

**THE BOARD OF COUNTY COMMISSIONERS  
DURHAM, NORTH CAROLINA**

Monday, November 10, 2014

6:00 P.M. Special Session

**MINUTES**

Place: Commissioners' Room, second floor, Durham County Government Administrative Complex, 200 E. Main Street, Durham, NC

Present: Chairman Michael D. Page, Vice Chair Brenda A. Howerton, and Commissioners Fred Foster, Jr., Wendy Jacobs, and Ellen W. Reckhow

Absent: None

Presider: Chairman Michael D. Page

**Opening of Special Session – Presentation and Discussion on the Whitted School Project**

Chairman Page opened the meeting. Mr. Lee Worsley, Deputy County Manager introduced the item. He shared a brief background to recount the history of the project as well as Board action. Mr. Worsley discussed changes to the project and how the changes would affect the project moving forward.

Staff would ask the Board to consider responding to the proposed financing model. If the Board agreed, staff would bring forward the appropriate budget amendments. Mr. Worsley pointed out that the developer was responsible for the deferred development fee—there was no cash equity being put in.

Options discussed included the Board moving forward, directing staff to look for other opportunities, retaining the building and looking for other uses, or considering demolition of the building.

Commissioner Reckhow expressed concern about the developers receiving property tax credits for 15 years.

Mr. Worsley indicated that the Board of Education would discuss the issue at its Board meeting on November 20<sup>th</sup>. City Council was willing to agree with the proposed new funding. He added that in year 16, a significant part of the ownership would come back to the County. He described the project as a true public/private partnership.

County Manager Davis reminded the Board that there were time constraints to consider for tax credits.

Commissioner Jacobs questioned the housing voucher issue. Mr. Worsley responded that if any of the items fell thru, it could put the project in jeopardy.

Commissioner Jacobs asked to review what the County was receiving for the money it was investing.

Mr. Worsley responded that approximately 100 children would be served in the school, and 75 in the housing units. Commissioner Jacobs requested to know whether those individuals would be moved from other locations or if the recipients would be newly assisted citizens.

Commissioner Reckhow spoke about her request to DPS to look at what other districts had done and to look at spending Title I funds on Pre-K instead of remediation. She requested to know where the operating funds would come from.

Commissioner Jacobs asked about other community benefits. Mr. Worsley spoke about the public Pre-K, affordable housing, intergenerational component, and a facility for community use.

County Manager Davis asked whether the Board was in consensus with moving on the project. The building would have to be constructed within an 18-month timeframe.

Commissioner Reckhow requested to add a recommendation to direct staff to determine where DPS would obtain the additional \$800,000 from and determine from DPS whether they would be adding eight Pre-K classes, and what the operating costs of those classes would be. Would DPS absorb the costs of those classes from existing budgets?

Mr. Worsley clarified that the follow-up list included housing vouchers—how many new/how many transferred; how many kids in classrooms/now or transferred; operating dollars/source of funding; solar energy; timeline for project.

County Manager Davis assured the Board that staff would keep them informed as business deals were finalized. Commissioner Jacobs asked that the community issues be included in the deal points.

Vice Chair Howerton moved, seconded by Commissioner Jacobs that the Special Session be adjourned.

The motion carried unanimously.

7:00 P.M. Regular Session

### MINUTES

Place: Commissioners' Room, second floor, Durham County Government Administrative Complex, 200 E. Main Street, Durham, NC

Present: Chairman Michael D. Page, Vice Chair Brenda A. Howerton, and Commissioners Fred Foster, Jr., Wendy Jacobs, and Ellen W. Reckhow

Absent: None

Presider: Chairman Michael D. Page

### **Opening of Regular Session**

Chairman Page opened the Regular Session and asked everyone to join in the Pledge of Allegiance.

### **Agenda Adjustments**

There were no adjustments to the agenda.

