. Tonnage and revenue comparison by material and for each year of the contract,
  - e. Specific data and information to complete the Solid Waste Management Annual Report as requested by NCDENR
  
12. **OFFICE HOURS:** The Contractor shall maintain an office or such other facilities through which they can be contacted. It shall be equipped with sufficient local service telephones and shall have a responsible person in charge from 8:00 a.m. to 5:00 p.m. daily on regular collection days.

**Attachment P**

**OPTION 1 – PROPOSAL FORM - DURHAM COUNTY GOVERNMENT BUILDINGS & CONVENIENCE SITES**

DURHAM COUNTY FACILITIES	ADDRESS	No.	DISCARD	CONTAINER	RENTAL FEE (MONTHLY)	HAUL FEE (ON-CALL)	HAUL FEE (1xWEEK)
EMS #1-Durham Regional	402 Stadium Drive	1	Trash	8 yd Dumpster	\$	\$	\$
EMS #1-Durham Regional	402 Stadium Drive	1	OCC	8 yd Dumpster	\$	\$	\$
Judicial Annex	201 N. Roxboro Street	1	Trash	8 yd Dumpster	\$	\$	\$
Youth Home	2432 Broad Street	1	Trash	8 yd Dumpster	\$	\$	\$
Main Library	300 N. Roxboro Street	1	Trash	8 yd Dumpster	\$	\$	\$
Main Library	300 N. Roxboro Street	1	OCC	8 yd Dumpster	\$	\$	\$
East Regional Library	211 Lick Creek Lane	1	Trash	8 yd Dumpster	\$	\$	\$
East Regional Library	211 Lick Creek Lane	1	OCC	8 yd Dumpster	\$	\$	\$
North Regional Library	221 Milton Road	1	Trash	8 yd Dumpster	\$	\$	\$
North Regional Library	221 Milton Road	1	OCC	8 yd Dumpster	\$	\$	\$
Health & Human Services	414 E. Main Street	1	Trash	30 yd Compactor	X	\$	\$
Health & Human Services	414 E. Main Street	1	OCC	30 yd Compactor	X	\$	\$
Health & Human Services	414 E. Main Street	1	Recyclables	30 yd Recycler	X	\$	\$
General Services Dept.	310 S. Dillard Street	1	Trash	8 yd Dumpster	\$	\$	\$
Detention Center	217 S. Mangum Street	1	Trash	30 yd Compactor	\$	\$	\$
Detention Center	217 S. Mangum Street	1	OCC	30 yd Recycler	X	\$	\$
Cooperative Extension	721 Foster Street	1	Trash	8 yd Dumpster	\$	\$	\$
Cooperative Extension	721 Foster Street	1	OCC	8 yd Dumpster	\$	\$	\$
Stanford L. Warren Library	1201 Fayetteville Road	1	Trash	8 yd Dumpster	\$	\$	\$
Stanford L. Warren Library	1201 Fayetteville Road	1	OCC	8 yd Dumpster	\$	\$	\$
County Stadium	705 Stadium Drive	1	Trash	8 yd Dumpster	\$	\$	\$
County Stadium	705 Stadium Drive	1	OCC	8 yd Dumpster	\$	\$	\$
EMS #6-Station	226 Milton Road	1	Trash	8 yd Dumpster	\$	\$	\$
EMS #6-Station	226 Milton Road	1	OCC	8 yd Dumpster	\$	\$	\$
Southwest Regional Library	3605 Shannon Road	1	Trash	8 yd Dumpster	\$	\$	\$
Southwest Regional Library	3605 Shannon Road	1	OCC	8 yd Dumpster	\$	\$	\$
South Regional Library	4505 S. Alston Ave.	1	Trash	8 yd Dumpster	\$	\$	\$
South Regional Library	4505 S. Alston Ave.	1	OCC	8 yd Dumpster	\$	\$	\$
Criminal Justice Resource Ctr.	326 E. Main Street	1	Trash	8 yd Dumpster	\$	\$	\$
Hillsborough Road Warehouse	4527 Hillsborough Road	1	Trash	30 yd Compactor	\$	\$	\$
Hillsborough Road Warehouse	4527 Hillsborough Road	1	Bulky Items	30 yd Open Top	\$	\$	\$
County of Durham Courthouse	510 S. Dillard Street	1	Trash	30 yd Compactor	X	\$	\$
County of Durham Courthouse	510 S. Dillard Street	1	OCC	8 yd Dumpster	\$	\$	\$
Administration Building	200 E. Main Street	1	Trash	8 yd Dumpster	\$	\$	\$
Administration Building	200 E. Main Street	1	OCC	8 yd Dumpster	\$	\$	\$
Bethesda Fire Station #2	7305 Leesville Road	1	Trash	8 yd Dumpster	\$	\$	\$

