

MINUTES

DURHAM CONVENTION & VISITORS BUREAU
TOURISM DEVELOPMENT AUTHORITY MEETING
TUESDAY, JANUARY 27, 2015, 3:00 PM

BOARD PRESENT

Summer Bicknell
Cora Cole-McFadden
Deanna Crossman

Lois Deloatch
Monica Edward
Fred Foster, Jr.

Seth Jernigan
Daniel Robinson
Craig Spitzer

BOARD ABSENT

Newman Aguiar

Bill LeFevre

STAFF PRESENT

Shelly Green, E'Vonne Coleman-Cook and Kim Conder

At 3:03 p.m., Vice Chair Summer Bicknell called the meeting to order. The Board took the following actions:

- Voted to approve the minutes of the December 9th regular meeting and executive session and December 19th special meeting and executive session (attached).
- Voted to accept the Financial Status Report as of December 31, 2014 (attached).
- Reviewed, discussed and accepted the Presidents Progress Report.
- Voted to award a 3-year contract to Winston, Williams, Creech & Evans for auditing services.
- Voted to move to Executive Session as permitted by G.S. 143-318:11 (a) to discuss acquisition of real property.
- Returned to open session and reported that DCVB is continuing its search for offices.

The meeting was adjourned at 4:00 p.m.

Respectfully Submitted,

Monica Edwards, Secretary/Treasurer

ATTENDANCE RECORD

BOARD/COMMITTEE/COMMISSION/AUTHORITY: Durham Convention & Visitors Bureau - Durham Tourism Development Authority
 MEETING DATE: 4th Tuesday TIME: 3:00 p.m. PLACE: 101 E. Morgan St.

Council policy - removal after 2 unexcused absences or 40% are missed in a 12-month period

MEMBERS	% of Mtgs Attended	JUL 14	AUG 14	SEPT 14	OCT 14	NOV 14	DEC 14	DEC 14	DEC 14	JAN 15	FEB 15	MAR 15	APR 15	MAY 15	JUN 15
CITY (attendance computed on previous 12 months)															
Summer Bicknell	100%	*	P	P	P	*	P	P	P	P	P				
Cora Cole-McFadden	90%	*	P	P	P	*	P	A/E		P	P				
Deanna Crossman	90%	*	P	P	A/E	*	P	P	P	P	P				
Craig Spitzer	90%		P	A/E	P	*	P	P	P	P	P				
Bill LeFevre	90%	*	P	P	P	*	P	P	P	A/E	P				
JOINT CITY-COUNTY															
Lois Deloatch	100%	*	P	P	P	*	P	P	P	P	P				

DBOCC policy - obligation to resign when 50% of the meetings are missed (excused or unexcused) in a calendar year.

MEMBERS	% of Mtgs Attended	JUL 14	AUG 14	SEP 14	OCT 14	NOV 14	DEC 14	DEC 14	DEC 14	JAN 15	FEB 15	MAR 15	APR 15	MAY 15	JUN 15
COUNTY (attendance computed on calendar year)															
Patrick Byker	0%										A/E				
Monica Edwards	100%	*	P	P	P	*	P	P	P	P	P				
Fred Foster, Jr.	90%	*	P	A/E	P	*	P	P	P	P	A/E				
Seth Jernigan	90%		P	P	A/E	*	P	P	P	P	P				
Daniel Robinson	90%	*	P	P	P	*	A/E	P	P	P	P				

P = Present A = Absent A/E = Absent Excused * = No Meeting



(Signature of Pres/CEO)