### **Announcements**

Chairman Page read the following announcements:

- 1) The FY2014-2015 Matching Grant Program of the Durham Open Space and Trails Commission application process will be from September 1 until November 14, 2014. The grants are to assist nonprofit organizations in preserving open space lands and promoting new or improved recreational opportunities for citizens. All Durham community nonprofits interested in applying for FY2014-15 Matching Grant funds must submit an application by the November 14, 2014 deadline. The Matching Grant Program application and FY 2014-15 Program Guidelines are available on the County's website. For additional information, please contact the Matching Grants Administrator, Bo Gattis, in the Budget and Management Services department at 560-0012.
- 2) "In Touch with Durham County," the Durham County Television show, airs daily on Durham Television Network (DTN) Channel 8 or 97-5 at 10 a.m., 3:30 p.m. and 6:30 p.m. Our County Commissioners' meetings are also rebroadcast on Thursdays at 2:00 p.m., Saturdays at 9:00 p.m., and Sundays at 9:00 p.m.
- 3) Durham County needs you! If you have a few hours to commit, Durham County has a number of boards and commissions that can benefit from your participation. We invite you to make a difference in our community. Contact the Clerk's Office at 919-560-0025, visit the County's website, or email [Clerk@dconc.gov](mailto:Clerk@dconc.gov) for more information. Please note that all City and County taxes must be current at the time of application.
- 4) "Living Healthy," the Durham Diabetes Coalition Television show, airs daily on Cable TV Channel 8 or 97-5 at 7 p.m. Each episode features Durham County resources and residents successfully living with diabetes. This is also an initiative that supports Durham County's strategic goal Health and Well-being for All.
- 5) As Chair of the Board of County Commissioners, I will hold office hours for citizens each Wednesday from 2:00 pm to 5:00 pm. Appointments can be made by calling me at (919) 949-4022.
- 6) Acknowledgement - This past Saturday, the Durham County Public Health Department held its Robert Wood Johnson Foundation Culture of Health celebration and Tom Joyner's Take a Loved One to the Doctor Event at the Durham County Health and Human Services

building. The event was very successful and included fun for the whole family, with activities such as cooking and fitness demos, kids' games and activities, fresh produce giveaway by the Veggie Van and raffles and more. Public Health staff provided free health screenings for asthma, blood pressure, diabetes, HIV, hepatitis and sexually transmitted diseases. Radio One stations were on site broadcasting live and fun was had by all. The Public Health Department was awarded a \$25,000 prize in June from the Robert Wood Johnson Foundation in Recognition of Outstanding Efforts to Help People Lead Healthier Lives. Saturday's event was both a celebration of the Health Department's work that led to it being awarded the prize, as well as the department's continued work in promoting healthy living in our community. This Board wants to thank all of the employees who participated in making Saturday's event successful and all of the citizens who came out to celebrate and take part in the activities.

Commissioner Jacobs announced the second rollout of affordable healthcare signup would be happening for the next three months. She urged all citizens who were not enrolled to sign up. She shared contact information and locations that would be offering assistance.

Commissioner Reckhow reminded seniors that it was time to consider enrolling or changing enrollment related to drug coverage under Medicare Part D. She recommended that seniors consider Senior Pharmassist, which was funded by Durham County, and gave the contact information.

Chairman Page also announced the "My Brother's Keeper" initiative which would take place on Thursday, November 13 and encouraged citizens to RSVP to the County Manager's Office if they were interested in attending.

### **Citizen Comments**

Ms. Victoria Peterson thanked the Board and the Sheriff's Department on the new GED program. She emphasized the need to include women in the program, and asked that someone look into the matter.

She also expressed continued concern about DPS not educating children between the ages of 15-18 in Durham County jail and asked who made the decision to allow that age group to be incarcerated rather than go to the Youth Home.

### **Proclamation – National Adoption Month**

Chairman Page recognized Ms. Janice Williams and Ms. Jovetta Whitfield as he read the following proclamation:

#### **ADOPTION AWARENESS MONTH | 2014**

**WHEREAS**, the County of Durham recognizes the importance of giving children in foster care permanent, safe and loving families through adoption; and

**WHEREAS**, every child deserves the chance to grow up in a loving, stable family; and

**WHEREAS**, children of all ages need adoptive homes. 40 percent are five and under (few are infants), another 40 percent are between six and 12 years, and 20 percent are between 13 and 18 years. Many of them are siblings and need to be placed together; and

**WHEREAS**, more than 130,000 children in the United States foster care system are waiting to be adopted; and

**WHEREAS**, more than 10,000 children in North Carolina are waiting for permanent families; and

**WHEREAS**, more than 162 children in Durham County, NC are in foster care and of that number 10 are legally free for adoption but are not currently in an adoptive placement and are waiting for permanent families; and

**WHEREAS**, this effort along with similar celebrations in all 50 states around the country will offer children the chance to live with stable and loving families and encourage other dedicated individuals to make a powerful difference in the lives of a child through adoption.