I certify that the contents of this proposal are known to no one outside the firm, and to the best of my knowledge all requirements have been complied with.

Date: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

**OPTION 1 – PROPOSAL FORM - DURHAM COUNTY GOVERNMENT BUILDINGS & CONVENIENS SITES CONTINUE**

CONVENIENCE SITE	ADDRESS	No.	DISCARD	CONTAINER	RENTAL FEE (MONTHLY)	HAUL FEE/ REQUEST
<b>Parkwood</b>	<b>5928 Hwy 55, 27713</b>	1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Trash	30 yd Compactor	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Yard Waste	40 yd Roll Off	\$	\$
		1	Yard Waste	40 yd Roll Off	\$	\$
<b>Bahama</b>	<b>9008 Quail Roost Road, 27503</b>	1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Yard Waste	40 yd Roll Off	\$	\$
		1	Yard Waste	40 yd Roll Off	\$	\$
		1	Trash	30 yd Compactor	\$	\$
		1	Bulky Items	30 yd Roll Off	\$	\$
		1	Bulky Items	30 yd Roll Off	\$	\$
<b>Redwood</b>	<b>100 Electra Rd, 27704</b>	1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Yard Waste	40 yd Roll Off	\$	\$
		1	Yard Waste	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Trash	30 yd Compactor	\$	\$
<b>Rougemont</b>	<b>108 Bill Poole Road, 27572</b>	1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Trash	30 yd Compactor	\$	\$

I certify that the contents of this proposal are known to no one outside the firm, and to the best of my knowledge all requirements have been complied with.

Date: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

**ATTACHMENT Q**

**OPTION 2 – PROPOSAL FORM - CONVENIENCE SITE SOLID WASTE AND RECYCLING COLLECTION ONLY**

CONVENIENCE SITE	ADDRESS	No.	DISCARD	CONTAINER	RENTAL FEE (MONTHLY)	HAUL FEE/ REQUEST
<b>Parkwood</b>	<b>5928 Hwy 55, 27713</b>	1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Trash	30 yd Compactor	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Yard Waste	40 yd Roll Off	\$	\$
		1	Yard Waste	40 yd Roll Off	\$	\$
<b>Bahama</b>	<b>9008 Quail Roost Road, 27503</b>	1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Yard Waste	40 yd Roll Off	\$	\$
		1	Yard Waste	40 yd Roll Off	\$	\$
		1	Trash	30 yd Compactor	\$	\$
		1	Bulky Items	30 yd Roll Off	\$	\$
		1	Bulky Items	30 yd Roll Off	\$	\$
<b>Redwood</b>	<b>Redwood Rd &amp; Electra Rd, 27704</b>	1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Yard Waste	40 yd Roll Off	\$	\$
		1	Yard Waste	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Trash	30 yd Compactor	\$	\$
<b>Rougemont</b>	<b>108 Bill Poole Road, 27572</b>	1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Trash	30 yd Compactor	\$	\$

I certify that the contents of this proposal are known to no one outside the firm, and to the best of my knowledge all requirements have been complied with.