**NOW, THEREFORE**, I, Michael D. Page, Chairman of the Durham Board of County Commissioners and on behalf of the Durham Board of County Commissioners, do hereby proclaim November 2014 as

**“ADOPTION AWARENESS MONTH”**

in Durham County, North Carolina and I commend this observance to our citizens and urge all citizens to join in raising awareness on behalf of the 10 children in Durham County who are waiting for a loving family. I further encourage communities, businesses, schools, faith-based organizations and families to “answer the call” and honor the special needs of Durham County’s children in hopes of securing a permanent, loving family for each and every child regardless of race, age, gender, healthy, emotional or behavioral condition and past distress.

This the 10<sup>th</sup> day of November, 2014.

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Michael D. Page, Chairman  
Durham Board of County Commissioners

**Consent Agenda**

The following Consent items were presented for approval. Commissioner Reckhow requested to comment on Item #d. Commissioner Jacobs requested to comment on item #i. Commissioner Jacobs also requested to pull items #a and #j.

Vice Chair Howerton moved, seconded by Commissioner Reckhow, to approve items b-i:

- a. Approve a contract amendment with Tyler Technologies, Inc. in the amount of \$266,413.33. Tyler Technologies, Inc. will provide field-based addressing and data confirmation, color street-level photographs of all improved residential real property, Computer Assisted Mass Appraisal (CAMA) sketch validation services and software to enable workflow for the 2016 Revaluation;
- b. Authorize the County Manager to execute a contract with Matthews Specialty Services in the amount of \$110,293.00 for the purchase of a bookmobile for the Durham County Library;

- c. \*Approve Budget Ordinance Amendment No. 15BCC000020 to recognize additional funds in the amount of \$3,000 from the Robert Wood Johnson Foundation to celebrate the Culture of Health Prize;
- d. \*Approve Capital Project Amendment No. 15CPA000005 moving \$2,450,000 from available unspent funds in the new County Courthouse capital project to the Main Library renovation capital project to support design, construction and contingency costs;
- e. Approve the 2015 Board of County Commissioners' meeting schedule;
- f. Authorize the County Manager to enter the "Right-of-Way Agreement" with Duke Energy Carolinas, LLC. for the electrical transformer relocation at the Holland St. Hotel project located at 315 E. Chapel Hill Street, Durham NC 27701;
- g. \*Approve Budget Ordinance Amendment No 15BCC000021 appropriating \$1,026,900 of Capital Financing Fund fund balance to transfer to the HVAC Replacement capital project and approval of Capital Project Amendment No. 15CPA000007 recognizing \$411,125 of new County Contribution funding for the HVAC Replacement capital project bringing the total capital project budget to \$1,026,900;
- h. Approve Capital Project Amendment No. 15CPA000006 closing the South Regional Library capital project and the Southwest Branch Library capital project;
- i. \*Approve the revised purchase price for the conservation easement with David Krabbe for a total of \$340,000 on 91.24 acres; and approve the Capital Project Amendment No. 15CPA000008 increasing the Open Space & Farmland Preservation capital project \$309,500 with funding from a NC Agricultural Development; and a Farmland Preservation Trust Fund grant (\$139,500); and Farm and Ranchland Protection Program grant (\$170,000);
- j. Approve the Resolution Authorizing an Electronic Public Auction Sale and authorize the County Manager or designee to follow the surplus disposal procedures for proper disposal and removal of accumulated surplus vehicles.

The motion carried unanimously.

Item #d: Commissioner Reckhow asked the Manager about the transfer and leaving \$300,000 to go ahead and incorporate the public art at the courthouse. The Manager concurred. Commissioner Reckhow also commented on the paint chipping on the stairs in the parking deck at the courthouse and asked staff to see what could be done.

The Manager stated that he would have General Services investigate. He added that it may be spring before work could be started. The work would be out of warranty since the structure was already two years old.

Commissioner Foster commented that the monies were an example of what he referred to at budget time if there was some way of using the funds for other projects. Manager Davis

clarified that any residual would be allocated to the main library to be used on that capital project.

Item #: Commissioner Jacobs recognized the work of Jane Korest for bringing in over \$300,000 in grant money.

\*Document(s) related to this item follow:

Consent Agenda Item No. c.

**DURHAM COUNTY, NORTH CAROLINA  
 2014-2015 Budget Ordinance  
 Amendment No 15BCC000020**

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the FY 2014-15 Budget Ordinance is hereby amended to reflect budget adjustments.

Revenue:

<u>Category</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>GENERAL FUND</u>			
Intergovernmental	\$54,345,376	\$3,000	\$54,348,376

Expenditures:

<u>Function</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>GENERAL FUND</u>			
Human Services	\$86,933,275	\$3,000	\$86,936,275

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 10th day of November, 2014.

Consent Agenda Item No. d.

**DURHAM COUNTY, NORTH CAROLINA  
 2014-15 Capital Project Ordinance  
 Amendment Number 15CPA000005**

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY:

That the 2014-15 capital project ordinance is hereby amended to reflect budget adjustments for the following projects.

<i>Capital Project</i>	<b>Current Budget</b>	<b>Inc./Dec.</b>	<b>Revised Budget</b>
New Justice Center Capital Project (DC066)	\$116,246,455	(\$2,450,000)	\$113,796,455
Main Library Upgrade Capital Project (DC094)	339,270.22	\$2,450,000	\$2,789,270.22

Adopted this the 10<sup>th</sup> day of November, 2014.

Consent Agenda Item No. g.

**DURHAM COUNTY, NORTH CAROLINA  
 2014-2015 Budget Ordinance  
 Amendment No 15BCC000020**

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the FY 2014-15 Budget Ordinance is hereby amended to reflect budget adjustments.

Revenue:

<u>Category</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>CAPITAL FINANCING FUND</u>			
Other Financing Source	\$29,784,589	\$1,026,900	\$30,811,489

Expenditures:

<u>Function</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>CAPITAL FINANCING FUND</u>			
General Government	\$59,406,215	\$1,026,900	\$60,433,115

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 10th day of November, 2014.

**DURHAM COUNTY, NORTH CAROLINA  
 2014-15 Capital Project Ordinance  
 Amendment Number 15CPA000007**

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY:

That the 2014-15 capital project ordinance is hereby amended to reflect budget adjustments for the following projects.

<i>Capital Project</i>	<b>Current Budget</b>	<b>Inc./Dec.</b>	<b>Revised Budget</b>
Ongoing HVAC Replacement Capital Project (4190DC076)	\$615,775	\$411,125	\$1,026,900

Adopted this the 10<sup>th</sup> day of November, 2014.

Consent Agenda Item No. i.

**DURHAM COUNTY, NORTH CAROLINA  
 2014-15 Capital Project Ordinance  
 Amendment Number 15CPA000008**

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY:

That the 2014-15 capital project ordinance is hereby amended to reflect budget adjustments for the following projects.



<i>Capital Project</i>	<b>Current Budget</b>	<b>Inc./Dec.</b>	<b>Revised Budget</b>
Open Space & Farmland Preservation Capital Project (DC083)	\$11,700,754.50	\$309,500	\$12,010,254.50

Adopted this the 10<sup>th</sup> day of November, 2014.

**Public Hearing – The Community Transportation Program (CTP) Grant Application – Section 5311, FY 2015-2016**

Chairman Page recognized Ms. Linda Thomas, Transportation Program Manager with Cooperative Extension. Ms. Thomas stated that the Board was requested to hold a public hearing on the proposed Federal Section 5311 grant application administered by the North Carolina Department of Transportation – Public Transportation Division (NCDOT-PTD). The purpose of the public hearing was twofold: 1) to allow members of the community the opportunity to comment on the application and the County’s transportation needs, and 2) to allow the County Board to approve a resolution authorizing the submission of the grant application to the NCDOT-PTD.

Ms. Thomas indicated that the grant was limited due to Durham County being considered an urban county within the State. The State had the discretion of funding the County at a higher level. \$88,735 would be the maximum level of funding the NCDOT-PTD had agreed to fund. If Durham County was awarded the grant, the NCDOT required a local match of \$13,310.25 to be appropriated in the FY 15-16 budget and confirmation by Resolution that the revenue from this grant and the expenditures required of the county as local match would be budgeted in the FY 15-16 budget for Coordinated Transportation.

A total of \$13,310.25 was requested as local match from the County General Fund. The grants would allow staff to continue to provide administrative support for salaries to manage programs and services for rural residents.

Commissioner Jacobs asked about the cutback in funding. Ms. Thomas indicated that the gaps would be filled by additional grants. The State looked at more rural areas for grant funding. Because Durham was considered to be urbanized, the funding was decreased. Ms. Thomas was looking at other Federal grants to fill the gaps.