Date: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_



**OPTION 3 – PROPOSAL FORM - CONVENIENCE SITE RECYCLING COLLECTION ONLY**

CONVENIENCE SITE	ADDRESS	No.	DISCARD	CONTAINER	RENTAL FEE (MONTHLY)	HAUL FEE/REQUEST
<b>Parkwood</b>	<b>5928 Hwy 55, 27713</b>	1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
<b>Bahama</b>	<b>9008 Quail Roost Road, 27503</b>	1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
<b>Redwood</b>	<b>100 Electra Rd, 27704</b>	1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$
<b>Rougemont</b>	<b>108 Bill Poole Road, 27572</b>	1	Recyclables	30 yd Recycler	X	\$
		1	Recyclables	30 yd Recycler	X	\$

I certify that the contents of this proposal are known to no one outside the firm, and to the best of my knowledge all requirements have been complied with.

Date: \_\_\_\_\_  
 Firm Name: \_\_\_\_\_  
 Authorized Signature: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_  
 Title: \_\_\_\_\_

**OPTION 4 – PROPOSAL FORM - CONVENIENCE SITE SOLID WASTE COLLECTION ONLY**

CONVENIENCE SITE	ADDRESS	No.	DISCARD	CONTAINER	RENTAL FEE (MONTHLY)	HAUL FEE/REQUEST
<b>Parkwood</b>	<b>5928 Hwy 55, 27713</b>	1	Trash	30 yd Compactor	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Yard Waste	40 yd Roll Off	\$	\$
		1	Yard Waste	40 yd Roll Off	\$	\$
<b>Bahama</b>	<b>9008 Quail Roost Road, 27503</b>	1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Yard Waste	40 yd Roll Off	\$	\$
		1	Yard Waste	40 yd Roll Off	\$	\$
		1	Trash	30 yd Compactor	\$	\$
		1	Bulky Items	30 yd Roll Off	\$	\$
		1	Bulky Items	30 yd Roll Off	\$	\$
<b>Redwood</b>	<b>100 Electra Rd, 27704</b>	1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Yard Waste	40 yd Roll Off	\$	\$
		1	Yard Waste	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Trash	30 yd Compactor	\$	\$
<b>Rougemont</b>	<b>108 Bill Poole Road, 27572</b>	1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Bulky Items	40 yd Roll Off	\$	\$
		1	Trash	30 yd Compactor	\$	\$

I certify that the contents of this proposal are known to no one outside the firm, and to the best of my knowledge all requirements have been complied with.

Date: \_\_\_\_\_  
 Firm Name: \_\_\_\_\_  
 Authorized Signature: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_  
 Title: \_\_\_\_\_