Chairman Page opened the public hearing. No one was present to speak on the item. Chairman Page closed the public hearing.

Commissioner Reckhow moved, seconded by Vice Chair Howerton to approve the resolution to commit \$13,310.25 for inclusion in the County’s FY 15-16 budget to meet the local match requirements.

The motion carried unanimously.

**Public Hearing – Unified Development Ordinance Text Amendment, Light (IL) Project Boundary Buffer (TC140002)**

Chairman Page recognized Michael Stock, Senior Planner, to introduce the item. Mr. Stock acknowledged that all legal requirements had been satisfied for the public hearing.

The request was a privately-initiated request by Morningstar Law Group to reduce the required project boundary buffer required for properties zoned Industrial Light (IL) adjacent to developed properties without a buffer in the Industrial (I) zoning district. The amendment would reduce a potential 100% buffer opacity to 40% opacity, with a corresponding reduction to the buffer width, and limited to properties of four acres or less.

Planning staff also proposed minor reorganization of UDO paragraph 943 for clarity purposes. The new paragraph would be 943c. No other changes were proposed.

The Board was requested to take two actions on the public hearing.

Chairman Page opened the public hearing. He recognized Mr. Patrick Byker, representing Wendy's International. Mr. Byker indicated that the Wendy's restaurant on Hillsborough Road wished to replace the existing 35-year old store with a new store. He asked for the Board's support. Chairman Page closed the public hearing.

Commissioner Reckhow thanked Mr. Byker for bringing the text amendment forward. She suggested that staff look at other places in the ordinance where similar outdated requirements may be reviewed and text amendments brought forward to make the community more fertile ground for development and redevelopment opportunities.

Mr. Stock responded that Planning normally reviewed annually the technical changes that were brought up internally or through the public and re-evaluated them.

Commissioner Reckhow suggested sending out a survey to some land use attorneys and architects to get feedback.

Commissioner Reckhow moved, seconded by Commissioner Jacobs to adopt the appropriate Statement of Consistency pursuant to North Carolina General Statutes 153A-341.

The motion carried unanimously.

Commissioner Reckhow moved, seconded by Commissioner Jacobs to adopt an ordinance amending the Unified Development Ordinance, incorporating revisions to Article 9, Landscaping and Buffering.

The motion carried unanimously.

**Public Hearing – A Request to Conduct a Public Hearing on the Permanent Closing of a 431.99 Linear Foot Portion of Chanticleer Drive, 470.25 Linear Feet of Hatteras Drive, and 717.21 Linear Feet of Buxbury Lane**

Chairman Page recognized Mr. Patrick Young, Assistant Planning Director, to introduce the item.

Mr. Young stated that Hendrick Automotive requested to close over 1600 linear feet of segments of three streets to be recombined with properties owned by Hendrick Automotive. The streets had been removed earlier in the year from the NCDOT maintenance system.

Chairman Page opened the public hearing. No one was present to speak. Chairman Page closed the public hearing.

Commissioner Jacobs moved, seconded by Vice Chair Howerton to adopt an order permanently closing a 431.99 linear foot portion of Chanticleer Drive, 470.25 linear feet of Hatteras Drive, and 717.21 linear feet of Buxbury Lane.

The motion carried unanimously.

**Durham County Cooperative Extension Seeks Permission and Support to Submit an Application for the 2<sup>nd</sup> Round Promise Zone Designation Opportunity**

Chairman Page recognized Ms. Delphine Sellars, Director of Cooperative Extension to introduce the item.

Ms. Sellars presented information regarding an opportunity for Durham County by partnering with local community businesses by creating jobs, increasing economic security, and reducing violent crime.

Durham Extension approached the Federal government and sought and received approval for an innovative approach to the required contiguous service area by creating a Regional Promise Zone based on contiguous Congressional Districts. The Durham-Fayetteville Assault on Poverty Promise Zone would include Durham (Durham County) and Fayetteville (Cumberland County).

Ms. Sellars indicated that Durham and Cumberland counties had several commonalities including unemployment rates, crime, dropout issues, and issues related to economic development. Conversations had taken place with Congressmen Butterfield and Price and they were supportive of the opportunity.

Ms. Sellars discussed the criteria for the application. The initial investment for the application would be \$300,000 to be equally divided between the two counties. Durham Extension requested a commitment from Durham County in the amount of \$50,000 with the remainder of the funds coming from local investors. The investment could bring a minimum of \$5 million dollars to the region.

Vice Chair Howerton asked for an explanation of the \$50,000 investment. Ms. Sellars responded that the \$50,000 was the initial investment requested from both counties and the remaining \$150,000 would be requested from additional investors.

Commissioner Reckhow stated that she would hope that the City of Durham would invest \$25,000. She felt the City should be actively engaged. Ms. Sellars responded that she had conferred with the City, and the City decided not to pursue the opportunity at this time. The remainder would have to come from local investors.

The application would be due on November 21, and would require \$100,000 in commitment from Durham County local investors.

Vice Chair Howerton asked how Ms. Sellars was communicating with commissioners in Cumberland County. She responded that she had been in communication with the Cumberland County Manager. Cumberland County would be considering the action as well and was awaiting Durham County's response from the meeting.

Commissioner Foster inquired about the control of the funding. Ms. Sellars responded that Durham County was the lead applicant and would control the funding.

Commissioner Jacobs commended Ms. Sellars on the visionary idea. She questioned the census tracts that would be considered. Ms. Sellars discussed tracts that encompassed the Mayor's poverty initiative. Approximately 30,000 citizens in Durham County and 20,000 citizens in Cumberland County would be impacted.

Chairman Page asked for clarification of the grant time. Ms. Sellars indicated that it would be a 10-year grant. Ms. Sellars added that the award would include full time staff to assist with the grant.

The Board discussed committing the funds prior to receiving the grant. Ms. Sellars agreed to continue to work on the grant on a volunteer basis. Commissioner Reckhow stated that she would be more comfortable with committing to the money, but paying the money if the grant was received.

Vice Chair Howerton moved, seconded by Commissioner Reckhow seconded that the Board approve submission of an application by Cooperative Extension; give the manager authorization to enter into a MOA; and allocate the financial resources requested if the grant was approved.

The motion carried unanimously.

Commissioner Reckhow asked that the Manager contact the City to determine if they would contribute \$25,000 to the grant.

#### **ITEMS PULLED FROM CONSENT AGENDA**

- a. Approve a contract amendment with Tyler Technologies, Inc. in the amount of \$266,413.33. Tyler Technologies, Inc. will provide field-based addressing and data confirmation, color street-level photographs of all improved residential real property, Computer Assisted Mass Appraisal (CAMA) sketch validation services and software to enable workflow for the 2016 Revaluation.

Commissioner Jacobs questioned whether the company would hire local people to conduct the field work. Ms. Simpson responded that Tyler Technologies would hire local drivers. There would be four vans, with three people to each van. Commissioner Jacobs asked that Tyler Technologies be connected with Joblink to post the available jobs.

Vice Chairman Howerton moved, seconded by Commissioner Reckhow seconded to approve item #a.

The motion carried unanimously.

- j. Approve the Resolution Authorizing an Electronic Public Auction Sale and authorize the County Manager or designee to follow the surplus disposal procedures for proper disposal and removal of accumulated surplus vehicles.

Commissioner Jacobs asked about the last time the policy was updated regarding to the mileage of replacement vehicles. She asked if Purchasing looked at whether vehicles could be used in other departments before sending to auction.

Ms. Jacqueline Boyce, Purchasing Manager responded that replacement criteria was looked at in 2011 and revised. Purchasing and General Services coordinate efforts to work with departments based upon the criteria. There are normally 2-3 vehicles kept for emergencies. Ms. Boyce added that the County considered emissions and its green policy when considering getting rid of vehicles. She added that she would consider adding the statement regarding the green policy to the disposal policy.

Commissioner Foster questioned the number of vehicles planned for disposal. Ms. Boyce stated that the County normally sold all the vehicles. If the vehicles were not sold, they would be returned to storage. She indicated that there were approximately 22 vehicles slated for the auction.

Ms. Keambiroiro explained the vehicle purchase cycle. Small trucks would not be available until next season. Sheriff's vehicles were not available.

Commissioner Reckhow discussed looking at hybrid vehicles.

Commissioner Jacobs moved, seconded by Vice Chair Howerton to approve item #j.

The motion carried unanimously.

## **Adjournment**

Commissioner Reckhow moved, seconded by Vice Chair Howerton that the meeting be adjourned.

The motion carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michelle", with a long horizontal flourish extending to the right.

V. Michelle Parker-Evans  
Clerk to the Board