**OPTION 5 – PROPOSAL FORM – DURHAM COUNTY GOVERNMENT BUILDINGS ONLY**

<b>DURHAM COUNTY FACILITIES</b>	<b>ADDRESS</b>	<b>No.</b>	<b>DISCARD</b>	<b>CONTAINER</b>	<b>RENTAL FEE (MONTHLY)</b>	<b>HAUL FEE (ON-CALL)</b>	<b>HAUL FEE (1xWEEK)</b>
EMS#1-Durham Regional	402 Stadium Drive	1	Trash	8 yd Dumpster	\$	\$	\$
EMS#1-Durham Regional	402 Stadium Drive	1	OCC	8 yd Dumpster	\$	\$	\$
Judicial Annex	201 N. Roxboro Street	1	Trash	8 yd Dumpster	\$	\$	\$
Youth Home	2432 Broad Street	1	Trash	8 yd Dumpster	\$	\$	\$
Main Library	300 N. Roxboro Street	1	Trash	8 yd Dumpster	\$	\$	\$
Main Library	300 N. Roxboro Street	1	OCC	8 yd Dumpster	\$	\$	\$
East Regional Library	211 Lick Creek Lane	1	Trash	8 yd Dumpster	\$	\$	\$
East Regional Library	211 Lick Creek Lane	1	OCC	8 yd Dumpster	\$	\$	\$
North Regional Library	221 Milton Road	1	Trash	8 yd Dumpster	\$	\$	\$
North Regional Library	221 Milton Road	1	OCC	8 yd Dumpster	\$	\$	\$
Health & Human Services	414 E. Main Street	1	Trash	30 yd Compactor	X	\$	\$
Health & Human Services	414 E. Main Street	1	OCC	30 yd Compactor	X	\$	\$
Health & Human Services	414 E. Main Street	1	Recyclables	30 yd Recycler	X	\$	\$
General Services Dept.	310 S. Dillard Street	1	Trash	8 yd Dumpster	\$	\$	\$
Detention Center	217 S. Mangum Street	1	Trash	30 yd Compactor	\$	\$	\$
Detention Center	217 S. Mangum Street	1	OCC	30 yd Recycler	X	\$	\$
Cooperative Extension	721 Foster Street	1	Trash	8 yd Dumpster	\$	\$	\$
Cooperative Extension	721 Foster Street	1	OCC	8 yd Dumpster	\$	\$	\$
Stanford L. Warren Library	1201 Fayetteville Road	1	Trash	8 yd Dumpster	\$	\$	\$
Stanford L. Warren Library	1201 Fayetteville Road	1	OCC	8 yd Dumpster	\$	\$	\$
County Stadium	705 Stadium Drive	1	Trash	8 yd Dumpster	\$	\$	\$
County Stadium	705 Stadium Drive	1	OCC	8 yd Dumpster	\$	\$	\$
EMS #6-Station	226 Milton Road	1	Trash	8 yd Dumpster	\$	\$	\$
EMS #6-Station	226 Milton Road	1	OCC	8 yd Dumpster	\$	\$	\$
Southwest Regional Library	3605 Shannon Road	1	Trash	8 yd Dumpster	\$	\$	\$
Southwest Regional Library	3605 Shannon Road	1	OCC	8 yd Dumpster	\$	\$	\$
South Regional Library	4505 S. Alston Ave.	1	Trash	8 yd Dumpster	\$	\$	\$
South Regional Library	4505 S. Alston Ave.	1	OCC	8 yd Dumpster	\$	\$	\$
Criminal Justice Resource Ctr.	326 E. Main Street	1	Trash	8 yd Dumpster	\$	\$	\$
Hillsborough Road Warehouse	4527 Hillsborough Road	1	Trash	30 yd Compactor	\$	\$	\$
Hillsborough Road Warehouse	4527 Hillsborough Road	1	Trash	30 yd Open Top	\$	\$	\$
County of Durham Courthouse	510 S. Dillard Street	1	Trash	30 yd Compactor	X	\$	\$
County of Durham Courthouse	510 S. Dillard Street	1	OCC	8 yd Dumpster	\$	\$	\$
Administration Building	200 E. Main Street	1	Trash	8 yd Dumpster	\$	\$	\$
Administration Building	200 E. Main Street	1	OCC	8 yd Dumpster	\$	\$	\$
Bethesda Fire Station #2	7305 Leesville Road	1	Trash	8 yd Dumpster	\$	\$	\$

I certify that the contents of this proposal are known to no one outside the firm, and to the best of my knowledge all requirements have been complied with.

Date: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

**PROPOSAL FORM - PROPOSED ROLL OFF CONTAINER AND COMPACTOR MAINTENANCE AND REPAIR COSTS**

Hourly Rate (Labor) \$\_\_\_\_\_/hour  
Hourly Rate (Diagnostic) \$\_\_\_\_\_/hour  
Preventative Maintenance (Compactor)\* \$\_\_\_\_\_/six months  
\*Must include checks of electrical, hydraulic and mechanical systems.  
Nose Roller Replacement (4x4) and (4X6) \$\_\_\_\_\_ each  
Ground Roller Replacement (8x6), (8x8) and (8x10) \$\_\_\_\_\_ each  
Floor Replacement (Entire) Compactor and Roll Off \$\_\_\_\_\_ each  
Replace Floor (Blade to Door) Compactor Only \$\_\_\_\_\_ each  
Replace Door Hinge \$\_\_\_\_\_ each  
Replace Door Frame and Top Rail Frame \$\_\_\_\_\_ Ft.  
Painting any Unit \$\_\_\_\_\_ each

I certify that the contents of this proposal are known to no one outside the firm, and to the best of my knowledge all requirements have been complied with.

Date: \_\_\_\_\_  
Firm Name: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**END OF PROPOSAL FORM**